



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
JUNE 14, 2016

**Peralta Community College District Governing Board Agenda: June 14, 2016**

**CLOSED SESSION (5:00 p.m.) Topics to be discussed include: Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9) \* Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396. \* Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG. \* R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD. \* Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (1 cases)**

**Public Employee Appointment (Government Code Section 54957) \* Ratification of the Chancellor's approval to appoint the Interim Director of Technology Services District Office. \* Ratification of the Chancellor's approval to appoint the Interim Director of Institutional Research and Planning. \* Recommendation to appoint the Dean of Humanities, Social Sciences and Applied Technology, Laney College. \* Recommendation to appoint the Payroll Manager, District Office. \* Recommendation to appoint the Director of Capital Projects, District Office. \* Recommendation to appoint the President, Berkeley City College. \* Recommendation to appoint the Interim Assistant Vice Chancellor, Enrollment Management, District Office. \* Recommendation to extend the appointment of the Interim Vice President of Student Services, Laney College. \* Recommendation to extend the appointment of the Interim President, Berkeley City College. \* Recommendation to appoint the Interim Director for Northern Alameda Consortium for Adult Education (Grant-funded), District Office. \* Recommendation to appoint the Interim Dean of College Research and Planning, Laney College/Berkeley City College. \* Recommendation to appoint the Interim Dean for Student Services, Laney College. \* Recommendation to appoint the Interim Vice President of Instruction, Laney College. Contract Renewals: \* College President, Merritt College. \* Facilities Project Manager, District Office. \* Vice President of Student Services, Merritt College. \* Dean of Liberal Arts and Student Affairs, Laney College. \* Dean of Special Programs & Grants, College of Alameda. \* Director of Business & Administrative Services, Merritt College. \* Director of Economic and Workforce Development, District Office. \* Executive Director, Public Information, Communications & Media, District Office. \* Vice Chancellor for General Services, District Office. \* Dean of Disabled Student Programs & Services, Berkeley City College. \* Dean of Liberal Arts, College of Alameda. \* Vice President of Instruction, College of Alameda. \* Director for Career Pathways Trust Consortium (Grant-funded), District Office. \* Dean of Enrollment Services, College of Alameda. \* Interim Director of Human Resources, District Office. \* Facilities Project Manager, District Office. \* Director of Energy & Environmental Sustainability, District Office. \* Director of Financial Aid, District Office. \* Benefits Manager, District Office. \* Interim Director of Sector Navigator Program (Grant-funded), College of Alameda. \* Director of Facilities Planning & Development, District Office. \* Dean of Humanities and Social Sciences, Merritt College. \* Vice President of Instruction, Berkeley City College. \* BEST Director (Grant-funded), Laney College. \* Director of Employee Relations and Diversity Programs, District Office. \* Director of Fiscal Services, District Office.**

**OPEN SESSION (7:00 P.M.)**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Trustees Bonilla Pr\_Ab\_, Brown, Pr\_Ab\_, González Yuen Pr\_Ab\_, Gulassa Pr\_Ab\_, Handy Pr\_Ab\_, Riley Pr\_Ab\_, Withrow Pr\_Ab\_ , and, Student Trustee Cruz Pr\_Ab\_ and Student Trustee Price Pr\_Ab\_.**

Present: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Riley, Trustee Brown, Student Trustee Cruz, and Student Trustee Price.

Absent: Trustee Gulassa, and Trustee Withrow.

**REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.) (Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)**

At tonight's closed session, the Board voted to ratify the appointment of the following public employee contract, which is subject to contractual agreement by the Chancellor:

1. Ratification of the Chancellor's approval to appoint Antoine Mehoulley as Interim Director of Technology Services District Office, effective May 16, 2016 through December 31, 2016 at \$120,405 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

2. Ratification of the Chancellor's approval to appoint May Chen as Interim Director of Institutional Research and Planning, District Office, effective June 6, 2016 through June 30, 2017 at \$164,188.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

3. Recommendation to appoint Julianne Kirgis as Dean of Humanities, Social Sciences and Applied Technology, Laney College, effective July 25, 2016 through June 30, 2018 at \$125,877 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

4. Recommendation to appoint Rebecca del Toro as Payroll Manager, District Office, effective June 27, 2016 through June 30, 2018 at \$98,513 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

5. Recommendation to appoint Laura McCarty as Director of Capital Projects, District Office, effective July 5, 2016, through June 30, 2018 at \$147,769 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

6. Recommendation to appoint Rowena Tomaneng as President, Berkeley City College, effective July 15, 2016 through June 30, 2019 at \$186,080 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

7. Recommendation to appoint Tamika Brown as Interim Assistant Vice Chancellor, Enrollment Management, District Office, effective July 1, 2016 through June 30, 2017 at \$125,877 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

8. Recommendation to extend the appointment of Denise Noldon as Interim Vice President of Student Services, Laney College, effective July 1, 2016 through December 31, 2016 at \$164,188 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

9. Recommendation to extend the appointment of Frances White as Interim President, Berkeley City College, effective July 1, 2016 through July 31, 2016 at \$ 207,971 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Recommendation to appoint Shemila Johnson as Interim Director for Northern Alameda Consortium for Adult Education (Grant-funded), District Office, effective July 1, 2016 through June 30, 2017 at \$125,877 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Recommendation to appoint Phoumy Sayavong as Interim Dean of College Research and Planning, Laney College/Berkeley City College, effective July 1, 2016, through June 30, 2017 at \$125,877 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

2. Recommendation to appoint Kevin Wade as Interim Dean for Student Services, Laney College, effective July 1, 2016 through June 30, 2017 at \$120,405 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

3. Recommendation to appoint Zhanjing (John) Yu as Interim Vice President of Instruction, Laney College, effective July 1, 2016 through June 30, 2017 at \$ 153,242 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)      If these individuals are present, please stand so that we can welcome you into your new position. (Applause.) Contract Renewals:

1. College President, Norma Ambriz-Galaviz, Merritt College, July 1, 2016, through June 30, 2017 at \$207,971 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Facilities Project Manager, Gary Banks, District Office, July 1, 2016, through June 30, 2018 at \$120,405 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Vice President of Student Services, Arnulfo Cedillo, Merritt College, July 1, 2016, through June 30, 2017 at \$142,296 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Liberal Arts and Student Affairs Chuen Rong Chan, Laney College, July 1, 2016, through June 30, 2018 at \$142,296 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Special Programs & Grants, Toni Cook, College of Alameda, July 1, 2016, through June 30, 2018 at \$136,823 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Business & Administrative Services, Dativa Del Rosario, Merritt College, July 1, 2016 through June 30, 2017 at \$131,350 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Economic and Workforce Development, Karen Engel, District Office, July 1, 2016, through June 30, 2018 at \$164,188 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Executive Director, Public Information, Communications & Media, Jeff Heyman, District Office, July 1, 2016, through June 30, 2018 at \$142,296 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Vice Chancellor for General Services, Sadiq Ikharo, District Office, July 1, 2016, through June 30, 2018 at \$207,971 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Disabled Student Programs & Services, Brenda Johnson, Berkeley City College, July 1, 2016, through June 30, 2018 at \$142,296 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Liberal Arts, Myron Jordan, College of Alameda, July 1, 2016, through June 30, 2018 at \$125,877 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Vice President of Instruction, Timothy Karas, College of Alameda, July 1, 2016, through June 30, 2018 at \$147,769 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director for Career Pathways Trust Consortium (Grant-funded), Rebecca Lacocque, District Office, July 1, 2016, through June 30, 2017 at \$120,405 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Enrollment Services, Amy Lee, College of Alameda, July 1, 2016, through June 30, 2018 at \$136,823 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Interim Director of Human Resources, Venesse Metcalf, District Office, July 1, 2016, through December 31, 2016 at \$136,823 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Facilities Project Manager, Sharon Millman, District Office, July 1, 2016, through June 30, 2018 at \$109,458 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Energy & Environmental Sustainability, Charles Neal, District Office, July 1, 2016, through June 30, 2018 at \$114,932 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Financial Aid, Dave Nguyen, District Office, July 1, 2016, through June 30, 2018 at \$131,350 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Benefits Manager, Jennifer Seibert, District Office, July 1, 2016, through June 30, 2018 at \$109,458 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Interim Director of Sector Navigator Program (Grant-funded), Petural Shelton, College of Alameda, July 1, 2016, through June 30, 2017 at \$109,458 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Facilities Planning & Development, Atheria E. Smith, District Office, July 1, 2016, through June 30, 2018 at \$120,405 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Dean of Tina Vasconcellos, Humanities and Social Sciences, Merritt College, July 1, 2016, through June 30, 2018 at \$142,296 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Vice President of Instruction, Tram Vo-Kumamoto, Berkeley City College, July 1, 2016, through June 30, 2018 at \$153,242 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. BEST Director (Grant-funded), Pamela Wallace, Laney College, July 1, 2016, through June 30, 2017 at \$109,459 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Employee Relations and Diversity Programs, Chanelle Whittaker, District Office, July 1, 2016, through June 30, 2018 at \$153,242 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

1. Director of Fiscal Services, David Yang, District Office, July 1, 2016, through June 30, 2018 at \$136,823 annually.

AYES: 5      NOES: 0      ABSTAIN: 0      ABSENT: 2 (Gulassa & Withrow)

**APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:05 P.M.)** At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

#### [Agenda](#)

#### **APPROVAL OF THE MINUTES (7:07 P.M.)**

1. Consider Approval of the regular Board meeting Minutes of May 10, 2016. Consider approval of the regular Board meeting Minutes of May 10, 2016. The minutes are posted on Granicus.
2. SWEARING-IN CEREMONY FOR INCOMING STUDENT TRUSTEES (7:08 P.M.)

#### [Background Material](#)

3. PLAQUE PRESENTED TO THUY THI NGUYEN (7:15 P.M.) The Board of Trustees will honor and present a plaque to Thuy Thi Nguyen, former General Counsel for PCCD. A reception to honor Thuy Thi Nguyen will be held from 6:30p.m. - 7:00p.m. where cookies and light refreshments will be served in the District Atrium.

**PUBLIC COMMUNICATION (7:25 P.M.)** At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit

will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

**REPORTS (7:40 P.M.)** The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

4. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)
5. Chancellor's Reports      Chancellor's Report Dr. Jowel C. Laguerre      Chief of Staff Dr. Yashica J. Crawford

[Bond Project Status Report](#)

[Annual Security Report](#)

**Berkeley City College Interim President White**

**College of Alameda President Blake**

[COA Report](#)

**Laney College Interim President Stanley**

**Merritt College President Ambriz-Galaviz**

[Merritt Report](#)

6. Board of Trustees' Reports At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.
7. Peralta Classified Senate Report Presenter: PCS President Timothy Brice
8. District Academic Senate Report Presenter: DAS President Cleavon Smith

**PRESENTATIONS (8:00 P.M.)**

9. Leadership Training Presentation (10 minutes) Presenter: Chancellor Laguerre
10. Presentation on the Tentative Budget (15 minutes) Presenter: Vice Chancellor Little

## CONSENT CALENDAR (8:25 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Bonilla to approve Consent Agenda Items 11 - 12 and 14 - 63.

Agenda Item 13 was approved with the exception of travel for David Ralston which will be further researched and discussed with International Travel.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: Trustee Gulassa, and Trustee Withrow.

The motion passed.

## BOARD MATTERS

11. Consider Approval of updated Board Meeting Calendar for 2016 Presenter: Assistant Brenda Martinez Consider approval of updated Board meeting calendar for 2016 with the following changes: \* The June 7, 2016 board meeting was rescheduled to June 14, 2016. \* The June 21, 2016 board meeting has been cancelled. \* The October 4, 2016 board meeting was rescheduled to October 11, 2016. \* The October 18, 2016 board meeting was rescheduled to October 25, 2016. \* The November 8, 2016 board meeting was rescheduled to November 15, 2016.

### [Background Material](#)

12. Consider Ratification for Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider ratification for Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates Larry Chang Atlanta, GA June 7, 2016 - June 11, 2016 Peter Crabtree Atlanta/Clarkston, GA June 7, 2016 - June 12, 2016 James Espinas Clarkston, GA June 7, 2016 - June 11, 2016 Maria Guzman Brooklyn, NY May 31, 2016 - June 5, 2016 Jeff Haagenson Greenwich, CT March 10, 2016 - March 13, 2016 Petural Shelton Las Vegas, NV June 7, 2016 - June 10, 2016 Elnora Webb Madison, WI June 13, 2016 - June 15, 2016

### [Background Material](#)

13. Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates Scott Albright Reno, NV July 31, 2016 - August 2, 2016 Scott Albright Reno, NV August 7, 2016 - August 9, 2016 Matthew Jones Portland, OR July 24, 2016 -



July 27, 2016 Yazid Kahil Reno, NV July 31, 2016 - August 2, 2016 Yazid Kahil Reno, NV August 7, 2016 - August 9, 2016 Amany Masry Portland, OR July 17, 2016 - July 21, 2016 Arthur Morgan Lehigh Valley, PA July 9, 2016 - July 16, 2016 Blair Norton Reno, NV July 31, 2016 - August 2, 2016 Blair Norton Reno, NV August 7, 2016 - August 9, 2016 David Ralston Budapest, Hungary June 30, 2016 - July 3, 2016 Petural Shelton Lehigh Valley, PA July 9, 2016 - July 16, 2016 Shawn Taylor Minneapolis, MN June 26, 2016 - June 29, 2016

[Background Material](#)

14. Consider Approval of First Reading on Proposed Board Policies Presenter: Chancellor Laguerre The Board will conduct a first reading on the Board Policies. The following policy is presented for review, and will return to a future Board meeting for adoption: \* BP 3840 Children on Campus The goal is to have an official policy that applies to all four colleges. Currently there is no written policy but "practices" at the four colleges. The proposed policy is in keeping with CCLC and how other districts have developed a similar policy.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

15. Consider Approval of Resolution 15/16-48 Notice of Governing Board Member Election Specification of the Election Order for November 8, 2016 Presenter: Board President Riley Consider approval of Resolution 15/16-48 Notice of Governing Board Member Election Specifications of the Election Order for November 8, 2016. The Chancellor recommends approval.

[Background Material](#)

16. Consider Approval of Resolution 15/16-49 Tie Vote in Governing Board Election with Run-Off Election Presenter: Board President Riley Consider approval of Resolution 15/16-49 Tie Vote in Governing Board Election with run-off election. The Chancellor recommends approval.

[Background Material](#)

17. Consider Approval of Resolution 15/16-50 Candidate's Statement of Qualifications Presenter: Board President Riley Consider approval of Resolution 15/16-50 Candidate's Statement of Qualifications for Elections. The Chancellor recommends approval.

[Background Material](#)

18. Consider Addendum to Agreement with Dr. Annette Dambrosio to continue Services in Accreditation Support Presenter: Chief of Staff Crawford Consider Approval of an addendum in the not-to-exceed amount of \$21,000 to the current contract with Dr. Dambrosio approved by the Board of Trustees on November 10, 2015. The addendum will cover remaining fiscal year 2015-16 costs associated with the coordination and preparation of the district accreditation report and assisting to ensure recommendations are being addressed, coordinating the district response and its concomitant alignment with the colleges, and writing final document. Total cost of agreement is now \$61,800. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Funds.

[Background Material](#)

19. Consider Addendum to the Independent Consultant Contract (ICC) with LA Jones & Associates to Continue Community Outreach Activities Presenter: Chancellor Laguerre Consider approval of addendum to the Independent Consultant Contract (ICC) in the not-to-exceed amount of \$19,000 to the current contract of LaNiece Jones (LA Jones & Associates). The addendum will cover remaining fiscal year of 2015-16 costs associated with identifying and scheduling stakeholders for individual and group meetings to build and foster relationships to support the Peralta Community Colleges. Consultant will outreach to stakeholders throughout the PCCD service area including: Elected and Appointed officials; leaders from the Business, Faith, Education K-12 and Higher Education, Corporate, Labor, Environmental, Technology and Non-Profit sectors to include youth and seniors. Total revised contract amount is not-to-exceed \$59,000. All board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

[Background Material](#)

**EDUCATIONAL AND STUDENT SERVICES**

20. Consider Approval of the Berkeley City College Master Plan, 5-Year Update (2016-2021) Presenter: Interim President White Consider Approval of the Berkeley City College Master Plan, 5-Year Update (2016-2021), adopted by Berkeley City College April 2016, including revised BCC mission, vision and values. The Chancellor recommends approval.

[Background Material](#)

21. Consider Approval of the College of Alameda Master Plan, 5-Year Update (2016-2021) Presenter: President Blake Consider Approval of the College of Alameda Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.
22. Consider Approval of the Laney College Master Plan, 5-Year Update (2016-2021) Presenter: Interim President Stanley Consider Approval of the Laney College Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.
23. Consider Approval of the Merritt College Master Plan, 5-Year Update (2016-2021) Presenter: Interim President White Consider Approval of the Merritt College Master Plan, 5-Year Update (2016-2021). The Chancellor recommends approval.
24. Consider Approval of 2015-2016 Sabbaticals for College of Alameda, Berkeley City College, Laney College and Merritt College. Presenter: Executive Vice Chancellor Webb Consider Approval of Sabbatical for all four campuses for one semester sabbatical leave for 2016-17.

[Background Material](#)

**College of Alameda: Robert Brem, Political Science Fall 2016     Matthew Goldstein, Humanities Spring 2017**

**Berkeley City College: Tom Moniz, English Spring 2017     Laura Ruberto, Humanities Spring 2017**

**Laney College: Zujian Zhang Fall 2016     Inger Stark Spring 2017**

**Merritt College: Jennifer Shanoski, Chemistry Fall 2016     Timothy Hackett, Library Fall 2016 or Spring 2017**

25. Consider Approval of Memorandum of Understanding between College of Alameda and the NPower Program Presenter: President Blake

[Background Material](#)

**College of Alameda has secured a partnership with NPower who will be providing an 8-week Tech Accelerator Program for low to moderate income young adults age 18 - 25 and Veterans. The 8-week program starts Sept. 19 and ends Nov. 11th. NPower will be housed on the College of Alameda campus in room CV 232. NPower builds brighter futures for underserved young adults and veterans through free technology and professional skills training. The program includes technical classes, mentoring from business leaders, internships and career development workshops at leading corporations and nonprofits, industry-recognized certifications as well as employment and alumni services. More than 80% of NPower alumni are employed or pursuing higher education within one year of graduation. The Chancellor recommends approval.**

26. Consider approval for Laney College to accept and administer a grant of \$787,907 for the Bay Region for the Proposition 39 Clean Energy Workforce Program Grant from the State Chancellor's Office. Presenter: Interim President Stanley The Proposition 39 Clean Energy Workforce Program grant will be used to meet a number of key objectives including the following: to build and sustain a regional network of colleges to prepare the workforce for the energy sector to improve energy efficiency and expand clean energy generation in the built environment; to elevate the quality of instruction at colleges that have investments in education and training in the energy efficiency and renewable energy sector; incentivize through instructor stipends and other means regional cooperation in curriculum alignment, increased student access to certificates and degrees, and increased access to employment; and to build career pathways that assure student success by connecting student learning outcomes directly to employment opportunities. The Chancellor recommends approval. Funding Source: SB 73, the Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.

[Background Material](#)

27. Consider approval for Laney College to accept the Chancellor's Office Deputy Sector Navigator Grant for Advanced Manufacturing. Presenter: Interim President Stanley Consider approval to receive a grant from the California Community College Chancellor's Office for the Deputy Sector Navigator grant for Advanced Manufacturing. The grant is for \$200,000 for the period of July 1, 2016 - June 30, 2017. The Deputy Sector Navigator grant for Advanced Manufacturing is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those economies. The Chancellor recommends approval. Funding Source: California Community College Chancellor's Office - SB 1402 (Lieu), Economic and Workforce Development Program funding.

[Background Material](#)

28. Consider approval for College of Alameda to accept the Chancellor's Office Deputy Sector Navigator Grant for Global Trade and Logistics. Presenter: President Blake Consider approval to receive a grant from the California Community College Chancellor's Office for the Deputy Sector Navigator grant for Global Trade and Logistics. The grant is for \$200,000 for the period of July 1, 2016 - June 30, 2017. The Deputy Sector Navigator grant for Global Trade and Logistics is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and

to establish career pathways for the regional community into those economies. The Chancellor recommends approval. Funding Source: California Community College Chancellor's Office - SB 1402 (Lieu), Economic and Workforce Development Program funding.

[Background Material](#)

29. Consider approval of Resolution 15/16-51 for suspension of services at the Laney Child Care Center on May 6, 2016. Presenter: Executive Vice Chancellor Webb Consider approval of Resolution 15/16-51 for suspension of services at the Laney Child Care Center on May 6, 2016. The Laney Child Care Center was unable to offer services on Friday May 6, 2016 due to impassable roads caused by a visit from Hillary Clinton to La Escuelita School located directly across the street from the center. On the advice from the Early Education and Support Division we closed the center for the day. Whenever a contractor's days of operation are reduced for circumstances beyond the control of the center the contractor's governing board must adopt a resolution that clearly and fully describes the nature of the closure. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

30. Consider approval of an extension for an ICC for Kathleen Cavanagh Presenter: President Blake Consider approval of an extension for an ICC for Kathleen Cavanagh. Kathleen Cavanagh is a part-time Independent Contractor (IC) in a Greeter position at the One Stop Career Center at the College of Alameda. She will run out of approved hours before the end of the fiscal year, which would cause reduction of hours and/or closures of the Resource Room. This request is to increase the contract by \$2,000 to continue to provide services, bringing the total contract amount to \$26,840. The Chancellor recommends approval. Funding Source: Workforce Innovation and Opportunity Act (WIOA).

[Background Material](#)

31. Consider Approval of Course and Program Additions, Deactivations and Changes Presenter: Executive Vice Chancellor Webb Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled "May 2016 CIPD Report" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and CIPD. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

32. Change Order for Independent Contractor Agreement for Georgia Piedmont Technical College, Co-Principal Investigator for Laney's National Science Foundation Center for Building Efficiency for a Sustainable Tomorrow (BEST Center) Presenter: President Stanley Please consider approval of a change in the Scope of Work for Georgia Piedmont Technical College (GPTC) as Co-Principal Investigator (Co-PI) for the work of the National Science Foundation BEST Center, Building Efficiency for a Sustainable Tomorrow. This revised scope of work will increase the GPTC sub-award by \$30,000 to cover additional costs for lab improvements at GPTC as well as additional technical assistance and planning time for Co-PI Lovell for BEST network colleges.

[Background Material](#)

33. Consider Approval of an Independent Contractor Agreement for Dr. Mark Martin for Project Management Services for the Deputy Sector Navigator (DSN) grant. Presenter: Interim President Stanley Consider approval of an independent contractor agreement for Dr. Mark Martin (doing business as Design4X, Inc.) in an amount not to exceed \$172,000 (for services and business related expenses) to act as regional director for the State of California Chancellor's office Deputy Sector Navigator (DSN) grant for advanced manufacturing from 7/1/2016 - 6/30/2017. The role of the DSN regional director is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector. The DSN works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Development Boards, and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways.

[Background Material](#)

34. Consider Approval of an Independent Contractor Agreement for Matt Trocker for Project Support Services for the Deputy Sector Navigator (DSN) grant. Presenter: Interim President Stanley Consider approval of an independent contractor agreement for Matt Trocker in an amount not to exceed \$48,000 (including business expenses) to act as project support for the State of California Chancellor's office Deputy Sector Navigator (DSN) grant for advanced manufacturing for the remainder of 2016 (July - December).

**Laney College has previously been awarded a Deputy Sector Navigator (DSN) grant in Advanced Manufacturing from the Chancellor's Office. The DSN grant is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector.**

Mr. Trocker will assist with outreach to industry; career pathway development with middle schools, high schools, and community colleges around manufacturing and skilled trades; as well as coordination and other support services on this grant. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: State of California Community College Chancellor's Office Deputy Sector Navigator grant. The funding for this role is through the SB 1402 (Lieu), Economic and Workforce Development Program and SB858 (Education omnibus bill).

[Background Material](#)

35. Consider Approval of an Independent Contractor Agreement for Mark Williams for project management services for the Laney College Proposition 39 Clean Energy Workforce Program grant. Presenter: Interim President Stanley The Independent Contractor Agreement for Mark Williams is an amount for the 2016-17 fiscal year not to exceed \$144,000. The time period for the contract is from July 1, 2016 to June 30, 2017. Williams will continue to provide comprehensive program management services for Laney's \$757,907 Proposition 39 funded grant from the State Chancellor's Office for the Bay Region Clean Energy Collaborative. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Laney College, grant from the California Community Colleges State Chancellor's Office.

[Background Material](#)

36. Consider Approval of an Independent Contractor Agreement for Danny Beesley (dba EcoVision Consulting) for services to be rendered pursuant to project management support for Laney's advanced Fabrication Laboratory. Presenter: Interim President Stanley Consider approval of an independent

contractor agreement for Danny Beesley (dba EcoVision Consulting) in an amount not to exceed \$50,000 to provide project management support for the Laney College's advanced Fabrication Laboratory. The contract will support effort for 12 months, from July 1, 2016 to June 30, 2017. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Categorical for PASS.

#### [Background Material](#)

37. Consider Approval of an ICC with The Unity Council Presenter: President Ambriz-Galaviz The Unity Council will coordinate community-based intake and enrollment of 35 interested young adults, aged 18-24, into Merritt College's Bridge to Healthcare careers program operating summer 2016, and perform case management for the 35 students beginning Fall semester of 2016. Students who are eligible for Workforce Innovation and Opportunities Act (WIOA) workforce development services will also enroll in WIOA through The Unity Council. The Unity Council will utilize CalJobs as the data management system for reporting and analysis of participant population. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: SF Foundation/BAWFC (Bridge to healthcare careers).

#### [Background Material](#)

38. Consider Approval of Contract between PCCD and the Oakland Workforce Development Board for Merritt College to serve as a Sector Access Point as part of Oakland's local workforce services delivery system. Presenter: President Ambriz-Galaviz At their May 25, 2016 meeting, the Oakland Workforce Development Board (OWDB) approved a contract for services with Merritt College to serve as one of two Sector Access Points on behalf of the Board as part of their workforce services delivery system in Oakland. Merritt College applied for this contract in response to the Board's Request for Proposals process announced earlier this spring. Merritt intends to hire 1.5 Sector Access Point Career Coaches to connect Oakland residents who are eligible for services under the federal Workforce Innovation and Opportunity Act (WIOA) with relevant career training programs in one of OWDB's key industry sectors: healthcare and information communication technology. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Workforce Innovation and Opportunity Act (WIOA) and the City of Oakland.

#### [Background Material](#)

39. Consider Approval of Approval of Peralta Community College District's participation in the newly formed Northern Alameda Consortium for Adult Education (NACAE) Joint Powers Authority, including as fiscal agent for the JPA and as hiring agent for the JPA's Executive Director for FY 2016-17, and acceptance of funds from the NACE Adult Education Block Grant. Presenter: Chancellor Laguerre In 2014, the Peralta Colleges joined with the K-12 school districts in the District's service area and their adult schools to form the North Alameda Consortium for Adult Education (NACAE). On May 19, 2016, the members of the Executive Cabinet of Directors (Executive Cabinet) of NACAE voted to form a Joint Powers Authority. The NACAE Executive Cabinet is comprised of the Peralta Chancellor, College Presidents, and Superintendents of Oakland, Berkeley, Alameda, Piedmont, and Albany Unified School Districts. The purpose of the NACAE JPA is to plan and implement adult education services together as a regional consortium, funded by Adult Education Block Grant funds from the State of California. It is anticipated that this funding and the Consortium will continue into the foreseeable future as described in AB 104 (2015). The NACAE Executive Cabinet has asked that PCCD serve as the fiscal agent for the Consortium's AEBG funds beginning July 1, 2016. While the District serves as fiscal agent, the District's Vice-Chancellor, Finance and Administration, or his designee, will serve as the Treasurer-Auditor of the NACAE-JPAAs fiscal agent,

the District will be managing funds of the NACAE JPA as well as receiving funds allocated to it from NACAE. The District will receive up to 5% in indirect costs for serving as the fiscal agent. For the FY 2016-17 only, NACAE is also asking that PCCD serve as the employer of record of NACAE's Executive Director. Once the NACAE JPA is an established CalPERS employer, the Executive Director will become an employee of the JPA. The District will be reimbursed all of the costs related to employing the Executive Director and a 5% indirect cost for this function.

#### [Background Material](#)

40. Consider approval of Peralta Community College District to adopt a data sharing agreement with its K12 School District partners in the Northern Alameda Consortium for Adult Education (NACAE). Presenter: Chancellor Laguerre On May 19, 2016, the members of the Executive Cabinet of the Northern Alameda Consortium for Adult Education (NACAE) voted to form a Joint Powers Authority for the purposes of planning and implementing adult education services together as a regional consortium, funded via \$7.6 million in Adult Education Block Grant funds from the State of California for the 2016-17 fiscal year. To support the implementation of the Consortium's work plan and to successfully track and report on the Consortium's progress in serving students and helping them transition successfully between educational segments, a data sharing agreement is necessary so that the NACAE members can align and review relevant student information.

#### [Background Material](#)

41. Consider approval of the Alameda County Workforce Investment Board (ACWIB) One-Stop Career Centers contract with PCCD to operate the Alameda and Berkeley One Stop Career Centers. Presenter: President Blake The One-Stop Career Center system operates under the guiding principles as mandated by the Workforce Innovation and Opportunity Act (WIOA), a 2015 legislative renewal and reformation of the federal workforce investment system. The reformed system is intended to be customer focused, to give residents access to the tools they need to manage their careers, and to match employers with skilled workers. The Chancellor recommends approval. Funding Source: \$278,378 for Workforce Innovation and Opportunity Act (WIOA) Adult Services and \$437,920 for WIOA Dislocated Worker Services.

#### [Background Material](#)

42. Accept \$1,449,709 on behalf of Merritt College and \$1,489,400 on behalf of Laney College from the California Community College Chancellor's Office Basic Skills and Student Outcomes Program over a three-year period from July 1, 2016 to June 30, 2019. Presenter: President Ambriz-Galaviz and Interim President Stanley Both Laney College and Merritt College have been awarded grants from the State Chancellor's Office based on their clear strategies for: \* Progressively increasing shares of students enrolled at the college who:

(a) Successfully complete a college-level English or mathematics course, or both, within a sequence of three or fewer courses after enrollment in a community college.

(b) Earn an industry-relevant college certificate or degree within two years. \* A significantly greater share of entering students who achieve the goals listed in

(a) Above within a shorter time period than before the implementation of the plan. These grant funds can be expended on a wide variety of activities including, but not limited to the following: Instructional redesign, program alignment with other higher education and secondary education partners, student support in instructional activities, faculty release time, professional development, summer stipends, acquisition of equipment and technology, and travel costs. The

Chancellor recommends approval. Funding Source: The California Community College Chancellor's Office is the source of funds.

[Background Material](#)

**FINANCIAL SERVICES**

43. Review of Purchase Order Report Presenter: Vice Chancellor Little The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from April 7, 2016 through May 27, 2016 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

44. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Little Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from April 7, 2016 through May 27, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

45. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Little Consider approval of budget transfer report covering the period from April 7, 2016 through May 27, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

46. Consider Approval of the Peralta Community College District 2016-17 Tentative Budget Presenter: Vice Chancellor Little Vice Chancellor for Finance and Administration Ron Little will present the 2016-17 Tentative Budget for consideration and approval.

[Background Material](#)

47. Consider Approval of Education Protection Account (EPA) Funding and Expenditures from Proposition 30 Presenter: Vice Chancellor Little Proposition 30, The Schools and Local Public Safety Protection Act, passed in November 2012. This proposition temporarily raises the sales and use tax by 0.25% for four years and raises the income tax rate for high income earners for seven years to provide continuing funding for local school districts and community colleges. In fact, the sales tax increase



sunset December 31, 2016. The Chancellor's Office has indicated that community colleges will be 'held harmless' of this fact (revenue reductions) in the next fiscal year. The Educational Protection Account (EPA) is created in the General Fund to receive and disburse these temporary tax revenues. Peralta Colleges' EPA funds for 2016-17 are estimated at \$16,501,683. All EPA funds will be expended on instructional salaries and benefits. The EPA funds are not additional funds but rather a component of computational revenue for the general fund. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

48. Consider Approval of 2016-17 Appropriations Limit (GANN LIMIT) Presenter: Vice Chancellor Little Staff seeks the Board of Trustees approval of the 2016-17 Appropriations Limit (Gann Limit). Article XIII B of the State Constitution, as approved by the voters in November 1979, requires the establishment of an appropriation limit on "proceeds of taxes" revenues for public agencies including community college districts. As part of the development of the Tentative Budget, the Gann Limit worksheet is required to be completed and approved by the Board of Trustees in accordance with Government Code Section 7910. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

49. Consider Approval to Submit 2018-2022 Five Year Construction Plan to State Chancellor's Office Presenter: Vice Chancellor Little In accordance with the provisions of Section 81820 of the California Education Code, each year community college districts are required to submit a Five-Year Construction Plan to the Chancellor of the California Community Colleges. The five-year plan communicates to the State Chancellor's Office and other State agencies the anticipated capital outlay needs of a district for the next five years. The capital outlay needs are based on current enrollment projections and instructional staff. This information combined with actual space utilization data and the development of the District's load-capacity ratios measures a college's space utilization in certain areas. The load-capacity ratio is one factor that is used when considering allocating State funding for capital projects. The 2018-2022 Five-Year Construction Plan is due to the California Community Colleges Chancellor's Office annually by July 1st. A component of the five-year plan is the project priority list for the five-year period. The project priority list is presented to the Board of Trustees for review and approval each year each year. The priority list includes facilities needs of the District based the direction outlined in Educational Master Plans and needed facilities to support the educational services regardless of whether State funding will be requested.

[Background Material](#)

50. Consider Approval of Resolution Authorizing the Additional Refunding of Outstanding District General Obligation Bonds Presenter: Vice Chancellor Little Consider Approval of Resolution Authorizing the Refunding of Outstanding District General Obligation Bonds. Presenter: Vice Chancellor Little. Consider approval of resolution no. 15/16-46 authorizing the refunding of outstanding general obligation bonds in the not-to-exceed amount of \$155,000,000 that will result in savings to district taxpayers. Due to historically low interest rates, the District has an opportunity to refund some of the outstanding bonds sold as part of Measure A. Estimated savings to taxpayers are estimated at \$13.4 million dollars or 11.8% of the bonds to be refunded. A common benchmark used to evaluate if a district should refund is if the present value of the savings to the taxpayers would be greater than 3%.

### [Background Material](#)

51. Consider Approval of Fund 72, Resolution No. 15-16/47 Presenter: Vice Chancellor Little Consider Approval of Fund 72, Resolution No. 15/16-47 Request to establish Fund 72, Peralta Student Representation Fee Trust Fund, for the purpose of recording revenues, expenditures, and other financial transactions directly related to Student Representation Fees. The establishment of this fund is consistent with Education Code 76063 and the California Community Colleges Budget and Accounting Manual. The Chancellor recommends approval. Funding source: Not applicable.

### [Background Material 1](#)

### [Background Material 2](#)

52. Ratification of Contract for Electrical and Data Work associated with HR Office Reconfiguration Presenter: Vice Chancellor Little Staff seeks ratification of contract with Megaelectric Electrical Service in the amount of \$10,000 to revise power and data outlet configurations in the HR/Benefits Office in support of additional workstations /cubicles. Changes in overall layout of furniture is necessary to improve efficiency and effectiveness of service delivery. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding source: Measure A.

### [Background Material](#)

53. Approval of Contract for Emergency Repairs at Laney College Student Center Kitchen Presenter: Vice Chancellor Little Staff seeks approval to enter into an agreement with W.E. Lyons Construction Company, in the not-to-exceed amount of \$405,000 for emergency repairs to the Laney College Student Center kitchen. Repairs are necessary to address health code violations identified by the Alameda County Health Care Services Agency during an on-site evaluation of the Laney College Student Center Kitchen facilities in February 2016. The District hired the Architectural firm Byrens Kim Design Works to prepare plans and specifications for the work necessary to correct all code concerns. Closure of the facility due to health code violations would discontinue the Culinary Arts teaching program at the college as well as preventing food services to the campus and impact an important revenue source. The emergency work will take place this summer with an anticipated completion date of mid-August, in time for the scheduled fall semester classes. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding source: Measure A.

### [Background Material](#)

54. Approval for Merritt College Signage Design Services Presenter: Vice Chancellor Little Staff seeks approval to enter into an agreement with the GNU Group for the Merritt College Signage Design Services (RFP 15-16/26) in a not-to-exceed amount of \$36,817. Based on a best-value methodology, approval is requested for the GNU Group to be awarded the contract because they received the highest evaluative score. The GNU Group will provide full design, estimating and construction administration services for improvements on two existing parking lots located at two different campuses, Laney College and Merritt College. The Chancellor recommends approval. Funding source: Measure A.

### [Background Material](#)

55. Approval of Contract for Laney College Welding Shop Repairs Presenter: Vice Chancellor Little Staff seeks approval to enter into an agreement with Ashron Construction and Restoration in the not to exceed amount of \$68,438. Ashron Construction will perform work per construction documents prepared by YHLA Architects. Repairs in the Laney College Welding Shop are necessary to provide

safe and adequate ventilation of welding fumes in the Welding Lab Booths. All construction work will conform to the California Building Standards Code, Title 24. The construction scope of work includes, but is not limited to: the modification of 38 welding lab booth exhaust arm systems; replacing 38 exhaust arm tensioners, 2 full extractor arms, and 2 tension retainer brackets. A formal request for bids (Bid No. 15-16/28) was conducted for this project, and a mandatory pre-bid conference and site visit occurred on May 10, 2016. Only one contractor attended the pre-bid meeting and one bid was subsequently received. Given the urgency of the project, staff recommends approval. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding source: Measure A.

[Background Material](#)

- 56. Approval of Contract Extension for Kitchell CEM Presenter: Vice Chancellor Little Staff seeks approval for Amendment No. 2 to the Original Agreement with KITCHELL CEM for an Extension of Construction Management Services until August 31, 2016 on the Merritt College Barbara Lee Center for Science and Allied Health, in the amount not-to-exceed \$33,750. KITCHELL CEM has been the District’s Construction Manager on the Barbara Lee Center project for the last several years. Staff recommends the extension of KITCHELL’s existing construction management services contract in order to provide management for supplemental facility needs at the Barbara Lee Center as well as management for the upgrade of campus Wayfinding Signage required due to the addition of the new Barbara Lee Center on campus. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding source: Measure A.

[Background Material](#)

- 57. Consider Approval of Measure A Budget Appropriation and Transfer for FPPs (No.91) Presenter: Vice Chancellor Little Measure A Budget Transfer #91 is required to move funds for the FPPs (Final Project Proposals) to be submitted to the State Chancellor’s office for additional funding for College of Alameda, Laney College, and Merritt College. The transfer is moving funds from: College of Alameda Contingency (Unallocated Funds) to College of Alameda Auto Technology Project; from Laney Building Modernization to Laney Theater Project, and from Merritt Unallocated Funds to Merritt Horticulture Project. These transfers are necessary to update State FPPs to add college specific projects to the state funding list for consideration.

[Background Material 1](#)

[Background Material 2](#)

**HUMAN RESOURCES**

- 58. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned. Last Name First Name Date of Hire End Date Position Title Site Ali Wafa 7/4/16 12/2/16 Senior Clerical Assistant L Apodaca Carmen 8/15/16 12/16/16 Inst Asst IV/DSPS L Avant Lisa 6/15/16 6/30/16 Clerical Assistant II A Avant Lisa 7/1/16 6/30/17 Clerical Assistant II A Barry Jenna 7/1/16 6/30/17 Interpreter I All Blue Noelle 7/5/16 10/28/16 Staff Asst/Admin (General) L Boissiere Sheiba 7/4/16 11/29/16 Senior Clerical Assistant M Brazinskaite Ruta 7/1/16 12/23/16 Staff Asst/Admin (General) B Brown Kevin 7/1/16 8/31/16 Staff Asst/Veteran Affairs L Bruni Michael 7/5/16 6/30/17 Science Lab Tech/Physical Sc M Cael Kim 6/15/16 6/30/16 Inst Asst

I/DSPS L Cael Kim 7/6/16 7/29/16 Inst Asst I/DSPS L Carbajal Irma 7/1/16 5/26/17 Library  
 Technician II L Cardenas Elizabeth 7/5/16 12/2/16 Senior Clerical Assistant L Castro Steven  
 7/1/16 6/30/17 Inst Asst/Multimedia B Cerda Alejandra 7/18/16 10/20/16 Staff Asst/Admin  
 (Grants) M Cha Joseph 7/1/16 7/29/16 Inst Asst IV/DSPS L Chambers Michael 7/5/16  
 8/31/16 Financial Aid Specialist L Chen Qingxiu 8/15/16 11/11/16 Senior Clerical  
 Assistant L Crawford Christiane 7/1/16 6/30/17 Interpreter I All Davaasuren Darkhijav  
 7/4/16 12/2/16 Senior Clerical Assistant L Edwards Timicia 7/1/16 6/30/17 Staff Asst/Student  
 Services L Evans Kevin 7/1/16 6/30/17 Inst Asst/Physical Education L Evans Sybil 7/5/16  
 11/4/16 Clerical Assistant II L Fatoorehchi Robabeh 7/1/16 6/30/17 Staff Svcs Spec/Fiscal L  
 Felts Patricia 6/15/16 6/30/16 Staff Asst/VC Ed Services D Felts Patricia 7/1/16 6/30/17 Staff  
 Asst/VC Ed Services D Flores Hannah 7/1/16 6/30/17 Inst Asst II/DSPS A Frahm Casey  
 7/5/16 10/7/16 Senior Clerical Assistant L Freed Nancy 8/18/16 5/26/17 Inst Asst  
 IV/DSPS A Frost Robert 7/1/16 6/30/17 Staff Asst/Employee Relations D Gan Sungmin  
 6/20/16 6/30/16 Lifeguard L Gan Sungmin 7/1/16 6/30/17 Lifeguard L Garcia Brendan  
 6/15/16 6/30/16 Admissions & Records Clerk D Garcia Brendan 7/1/16 6/30/17 Admissions &  
 Records Clerk D Gatmaitan Christopher 7/1/16 12/21/16 Graphic Design Specialist D Gerber  
 Elaine 8/18/16 5/26/17 Inst Asst IV/DSPS A Gilbert Monetta 7/5/16 10/5/16 Staff  
 Asst/CalWORKs A Hall Curtis 6/15/16 6/30/16 Food Services Worker L Harness Sonja  
 7/5/16 10/7/16 Senior Clerical Assistant L Hasse Geraldine 8/18/16 5/26/17 Inst Asst  
 I/DSPS A He Jiayu 7/5/16 10/5/16 Clerical Assistant II A Hensley Kristina 7/1/16  
 6/30/17 Senior Clerical Assistant B Hsieh Paula 7/1/16 12/23/16 Staff Asst/Admin  
 (Instruction) B Jones Myeisha 7/1/16 12/31/16 Staff Asst/Admin (Instruction) M Kirkeby Kathleen  
 7/1/16 6/30/17 Lifeguard L Knight Jacinda 7/1/16 6/30/17 Inst Asst/Cosmetology L  
 Kristiansen-Kayser Kristen 7/1/16 6/30/17 Program Spec/Student Act B Laiche Nacira 7/1/16  
 6/30/17 Inst Asst/Biotechnology B Lane Hope 7/1/16 6/30/17 Staff Asst/Student Services L  
 Laniohan Aurora 7/1/16 6/30/17 Inst Asst IV/DSPS A Lewis Azul 7/1/16 6/30/17 Inst  
 Asst/Biotechnology B Lippincott Daniel 7/1/16 6/30/17 Inst Asst/Multimedia B Livsey  
 Andrew 8/15/16 12/16/16 Inst Asst IV/DSPS L Lyons Taylor 7/1/16 6/30/17 Duplicating  
 Services Tech L Marquez Anel 7/1/16 6/30/17 Science Lab Tech/Biological B Marshall Amy  
 7/1/16 6/30/17 Supv, Admin & Bus Suppt Svc L Martinez Querida 6/15/16 6/30/16 Inst Asst  
 I/DSPS L Martinez Querida 7/1/16 6/30/17 Inst Asst I/DSPS L McCarthy  
 Edward 6/20/16 6/30/16 Lifeguard L McCarthy Edward 7/1/16 6/30/17 Lifeguard L McGriff  
 Traci 7/1/16 6/30/17 Staff Asst/Student Services L McKee Claire 7/1/16 6/30/17 Lifeguard L  
 Meier Philip 7/1/16 6/30/17 Inst Asst/Multimedia B Molex Carol 6/15/16 6/30/16 Clerical  
 Assistant II A Moon Black 7/1/16 6/30/17 Inst Asst/Photography L Moser Isabel 7/1/16  
 8/23/16 Lifeguard L Moser Anneke 7/1/16 6/30/17 Lifeguard L Nabeta Dale 7/1/16 6/1/17  
 Staff Asst/Admin (General) L Nguyen Le Phat 7/1/16 6/30/17 Staff Asst/President's Office A  
 Olbekson Kathleen 7/1/16 10/7/16 Senior Clerical Assistant M Okundaye Osafran 7/5/16  
 10/5/16 Facilities Project Coordinator D Pace Glenn 7/1/16 6/30/17 Principal Clerk L Pinilla  
 Maria 7/1/16 12//12/16 Clerical Assistant II A Pitts Renita 7/1/16 7/29/16 Inst Asst  
 III/DSPS L Quigley Rebecca 7/1/16 6/30/17 Interpreter, Fully Certified All Quizhpe  
 Birhon 7/1/16 10/27/16 Clerical Assistant II M Ramirez Jorge 7/1/16 12/5/16 Student  
 Employment Specialist M Redd Cameron 7/1/16 6/30/17 Lifeguard L Roque Chaves Marisol  
 7/1/16 12/31/16 Senior Clerical Assistant M Ruckman Joann 7/1/16 6/30/17 Inst  
 Asst/Multimedia B Sandhu Sara 7/1/16 7/13/16 Project Manager M Sebhatu Adonay 7/1/16  
 9/30/16 Help Desk Spt Tech I (Trainee) D Scott Christopher 7/1/16 12/16/16 Staff Asst/Student  
 Services B Shephard Rebecca 7/1/16 6/30/17 Interpreter II All Spencer Vacca Laura 7/1/16  
 6/30/17 Inst Asst IV/DSPS A Szabo David 7/1/16 6/30/17 Lifeguard L Taplin Terry 6/20/16  
 6/30/16 Inst Asst/English B Taplin Terry 7/1/16 7/28/16 Inst Asst/English B Thi Chin Tien  
 7/1/16 6/30/17 Inst Asst/Biotechnology B Tran Simon 6/15/16 6/30/16 Inst Asst  
 III/DSPS L Tran Simon 7/1/16 6/30/17 Inst Asst III/DSPS L Tran Thao  
 7/1/16 10/7/16 Senior Clerical Assistant L Tran Vy 8/18/16 5/26/17 Inst Asst II/DSPS A

Truong Quyen 6/15/16 6/30/16 Clerical Assistant II L Truong Quyen 7/1/16 8/31/16 Clerical Assistant II L Tsehai Wessenyelesh 7/1/16 9/30/16 Staff Asst/Admin (General) D Tucker Leonora 7/1/16 6/30/17 Clerical Assistant (Confidential) D Tumba Longo Alain 7/1/16 6/30/17 Principal Clerk L VanBuhler Belinda 7/1/16 6/30/17 Inst Asst IV/DSPS A Van Valkenburgh KeZhong 6/15/16 6/30/16 Staff Asst/Admin (General) L Vasquez Yesenia 7/1/16 6/30/17 Lifeguard L Vierra Jeremiah 6/20/16 6/30/16 Interpreter, Fully Certified All Vierra Jeremiah 7/1/16 6/30/17 Interpreter, Fully Certified All Vilchis-Lent Leticia 7/1/16 6/30/17 Account Clerk II L Walker Latrice 7/1/16 6/30/17 Duplicating Services Tech L Wilkes Deborah 7/5/16 10/7/16 Senior Clerical Assistant L Willis-Henry Rachel 7/5/16 10/25/16 Staff Asst/Calworks M Wright Wanda 7/1/16 6/30/17 Inst Asst IV/DSPS A Yang Yong 7/1/16 6/30/17 International Studt Suppt Spec D Zepel Janet 7/1/16 12/31/16 Staff Asst/Admin (Instruction) M "The District has complied with the applicable provisions of the Education Code"

59. Consider approval of the District's Equal Employment Opportunity (EEO) Plan for 2016-2019 and Board Approval/ Certification of the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form. Presenter: Vice Chancellor Largent In support of equal employment opportunities and the diversification of the workforce, Title 5 requires each community college to develop an Equal Employment Opportunity (EEO) Plan. Each plan must include a policy statement, information on training and notification requirements, complaint procedures, an analysis of the workforce, and measures to address equal employment opportunity. The District's EEO Plan was developed and supported by constituent groups through the shared governance process, including the EEO Advisory Committee, the Policy and Budget and Planning Council and the Chancellor's Cabinet. All community college districts are required to submit their Plan and Certification Form to the State Chancellor's Office by June 1, 2016. However, in recognition of the fact that the Board for many districts will meet throughout the month of June to approve the Plan, the State Chancellor's Office has authorized districts to indicate, with the June 1st Plan submission, the date the Board will approve the Plan. The Chancellor recommends approval of the EEO Plan and Certification Form for submission to the State Chancellor's Office.

[Background Material](#)

60. Consider approval of the District's 2016-2017 PCCD Holiday Schedule. Presenter: Vice Chancellor Largent Consider approval of the 2016-2017 PCCD Holiday Schedule. The Chancellor recommends approval.

[Background Material](#)

**FACILITIES**

61. Consider Approval of a Deductive Change Order No. 1 and Resolution 15/16-45, Acceptance of Completed Work and Release of 5% Retention for the Laney College Fire Suppression Hoods Project (Bid No. 15-16/15, Stevenson Mechanical Inc. Presenter: Vice Chancellor Ikharo. Approval is requested for a deductive Change Order No. 1 (\$16,753.50) and to release the 5% retention and accept Laney College Fire Suppression Hoods Project (Bid No. 15-16/15) as complete. A contract was awarded to Stevenson Mechanical Inc., in the amount of \$223,475 at the February 23, 2016, Board meeting for this project. The deductive Change Order No. 1 resulted because a project material allowance for unforeseen conditions was not needed for the project. Therefore, the actual contract amount is \$206,721.50 and the 5% retention payment is \$10,336.01 for the project. Original Contract Amount \$223,475.00 Deductive Change Order #1 (\$16,753.50) Actual Contract Amount \$206,721.50 5% if the Actual Contract Amount \$10,336.01

[Background Material](#)

62. Consider Approval of an Emergency Service Contract to Replace the Existing Domestic Hot Water Generator at Laney College, R.F. McDonald. Presenter: Vice Chancellor Ikharo. Approval is requested of the emergency service contract with R.F. McDonald to replace the existing domestic hot water generator at Laney College, in the amount not-to-exceed \$26,280. An urgent action was taken to replace the existing domestic hot water generator that exceeded its useful life. This replacement was needed to restore domestic hot water in Building "E" at Laney College so that public instructions can take place in Cosmetology, Culinary Science, Athletics, and all restroom fixtures to help ensure proper hygiene is used. The contractor's scope of work included: \* Disconnection of existing utilities, removal, and disposal of the existing boiler; \* Installation of the new Raypak Hi Delta Type H Model 752B - 750,000 BTU non-condensing boiler; and \* Re-connection of all required utilities to the new boilers.

[Background Material](#)

63. Consider Approval to Purchase Playground Equipment for the Merritt College Child Care Center from KOMPAN Inc. through a Piggyback Compliant Contract. Presenter: Vice Chancellor Ikharo. Approval is requested to purchase playground equipment for the Merritt College Child Care Center from KOMPAN Inc. through the U.S. Communities Government Purchasing Alliance Agreement (TIN Number: 941590799), in the amount not-to-exceed \$76,592. The District is registered with the U.S. Communities Government Purchasing Alliance, which allows the District and any or all public agencies, public and private school districts, public and private colleges or universities Nationwide, or the Foundation, (collectively, "Participating Public or Private Agencies") to purchase Products at prices stated in the awarded contract to the lead public agency. As permitted under this agreement, the District, without advertising bids, will purchase furniture and equipment utilizing this piggyback-able procurement for playground equipment at the Merritt Child Care Center. This purchase consists of new swings, water and sand workstation, spinner bowls, new benches, and a play tower complex. The quote includes site preparation, layout, and installation. The purchase of these specific items from KOMPAN is at a discounted price due to the previously established public agency agreement with U.S. Communities Government Purchasing Alliance. The Chancellor recommends approval. Funding Source: Child Care Center Reserved Funds.

[Background Material](#)

**ADJOURNMENT Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting.**

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Jowel C. Laguerre, Ph.D., Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT