



Tuesday, July 11, 2017
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS
2. CLOSED SESSION

Subject

2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Type

Information

Subject

2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Type

Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)

Subject

2.3 Public Employee Appointment (Government Code Section 54957)

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Type

Information

1. Ratification of the Chancellor's appointment of the Interim Project Manager for Maintenance & Operations, District Office.
2. Ratification of the Chancellor's appointment of the Interim Dean of Academic Pathways & Student Success (Liberal Arts), College of Alameda.
3. Recommendation to appoint the Dean of Enrollment Services, Berkeley City College.
4. Recommendation to appoint the Dean of Science, Technology, Engineering, Arts & Mathematics (STEAM) College of Alameda.
5. Recommendation to appoint the Interim Director of Capital Projects & Facilities, District Office.
6. Recommendation to appoint the Interim Director of International Services & Student Support, District Office.
7. Recommendation to appoint the Interim Dean for Math, Science & and Applied Technologies, Merritt College.
8. Recommendation to re-assign the Chief of Staff, District Office, to Chief of Staff at Laney College, to support the areas of Student Services and Instruction.

CONTRACT EXTENSIONS:

9. Recommendation to extend the contract of the Director of Payroll Services, District Office.
10. Recommendation to extend the contract of the Director of Financial Aid, District Office.
11. Recommendation to extend the contract of the Chief of Staff, District Office.

12. Recommendation to extend the Director for Employee Relations and Diversity Programs, District Office.

13. Recommendation to extend the contract of the President of Berkeley City College.

14. Recommendation to extend the contract of the Vice Chancellor for Human Resources and Employee Relations, District Office.

Subject

2.4 Public Employee Discipline/Dismissal/Release

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject

2.5 Public Employee Evaluation

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Board/Chancellor Evaluation and Goals

3. OPEN SESSION

Subject

3.1 Pledge of Allegiance

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Procedural

Subject

3.2 Roll Call

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Procedural

Subject

3.3 Report of Action Taken in Closed Session

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Information

Subject

3.4 Approval of the Agenda

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Action

Subject

3.5 Consider Approval of the June 27, 2017 Board Retreat Minutes

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Action

Subject

3.6 Public Communication

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

4. REPORTS

Subject

4.1 Associated Student Government Reports

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Type

Information

Subject

4.2 Chancellor's Reports

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Type

Information

- Dual Enrollment/Pathway to development

File Attachments

[peralta pathway hierarchy .pdf \(140 KB\)](#)

Subject

4.3 Board of Trustees' Reports

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Type

Information

Subject

4.4 Peralta Classified Senate Report

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Type

Information

Subject

4.5 District Academic Senate Report

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Type

Information

5. PRESENTATIONS

Subject

5.1 Facilities Bond Program Update Presentation Presenter: Vice Chancellor Williams (10 minutes)

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. PRESENTATIONS

Type

Discussion

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Annual update regarding facilities bond program, including Measure A and Measure E. Information includes current project status and re-calibration activity reports, phased funding strategy for Milvia Building Remodel.

Deliverables and Scope of Work:

Anticipated Completion Date:

Alternatives/Options:

Evaluation and Recommended Action:

Subject

5.2 Integrated Educational, Facilities, and Technology Master Plan Update. Presenter: Vice Chancellor Williams and Steinberg Architects (10 min)

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. PRESENTATIONS

Type

Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The most recent comprehensive District-wide Facilities Master Plan is dated 2009. The current update effort is an Integrated Educational, Facilities, and Technology Master Plan.

Deliverables and Scope of Work:

Anticipated Completion Date:

Alternatives/Options:

Evaluation and Recommended Action:

6. CONSENT CALENDAR - BOARD MATTERS

Subject

6.1 Consider Approval of Board Policies for Final Reading. Presenter: Chancellor Laguerre

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Consider approval of final reading for the following board policies:

- **BP 2340 Agendas** – This policy was updated to reflect new requirement that districts post board meeting agendas on the District’s homepage, which will be effective on January 1, 2019. This requirement is found in Government Code Section 54954.2.
- **BP 2345 Public Participation at Board Meetings** – This policy was updated to add a note to remind districts of the new requirement in Government Code Section 54954.3 that if the District has a time limit for each public speaker, then double the amount of time must be provided to those speakers who use a translator.
- **BP 3430 Prohibition of Harassment** – This policy was updated to incorporate the new requirement that districts post their sexual harassment policies on their website.
- **BP 3820 Gifts** – This policy was updated to correct a typographical error in the legal citation for the Education Code. This is a new policy for Peralta. CCLC states that this policy is “legally advised.”
- **BP 4106 Nursing Program** – This policy was updated to remove repealed sections of the Education Code from the legal references.
- **BP 7330 Communicable Disease** – This policy was updated to reflect changes to the tuberculosis screening requirements for newly hired academic and classified employees under Education Code Section 87408.6.

- **BP 7340 Leaves** – This policy was updated to add new legal citations (Education Code Sections 87780.1 and 88196.1) which make differential pay available to employees who are on parental leave.

File Attachments

- [BP 2340 Agendas.pdf \(21 KB\)](#)
- [BP 2345 Public Participation at Board Meetings.pdf \(39 KB\)](#)
- [BP 3430 Prohibition of Harassment.pdf \(61 KB\)](#)
- [BP 3820 Gifts.pdf \(13 KB\)](#)
- [BP 4106 Nursing Programs.pdf \(12 KB\)](#)
- [BP 7330 Communicable Disease.pdf \(38 KB\)](#)
- [BP 7340 Leaves.pdf \(65 KB\)](#)
- [BP Legal Update 30 Overview May 2017.pdf \(70 KB\)](#)
- [Memo to Chancellor regarding BPs reviewed by PBC 5-26-2017.pdf \(47 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.2 Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Name	Travel Location	Dates
Pratiksha Thakor	Portland, OR	July 16, 2017 – July 20, 2017

File Attachments

- [Approved Out of State Travel 7-11-17.pdf \(390 KB\)](#)

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Subject

6.3 Consider Ratification for Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Name	Travel Location	Dates
George Cruz	Carson City, NV	June 6, 2017 – June 8, 2017
Hoi Ko	Carson City, NV	June 6, 2017 – June 8, 2017
Arthur Morgan	Charlotte, NC	July 9, 2017 – July 15, 2017
Louis Quindlen	Grand Prarie, TX	July 10, 2017 – July 13, 2017
Petural Shelton	Charlotte, NC	July 9, 2017 – July 15, 2017

File Attachments

[Ratified Out of State Travel 7-11-17.pdf \(684 KB\)](#)

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Subject

6.4 Consider reaffirmation of Peralta Strategic Goals and Institutional Objectives for 2017-18

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Fiscal Impact

No

Budgeted

No

Each year, the District evaluates its progress toward meeting the Strategic Goals and Institutional Objectives, which were Board Approved in 2014-2015. This is a request for the Board of Trustees to reaffirm the Strategic Goals and Institutional Objectives for use during the 2017-18 academic year.

File Attachments

[PCCD-2016-2017-Strategic-Goals-and-Institutional-Objectives1 \(1\).pdf \(45 KB\)](#)

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7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

7.1 Consider Approval of Data Sharing MOU with Berkeley Unified School District, Effective July 11, 2017 through June 30, 2019. Presenter: Vice Chancellor Brown

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Berkeley Unified School District currently holds a Data Sharing MOU with Peralta Community College District. Data sharing allows Peralta colleges to include transcript data in student placement and affords school districts information about how their students perform upon entering our colleges. The MOU here renews the Data Sharing MOU that expired June 30, 2017 and extends data sharing through June 30, 2019.

Deliverables and Scope of Work:

Not applicable

Anticipated Completion Date:

MOU set to expire June 30, 2019

Alternatives/Options:

Evaluation and Recommended Action:

Approval of Data Sharing MOU with Berkeley Unified School District, Effective July 11, 2017 through June 30, 2019 (renewal)

File Attachments

[17-19BUSDData-Sharing-Agreement-Peralta-CCD-USD.docx \(35 KB\)](#)

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Subject

7.2 Consider Approval of the Extension of the Pilot MOU with Berkeley Unified School District for Dual Enrollment (from 6/30/17 to 9/30/17). Presenter: Vice Chancellor Brown

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Berkeley Unified School District holds an extended MOU for Dual Enrollment with Peralta currently. Berkeley Unified has requested an additional extension to allow time for their General Counsel to review Peralta's proposed updates to the MOU for Dual Enrollment. Berkeley Unified is requesting an extension through September 30, 2017 and agrees to mutually move a revised MOU to both Boards of Trustees before September 30, 2017.

Deliverables and Scope of Work:

Not related

Anticipated Completion Date:

MOU effective upon Board Approval and effective until September 30, 2017

Alternatives/Options:

Evaluation and Recommended Action:

Approval of extension of MOU for Dual Enrollment with Berkeley Unified School District

File Attachments

[PCCD-BUSD Pilot MOU for High School Special Admit Classes 7-9,2017.docx \(76 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.3 Consider Approval of ICCs with Alameda County Office of Education for a total of \$116,204.01. Presenter: Vice Chancellor King

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Dollar Amount

\$116,204.01

Budgeted

Yes

Budget Source

CCPT 1 (Project 1075). PCCD serves as the fiscal agent.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Regarding ICC 11890 for \$75,000, the Alameda County Office of Education is named in East Bay Career Pathways (CCPT1) application as the Technical Assistance Provider for Data Systems. The contract has been approved by the EBCP Working Group and Executive Steering Committee.

Regarding ICC 12815 for \$41,204.01, the Alameda County Office of Education is hosting the regional K14-Workforce Alignment East Bay effort, which the EBCP Working Group and Executive Steering Committee voted to launch; these approving bodies also approved ICC 12815. These funds are to contribute to the salary and benefits of the Alignment East Bay Program Director.

Deliverables and Scope of Work:

Regarding ICC 11890 for \$75,000, the Alameda County Office of Education will continue to play the role it has played since 2014 in the EBCP/CCPT 1 effort by collecting and reporting data required by the CA Department of Education for this grant.

Regarding ICC 12815 for \$41,204.01, these funds are to contribute to the salary and benefits of the Alignment East Bay Program Director. The goal is to assist ACOE in hiring a highly qualified leader to launch this initiative for success post-CCPT funding.

Anticipated Completion Date:

Funds will be expensed by June 30, 2018.

Alternatives/Options:

Evaluation and Recommended Action:

Approval of ICC's with Alameda County Office of Education for a total of \$116,204.01 (ICC 12815 for \$41,204.01; ICC 11890 for \$75,000).

File Attachments

[ACOE 17-18 Data.AEBContracts.pdf \(1,192 KB\)](#)

[ACOE AEB ICC 12815.pdf \(811 KB\)](#)

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Subject

7.4 Consider Approval of ICC increase (\$8,795.99) for Urban Strategies Council (from \$117,458 to \$126,253.99).

Presenter: Associate Vice Chancellor King

Meeting

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Dollar Amount

\$8,795.99

Budgeted

Yes

Budget Source

Project 1075 (CCPT 1). PCCD serves as the Fiscal Agent

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The East Bay Career Pathways Working Group and Executive Steering Committee have approved the allocation of an additional \$8,795.99 to Urban Strategies to assist West Contra Costa Unified School District in its sustainability planning for their existing contracted work. Peralta is the fiscal agent for the CCPT 1 initiative.

Deliverables and Scope of Work:

Urban Strategies Council has been working closely with West Contra Costa Unified School District in the role of "Employer-Education Liaison."

The deliverables in the original ICC are to:

- (1) Expand specific work-based learning activities along the K-12 continuum that provides a coherent sequence of experiences for students and link work-based and classroom-based learning;
- (2) Develop a structure for building out and aligning systems that will provide for the equitable access to work-based learning for students;
- (3) Assess and documents students' performance in a way that students and schools can use the results;
- (4) Increase WCCUSD WBL opportunities by 25% over the three years of the contract;
- (5) Collaborate with district staff and the WBL consultant to develop and ensure a coordinated WBL program.

The deliverable in the amended ICC is:

- (6) Planning for sustainability of deliverables outlined in original Scope of Work.

Anticipated Completion Date:

June 30, 2018

Alternatives/Options:

Evaluation and Recommended Action:

Approval

File Attachments

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Subject

7.5 Consider Approval of Independent Contractor/Consultant Contract (ICC#19193) for Linda "Birch" Early in the amount of \$60,000 for Fiscal Year 2017-18. Presenter: President Karas

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

Yes

Dollar Amount

\$60,000.00

Budgeted

Yes

Budget Source

2-11-255-5105-1-601200-1075-01 \$13,611 Career Pathways Trust (CPT) 2-11-255-5105-1-601200-1075-02 \$20,000 Career Pathways Trust (CPT) 2-11-255-5105-1-094700-2033-00 \$26,389 California Apprenticeship Initiative (CAI)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of Independent Contractor/Consultant Contract (ICC#19193) for Linda "Birch" Early in the amount of \$60,000 for Fiscal Year 2017-18

Deliverables and Scope of Work:

Request approval of ICC#19193 for Linda "Birch" Early to provide support to College of Alameda Career Technical Education and Workforce Programs. Ms. Early's experience in Workforce Development and industry engagement will facilitate COA meeting CTE and Workforce Development grant deliverables and future funding which is dependent upon student employment outcomes.

Deliverables for CTE and Workforce Development Grants in Concert with COA Dean of CTE and Workforce:

- Strengthen partnerships with Workforce Development Boards, Business and Industry and Community Based Organizations, to identify resources for the College and its students
- Assist in strengthening and/or developing Industry Advisory Boards for COA CTE programs
- Strengthen existing partnerships with Alameda Unified School District (AUSD) and other High School Districts by offering opportunities to our Career Pathways Trust (CPT) students

-Share and leverage labor market information (LMI) with regional partners in education, workforce and economic development to develop more effective regional and sector-based strategies for student success

-Assist in the development of CTE outreach materials based on data found in the LaunchBoard, Salary Surfer, LMI and other data sources

- Assist in coordinating and implementing CTE events/activities related to CTE funding objectives:
 - Provide coordination assistance as it relates to the CTE Fair, Counselor, Teacher and Student tours at COA
 - Coordinate mock interviews, performed by industry partners, within the CPT Career Exploration Course.
 - Establish summer internship and cooperative education opportunities for eligible high school students and job opportunities for COA students.
- Assist in reporting progress made towards identified grant objectives.

Anticipated Completion Date:

June 30, 2018

Alternatives/Options:

Evaluation and Recommended Action:

Linda "Birch" Early has been working with College of Alameda Career Technical Education (CTE) and Workforce programs to engage industry partners and develop work-based learning and job opportunities for our students. She has done an excellent job facilitating the development of industry advisory boards, coordinating industry tours and mock interviews, and finding internship and employment opportunities for our students. She has also coordinated work based learning opportunities in collaboration with our K-12 partners.

File Attachments

[Birch Early Resume.pdf \(991 KB\)](#)

[Birch Early ICC 2017.18.pdf \(1,349 KB\)](#)

[Early Linda Scope Work 2017-18 6.25.17.doc \(54 KB\)](#)

[Birch Early Memo.docx.doc \(98 KB\)](#)

[Berch, Early ICC and Addendum FY 16-17.pdf \(242 KB\)](#)

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Subject

7.6 Consider Approval of the extension of the Pilot MOU with Alameda Unified School District for Dual Enrollment (7/11/17 to 12/31/17). Presenter: Vice Chancellor Brown

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Alameda Unified School District currently has a Pilot MOU for Dual Enrollment with Peralta. Alameda Unified has requested an additional extension of the Pilot MOU to allow time for their General Counsel to negotiate with Peralta on the terms of a new MOU for Dual Enrollment. Alameda Unified is requesting an extension through December 31, 2017 but Peralta and AUSD hope to move the revised MOU to both Boards of Trustees for the September 2017 Board of Trustees meeting.

Deliverables and Scope of Work:

n/a

Anticipated Completion Date:

12/31/17

Alternatives/Options:

Evaluation and Recommended Action:

Approval of Extension of the Pilot MOU with Alameda Unified School District for Dual Enrollment (7/11/17 to 12/31/17)

File Attachments

[Fall2017PCCD-AUSD Pilot MOU for High School Special Admit Classes 7-9,2017.docx \(75 KB\)](#)

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Subject

7.7 Consider Approval of ICC for Alameda County Workforce Development Board. Presenter: Vice Chancellor Brown

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Dollar Amount

\$324,912.00

Budgeted

Yes

Budget Source

CCPT 1 (Project 1075). PCCD is Fiscal Agent

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The East Bay Career Pathways Consortium invested \$1.5 million into the development of a Workforce Intermediary Network. The portion allocated to the K-12's was allocated through a public bidding process administered by Peralta Community College District. The result of this process was that the Oakland, Alameda, Berkeley, Albany, Emery, and Piedmont Unified School Districts selected the Oakland Workforce Development Board's application. The OWDB applied to play the role of "K12 Employer-Education Liaison" with them directly servicing the Oakland Unified School District and ACWDB servicing the other five unified school districts.

After a year of service, both Executive Directors, Stephen Baiter from the OWDB and Patti Castro from the ACWDB, requested that their contracts be separated in order to facilitate direct invoicing to Peralta.

Effective July 1, 2017, both the ACWDB and OWDB wish to fulfill their remaining three-year contract separately. This board item seeks the Peralta Board of Trustees' approval to do so.

Supporting documents include:

1. A memo signed by Chancellor Laguerre approving an ICC Addendum to ICC 21773 (reducing OWDB's contract in order to develop a separate ICC directly with ACWDB);
2. An ICC for ACWDB for the 2017-18 year (final year of three-year contract);
3. The ICC Addendum for OWDB packet

Deliverables and Scope of Work:

Deliverables, Scope of Work and Fees unchanged from original ICCs with the exception of LEAs being served (OWDB will serve OUSD only; ACWDB will serve Alameda, Albany, Berkeley, Emery, and Piedmont).

Anticipated Completion Date:

June 30, 2018

Alternatives/Options:

Evaluation and Recommended Action:

Approval of ICC for Alameda County Workforce Development Board (ACWDB) and Decrease of ICC for Oakland Workforce Development Board (OWDB)

File Attachments

[OWDB ICC Addendum Packet.pdf \(1,656 KB\)](#)

[17-18 ICC 11891 - ACWIB\[1\].pdf \(2,023 KB\)](#)

[ICC Addendum memo, ACWDB, OWDB.docx.pdf \(81 KB\)](#)

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8. CONSENT CALENDAR - FINANCE

Subject

8.1 Consider Ratification of the Warrant/Payment Report Presenter: Interim Vice Chancellor Williams

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Consider ratification of the AP, Travel, and consulting Contract Warrant Register from May 21, 2017 to June 30, 2017. Recent AP, Travel and consulting contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

File Attachments

[Warrant Report 063017.pdf \(626 KB\)](#)

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Subject

8.2 Review of Purchase Order Report. Interim Vice Chancellor Williams

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Item title:

Purchase Order Report

Specific Board Action Requested:

Review of Purchase Order Report covering the period from May 21, 2017 through June 30, 2017.

Item Summary:

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the governing board every 60 days." This Purchase Order Report contains all orders issued from May 21, 2017 through June 30, 2017, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District.

Source of Funds (and Fiscal/Budgetary Impact):

Not Applicable.

Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days."

The table below provides a summary by funding source of number of orders issued and total dollar value.

Fund	Number of Orders Issued	Total Dollar Value
Fund Code : 01 GENERAL UNRESTRICT OPER	237	\$ 1,375,353.38
Fund Code : 02 ONE TIME STATE ALLOCATION	17	\$ 61,941.72
Fund Code : 03 COMM. SERVICE-FEE BASED COURSE	1	\$ 98.11
Fund Code : 07 COLL. FDS ON BOOKSTORE COMM.	18	\$ 29,224.41
Fund Code : 10 COLLEGE DESIGNATED FUNDS	48	\$ 55,504.03
Fund Code : 11 General Restricted Fund	302	\$ 360,737.53
Fund Code : 12 PARCEL TAX, MEASURE B	6	\$ 3,536.94
Fund Code : 30 CONTRACT EDUCATION	6	\$ 6,630.26
Fund Code : 59 PARKING FUND	2	\$ 2,412.00
Fund Code : 61 CAP. OUT. PROJ .FUNDS-STATE	12	\$ 15,755.61
Fund Code : 63 Bond Measure A	5	\$ 4,832.71
Fund Code : 68 CHILD DEVELOPMENT FUND	8	\$ 11,268.80
Fund Code : 69 SP RESERVE FD #2 REDEV &,HEALT	2	\$ 253,972.45
Fund Code : 71 TRUST AND AGENCY FUNDS	22	\$ 9,375.41
Fund Code : 82 STUDENT REPRES. FEE-LANEY	1	\$ 1,500.00
Total	687	\$ 2,192,143.36

Deliverables and Scope of Work:

Not Applicable.

Anticipated Completion Date:

Not Applicable.

Alternatives/Options:

Not Applicable.

Evaluation and Recommended Action:

Review of Purchase Order Report, no action required.

Other departments impacted by this action (e.g. Information Technology):

Yes _____ No X

Comments:

Who will be presenting this item at the board meeting?

Vice Chancellor Christine Williams

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

File Attachments
[PO Report 063017.pdf \(221 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a

specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.3 Consider Approval of the Budget Transfer Report. Presenter: Interim Vice Chancellor Williams

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

File Attachments

[BTR Report 063017.pdf \(406 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.4 Consider Approval of Amendment No. 2 for a Contract Time Extension and Supplemental Architectural Services with Flad Architects on the Laney College BEST Center.

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

Yes

Dollar Amount

\$99,752.00

Budgeted

Yes

Budget Source

Measure A

Approval is requested on Amendment No. 2 for a Contract Time Extension and Supplemental Architectural Services with Flad Architects to continue and complete Architectural Services on the Laney College BEST Center with a not to exceed fee increase of \$99,752 and a Contract Time Extension until July 31, 2018.

Flad Architects original contract for Architectural Services on the Laney College BEST Center was executed in October of 2012 was in the amount of \$593,124. This requested increase in fee will bring their total contract amount to \$692,876 and extend their services until July 31, 2018.

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements," Merritt College, "Classroom and facilities repairs and grounds improvements," College of Alameda, "Remodeling and equipping classroom and campus facilities," and Berkeley City College, "Plumbing, electrical, mechanical system upgrades and improvements."

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Building Efficiency for a Sustainable Tomorrow (BEST) Center at Laney College will serve as a training center for sustainable construction practices and a test bed for sustainable technologies. The BEST Center will function as a national model of excellence in the design and construction of high performance buildings. The BEST Center project has been under construction since February, 2016 and is anticipated to be substantially complete for occupancy in summer 2017.

In October of 2012, the District entered into an agreement with Flad Architects to provide both full design services for the new BEST Center Facility as well as a BEST Center Master Plan for future expansion. Architectural Services from Flad Architects for this project were anticipated to last approximately two years and their initial fee was based on a certain level of staffing for that duration and at the staff billing rates of that time. Amendment #1 to their contract was for a time extension only and approved by the BOT in February 2016.

Amendment #2 would not only extend the time for Flad Architects to complete the BEST Center project, but also compensate them for services rendered beyond their original scope of work. The following is a summary of these supplemental services;

Due to construction cost escalation from when the initial project budget was established to the actual bids received, the contractor bids received were well over the 2012 approved budget. Flad Architects, along with District Staff, and the contractor spent considerable time Value Engineering the project's design and scope of work to create an acceptable construction budget. Several meetings and design revisions not included in their contract were required of the Architect.

The District decided not to use the services of an outside construction management firm to oversee the design or construction process of this facility. Flad Architects filled this void by enhancing their site presence and increasing their staff man hours to assure the needs of the District were covered.

As noted, Flad Architects budgeted their Architectural Service fees based on an approximate two year project duration. However, due to the complexity of this project, extended client interaction, prolonged review by DSA, and contractor performance, the project has extended to an anticipated completion date of summer 2017. A contracted Construction Administration schedule of fifty weeks has extended to one of roughly seventy-five weeks, requiring considerable more staff time from Flad Architects.

Deliverables and Scope of Work:

Under this amendment, Flad Architects will extend their Construction Administration services beyond their original contract completion date, attend additional meetings, provide supplemental construction management services, and deliver significant increase in staff time to address field issues and coordination that are unique to this Passive Haus / LEED Platinum project.

Anticipated Completion Date:

The anticipated contract completion date, including one year of certification monitoring for LEED & Passiv Haus, is July 31, 2018.

Alternatives/Options:

Not Applicable.

Evaluation and Recommended Action:

The administration recommends the approval of these extended and enhanced additional services and time extension to perform the construction administration and final closeout phase of this project.

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Subject

8.5 Consider Approval to Release 50% Partial Retention for the Laney College BEST Center Project (BID No. 14-15/11), W.E. Lyons Construction Company.

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Budgeted

Yes

Budget Source

Measure A

The District has filed the Certificate of Substantial Completion which entitles the District to occupy and use the facility as intended. The Division of State Architect (DSA) has approved the project as complete per the approved DSA construction documents. Presently there are minor punch list items and LEED and 'Passivhaus' certifications to be finalized. The District is currently holding 5% or \$234,000 in retention on the project. This request will reduce the retention by 50% to 2 ½% or \$117,000 of the construction contract. The final request to release the remaining retention will be presented to the Board of Trustees at the next meeting on September 12th. The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In October 2015, the Board of Trustees approved awarding contract to W.E. Lyons to build the Laney College BEST Center. This center will consist of two (2) Test Houses each of approximately 1250 gross square feet and a Classroom of about

2500 gross square feet. All structures are single story and are connected by a raised deck and accessed by ramps and stairs. The Classroom will be constructed to “**Passivhaus**” standards. This system requires ultra-low energy performance, achieved by a highly insulated perimeter, minimal thermal bridging, and an excellent level of air-tightness.

The Building Efficiency for a Sustainable Tomorrow (BEST) Center at Laney College will train students in green construction practices and demonstrate principles for design and construction of Zero Net Energy buildings. The Center will support three learning opportunities, housed in three distinct structures. Two “Test Houses” supporting practical training for sustainable construction techniques (the Building Performance Institute or “BPI House”) and an alternate mechanical systems (Lab House).

On September 13th, 2016, the Board of Trustees approved C.O. #1 in the amount of \$57,736.16 and on March 14th, 2017, the Board of Trustees approved C.O. #2 in the amount of \$54,459.83. At the June 27th meeting, the BOT approved Change Order #3 in the amount of \$174,068.68. The accumulative change orders amount to date is \$268,264.67 or 6% of the original contracted fee.

Deliverables and Scope of Work:

Not applicable.

Anticipated Completion Date:

Substantial Completion and Occupancy of the BEST Center was issued on June 22, 2017.

Alternatives/Options:

Not applicable.

Evaluation and Recommended Action:

Facilities Project Manager recommends release of 50% partial retention on the Laney College BEST Center Project with W.E. Lyons Construction Company, in the amount of **\$117,000**.

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Subject

8.6 Measure A Budget Transfer #112 - Merritt Projects

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

No

Budgeted

Yes

Budget Source

Measure A

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Transfer funds from projects: 2353 Barbara Lee Center (completed project) , 2416 FF&E, and 2483 Parking Lot G (final bids showed we did needed \$400,000 for this project) to Projects: 2487 Pathway Lighting (illuminate dark walkways at the college) and 2488 Network Refresh & Smart Classrooms this project will include Core network, wireless, 10 smart classrooms, and configuring the security cameras at Barbara Lee Center).

Deliverables and Scope of Work:

Transfers will re-allocate some of the Bond Funds to cover needed projects at Merritt College. These projects will enhance the student experience at our colleges.

Anticipated Completion Date:

N/A

Alternatives/Options:

N/A

Evaluation and Recommended Action:

Approve Measure A transfers to reflect re-allocation of the Bond funds as agreed to by the stakeholders.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.7 Consider approval of contract with Vavrinek Trine Day & Co., LLP (VTD) to perform the District's annual audit for the fiscal year ended June 30, 2017. Presenter: Interim Vice Chancellor Williams

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

Yes

Dollar Amount

\$142,500.00

Budgeted

Yes

Budget Source

Fund 01-General Fund Unrestricted

ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)

On December 13, 2016 the Board of Trustees approved the selection of independent auditors to perform audits for the District for fiscal years ending in June 30, 2017, June 30, 2018, and June 30, 2019.

Education Code Section 84040 requires that the District provide for an annual audit of all funds, books, and accounts of the District in accordance with regulations established by the Board of Governors and Generally Accepted Auditing Standards. VTD is an auditing firm licensed by the California Board of Accountancy and qualified to perform such services. VTD will audit the financial statements of the business-type activities, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2017.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Fund 01-General Fund Unrestricted

BACKGROUND/ANALYSIS:

The annual financial and compliance audit, as required by Education Code Section 84040 and Office of Management and Budget (OMB) Circular A-133, is the final examination of the annual financial statements' fairness and reliability. The audit is conducted by certified public accountants licensed by the State Board of Accountancy. In the event the governing board of a community college district fails to provide for an audit, the Board of Governors shall provide for such audit, and if the Board of Governors fails or is unable to make satisfactory arrangement for such an audit, the Department of Finance shall make arrangements for the audit. The cost of any audit described above shall be paid from District funds.

DELIVERABLES/SCOPE OF WORK:

Audit opinion expressed on the District's June 30, 2017 financial statements as well as required state and federal compliance reports. The finalized audit report will be presented to the Board of Trustees on or before December 12, 2017.

ANTICIPATED COMPLETION DATE:

December 12, 2017

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

NO _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Interim Vice Chancellor Williams

Board contract approval is subject to negotiation

File Attachments

[Peralta CCD Engmt Ltr for 2017.pdf \(233 KB\)](#)

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specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. CONSENT CALENDAR - HUMAN RESOURCES

Subject

9.1 Consider Approval of Short-term assignments. Presenter: Vice Chancellor Largent

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Type

Action (Consent)

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Vice Chancellor Largent

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

Last Name	First Name	Start Date	End Date	Position Title	Site
Anderson	Sinead	7/12/17	10/3/17	Staff Asst/Instruction	M
Berlin	Michael	7/12/17	8/15/17	Inst Asst/Wood Technology	L
Bertuso	Jeejun	7/12/17	12/22/17	Staff Asst/Student Services	B
Brown Polk	Kahli	7/12/17	8/31/17	Staff Service Spec/Spec Proj	D
Bruni	Michael	7/12/17	6/29/18	Science Lab Tech/Phy Sci	M
Burgara	Denise	7/17/17	6/30/18	Staff Asst/Admin (General)	A
Carroll	Linda	8/22/17	12/14/17	Inst Asst III/DSPS	M
Castro	Vanessa	7/17/17	6/30/18	Clerical Assistant I	A
Castro	Steven	8/1/17	6/29/18	Inst Asst/Multimedia	B
Christian	Brandon	8/21/17	2/28/18	Senior Clerical Assistant	M
Crowley	Robert	7/1/17	6/30/18	Inst Asst/PE	L
Dailey	Dominica	7/12/17	12/30/17	Human Resources Analyst	D
Diouf	Madiou	7/12/17	12/15/17	Inst Asst/Accompanist	L
Doan	Lan	8/21/17	6/29/18	Inst Asst/Culinary Arts	L
Edinburgh	Emunah	8/14/17	12/15/17	Inst Asst/Wood Technology	L
Evangelista	Karen	7/12/17	6/30/18	Interpreter III	All
Evans	Kevin	7/1/17	6/30/18	Inst Asst/PE	L
Harbour	Aaron	7/12/17	3/22/18	Web Content Developer	D
Hunter	Lenwood	7/12/17	6/30/18	Staff Asst/Student Services	L
James	Keiko	7/24/17	6/30/18	Senior Clerical Assistant	D
Jamison	Liane	7/12/17	10/6/17	Senior Clerical Assistant	L
Janowski	Jack	8/14/17	12/15/17	Inst Asst/Wood Technology	L
Jauregui	Jewel	7/12/17	6/30/18	Interpreter, Fully Certified	All
Jones	Donna	7/12/17	6/29/18	Staff Asst/Dean's Office	A
Jones	Ronald	8/14/17	12/15/17	Inst Asst/Machine Technology	L
Jones	Myeisha	7/12/17	12/16/17	Staff Asst/Admin	M
Kang	Jonathan	8/14/17	12/15/17	Inst Asst/Machine Technology	L
Kimble	Esperiza	8/21/17	12/15/17	Library Technician II	M
Knight	Jacinda	7/12/17	6/30/18	Inst Asst/Cosmetology	L
Lathuras	Carol	7/12/17	6/30/18	Interpreter, Fully Certified	All
Le	Connie	8/21/17	12/15/17	Inst Asst/Culinary Arts	L
Lee	Kenneth	8/14/17	12/15/17	Inst Asst/Machine Technology	L

Li	Tianyu	8/14/17	12/15/17	Inst Asst/Machine Technology	L
Liao	Xujie	7/12/17	10/30/17	Staff Asst/Student Services	B
Manrique	Gabriela	7/12/17	6/30/18	Inst Asst/Foreign Language	B
McClain	Debra	7/12/17	6/30/18	Principal Clerk	L
McGriff	Traci	7/12/17	6/30/18	Staff Asst/Student Services	L
Miraflor	Mark	8/14/17	12/15/17	Inst Asst/Wood Technology	L
Mofidi	Mitra	7/12/17	6/30/18	Inst Asst IV/DSPS	M
Munoz-Arreola	Juan	8/21/17	6/29/18	Inst Asst/Refrigeration	L
Nakhonthap	Vicky	7/12/17	6/30/18	Inst Asst/Cosmetology	L
Nibber	Ajitesh	7/12/17	6/30/18	Inst Asst II/DSPS	L
Numaguchi	Vivian	7/12/17	6/30/18	Inst Asst/English	B
Phoenix	Danielle	7/12/17	6/30/18	Interpreter I	All
Quach	Fred	8/18/17	5/19/18	Library Technician II	L
Rahman	Tahmid	8/22/17	12/15/17	Inst Asst I/DSPS	M
Rainey	Sydney	7/12/17	6/30/18	Interpreter I	All
Rangel	Jennifer	8/21/17	6/29/18	Clerical Assistant II	L
Reed	Selena	7/12/17	6/30/18	Interpreter III	All
Riley	Jesse	8/17/17	12/15/17	Inst Asst/Accompanist	L
Rohozinski	Dominica	8/14/17	12/15/17	Inst Asst/Machine Technology	L
Rothbart	Rick	7/12/17	8/31/17	Inst Asst/Carpentry	L
Sanchez Barrera	Norma	8/16/17	6/30/18	Interpreter II	All
Saran	Anthony	7/17/17	12/14/17	Inst Asst II/DSPS	M
Sebhatu	Adonay	7/12/17	10/31/17	Help Desk Support Trainee	D
Solomon	Felix	7/12/17	6/30/18	Inst Asst/Journalism	L
Southworth	Julia	7/12/17	6/30/18	Inst Asst/English	B
Souza	Marc	8/14/17	12/15/17	Inst Asst/Machine Technology	L
Stanley	Kathleen	8/21/17	6/28/18	Clerical Assistant II	L
Washington Diouf	Naomi	7/12/17	12/15/17	Inst Asst/Accompanist	L
Widjaja	Rudiarto	7/12/17	6/30/18	Clerical Assistant I	A

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10. CONSENT CALENDAR - FACILITIES

Subject

10.1 Consider Approval of Resolution No. 16/17-50, Acceptance of Completed Work and Release 5% Retention for the Laney College Kitchen Upgrades (Bid No. 16-17/12, Marcon Construction Company (MCC). Presenter: Vice Chancellor Ikharo

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

Yes

Dollar Amount

\$16,996.00

Budgeted

Yes

Budget Source

General Funds/Measure A Bond

Item Summary:

The Governing Board of Trustees approved a contract award to Marcon Construction Company for this project at the December 13, 2016 meeting, in the amount of \$339,904. The project attained Final Completion on June 10, 2017. The District has filed a Notice of Completion (NOC) with the County of Alameda, and project acceptance is recommended. This resolution accepts the project as complete and staff is requesting final acceptance of the project and release of the remaining 5% retention, in the amount of \$16,995.20. The College President and Business Manager have approved the Project Final Acceptance, after the punch list items were completed.

There was one Change Order (\$22,229.19) on this project that is 6.54% of the original contract amount (\$339,904), which was approved by the Governing Board of Trustees on June 27, 2017. A notice to proceed (NTP) was issued with a start date of December 19, 2016, with the project duration of 200 calendar days to Final Completion. Approval to accept this project as complete and release of retention is recommended by the Chancellor.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In compliance with the District's Purchasing Procedures a competitive solicitation for proposals was conducted to procure this construction service. Six (6) firms participated in the facility walk-through. One local firm, Marcon Construction presented the lowest qualify bid out of a total of four (4) sealed bids submitted for the work. Marcon Construction is a local Small Local Business Enterprise (SLBE) firm located in Oakland, CA. The President is Mr. Marco Marquez. The company has been in business since 2008. Marcon Construction currently employs six full-time individuals and the principals are graduates of Laney College construction program.

Deliverables and Scope of Work:

Deliverables and/or services included assessment, equipment, labor, installation, construction and closeout documentation and reporting to meet the requirements of Division of State Architect and the Alameda County Environmental Health Agency. Additional scope of work include the supply and installation of ceiling tiles, replacement of air compressors, installation of new urinals and replacement of collapsed sewer pipe in male restroom.

Anticipated Completion Date:

The project reached Final Completion on June 10, 2017.

Alternatives/Options:

Not applicable

Evaluation and Recommended Action:

The administrator recommends the final acceptance of the project and release of the remaining 5% retention to the contractor.

File Attachments

[07-11-17 - BOT Report- Laney Kitchen Upgrades -Marcon Construction-Release Retention \(2\).pdf \(88 KB\)](#)

[07-11-17 - BOT Report- Laney Kitchen Upgrades -Marcon Construction-Release Retention \(2\).docx \(36 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

10.2 Consider Approval of Resolution No. 17/18-02 for a Construction Agreement with CALIFORNIA COMMERCIAL POOLS, INC. (CCP, Inc.) for the Laney College Pools Chlorination System (Bid No. 16-17/29). Presenter: Vice Chancellor Ikharo

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 11, 2017

Absolute Date

Jul 11, 2017

Fiscal Impact

Yes

Dollar Amount

\$488,000.00

Budgeted

Yes

Budget Source

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 03/04-45, Exhibit A-1, District-Wide Projects, "Equip classroom and campus facilities; technology upgrades and facility improvements." Measure E, Prop 39 Energy Conservation Fund, and Scheduled Maintenance Funds.

Item Summary:

The contract terms will allow CALIFORNIA COMMERCIAL POOLS, INC. to replace the existing salt chlorination and pipe delivery system with a new robust system that enables the recycling of chlorine in the pool water for the production of new chlorine designed to attain Enhanced Functionality, meet or exceed requirements of existing statutes regarding campus public safety. This project involves the comprehensive modernization of the existing chlorination system, including the installation of new controllers, flow meters, salt pump, chlorine manufacturing equipment, sensors, meters and other miscellaneous parts, fixtures and accessories required for the proper functioning of the chlorination and pipe delivery systems in compliance with Division of State Architect (DSA) design standards and local public health operating rules and regulations.

The Contractor will complete the following scope of work:

- Furnish, install, tag & document TEK Controllers (2 units);
- Install 9900 Display, Flow Meters, Chemical Pump;
- Install Salt Pump; Salt Brine Pump;
- Provide & install Chlor 25SM (4 units);
- Install Butterfly Valves; Swing Check Valves; Ball Valves;
- Provide & install Virtual BTU Sub-Meters; Electronic TDS Meters; and
- Post Installation Services & Commissioning.

The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

A formal request for bids was conducted on two (2) separate occasions within the past four months (with bids due on April 28, 2017 and June 29, 2017) and bids were solicited from a variety of vendors. The previous bid (April 28, 2017) was for a combined chlorination and heating project, and the sole bid was for \$988,138.40. That bid was annulled because it was at the time deemed non-competitive and the bid amount was much higher than the engineering cost estimate for the combined project. On each occasion, more than two vendors attended the bid work and on each occasion, no more than one bid was received. This is very indicative of the highly competitive and saturated bidding environment in the Bay Area due to the very high concentration of public works projects. In light of this, the administration recommends the award of the contract to the lowest responsive and responsible bidder, CALIFORNIA COMMERCIAL POOLS, INC. There is no guarantee that more than one bid will be received if the project is re-bid.

CONTRACTOR	LOCATION	TOTAL BASE BIDS
California Commercial Pools, Inc.	Glendora, CA	\$488,000.00
Lincoln Aquatics	Concord, CA	Non-Responsive
Pool Solutions Group	Gilroy, CA	Non-Responsive

Patrick Leitfeit is a representative from the company. This project requires the contractor to sign a Letter of Assent (LOA), agreeing to work under the terms of the District's Construction Project Labor Agreement (PLA). Additionally, the contractor will comply with California prevailing wage laws applicable to the project.

Deliverables and Scope of Work:

The contractor will complete the scope of work outlined under the Item Summary section.

Anticipated Completion Date:

The contractor will complete the project by June 30, 2018.

Alternatives/Options:

Not applicable

Evaluation and Recommended Action:

The administration recommends the award of the contract to CALIFORNIA COMMERCIAL POOLS, INC. for the construction and installation of new chlorination systems and piping to replace the existing and mostly defunct system at the Laney College Swimming Pools with project completion.

File Attachments

[CA Commercial-Bid.pdf \(161 KB\)](#)

[07-11-17 BOT Report- California Commercial Pools for Laney Pools Chlorination.pdf \(89 KB\)](#)

[07-11-17 BOT Report- California Commercial Pools for Laney Pools Chlorination.doc \(84 KB\)](#)

[CA Commercial - 5200 Agreement-2.pdf \(39 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

11. ACTION ITEMS

12. ANNOUNCEMENTS

13. ADJOURNMENT

Subject

13.1 Meeting Adjournment

Meeting

Jul 11, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

13. ADJOURNMENT