



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, December 13, 2016

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

At tonight's meeting, the Board of Trustees will formally honor and recognize the outgoing President and Vice President of the Board of Trustees, 2016, Outgoing Trustee Cy Gulassa, Incoming Trustee Karen Weinstein and Re-elected Trustee Meredith Brown, Trustee Nicky González Yuen and Trustee Bill Withrow. There will be a public dessert reception held in the District Atrium from 6:30p.m. – 7:00p.m., just prior to convening the regular Board meeting.

AGENDA

PUBLIC COMMENT ON CLOSED SESSION MATTERS (5:00 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases)

Public Employee Appointment (Government Code Section 54957)

- Recommendation to appoint the Vice President of Student Services, Berkeley City College.
- Recommendation to appoint the Director of Deputy Sector Navigator Program, (grant-funded) District Office.
- Recommendation to appoint the Director of Facilities and Operations, District Office.
- Recommendation to appoint the President, College of Alameda.
- Recommendation to appoint the Interim Dean of College Research & Planning, College of Alameda.
- Recommendation to extend the appointment of the Interim Dean of Workforce Development & Applied Sciences, College of Alameda.
- Recommendation to extend the appointment of the Interim Director of Student Activities & Campus Life, Merritt College.
- Recommendation to extend the appointment of the Interim Director of Technology Services, District Office.
- Recommendation to extend the appointment of the Interim Director of Human Resources, District Office.
- Recommendation to extend the appointment of the Dean of Workforce Development & Applied Sciences, Merritt College.

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr_ Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Gulassa Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and, Student Trustee Cruz Pr_ Ab_ and Student Trustee Price Pr_Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

AWARDS (7:03 P.M.)

- Presentation of Awards to outgoing Trustee Gulassa, President Riley and Vice-President Bonilla.
- BWOPA Award will be presented to Chancellor Laguerre by Carol Bell Thomas Moss and Kimberly Mayfield.

SWEARING-IN CEREMONY of INCOMING TRUSTEES (7:05 P.M.)

- Swearing-in of Re-elected Trustees Meredith Brown, Nicky González Yuen and Bill Withrow and Incoming Trustee Karen Weinstein.

ANNUAL ORGANIZATIONAL MEETING (7:15 P.M.)

Election of President of the Board of Trustees, 2017

Election of Vice President of the Board of Trustees, 2017

Appointment of Secretary of the Board of Trustees, 2017

APPROVAL OF THE MINUTES (7:20 P.M.)

1. Consider Approval of the Regular Board meeting Minutes of November 15, 2016.

Consider approval of the Regular Board meeting Minutes of November 15, 2016. The minutes are posted on Granicus.

PUBLIC COMMUNICATION (7:22 P.M.)

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (7:40 P.M.)

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.

All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. Chancellor's Reports

Chancellor's Report

Dr. Jowel C. Laguerre

Chief of Staff

Dr. Yashica J. Crawford

Vice Chancellors' Reports

Academic Affairs	Dr. Luis Pedraja
Education Services	Dr. Michael Orkin
Finance	Mr. Ronald Little
General Services	Dr. Sadiq Ikharo
Human Resources	Dr. Trudy Largent
Strategic Partnerships/ Advancement	Dr. Elñora Webb
Student Services	Dr. Norma Ambriz-Galaviz

College Presidents' Reports

Berkeley City College	Ms. Rowena Tomaneng
College of Alameda	Dr. Frances White
Laney College	Dr. Patricia Stanley
Merritt College	Dr. Marie-Elaine Burns

4. Board of Trustees' Reports

At this time, members of the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. Peralta Classified Senate Report **Presenter: PCS President Timothy Brice**

6. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

CONSENT CALENDAR (8:05 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

7. Consider Approval of Resolution 16/17-19, Excusing Trustee Absence **Presenter: Board President Riley**

It is recommended that Trustees approve Resolution 16/17-19 excusing Trustee Gulassa from the November 15, 2016 Board meeting due to illness. The Chancellor recommends approval.

8. Consider *Ratification* for Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Kathy Ma	New Orleans, LA	October 14, 2016 – October 18, 2016
Rina Santos	Denver, CO	November 18, 2016 – November 20, 2016

9. Consider Approval of Out of State Travel pursuant to Board Policy 7400 **Presenter: Chancellor Laguerre**

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Sean Brooke	Hong Kong, HK	January 22, 2017 – January 28, 2017
Robert Crowley	Nashville, TN	January 7, 2017 – January 11, 2017
Neil Dunlop	Las Vegas, NV	March 12, 2017 – March 17, 2017
Charles Frost	Las Vegas, NV	January 30, 2017 – February 1, 2017
Thomas Kies	Antigua Guatemala	April 5, 2017 – April 15, 2017
Nick Kyriakopedi	Las Vegas, NV	January 30, 2017 – February 1, 2017
Amany Masry	Las Vegas, NV	February 26, 2017 – March 2, 2017
Josh Ramos	Nashville, TN	January 7, 2017 – January 10, 2017

10. Consider Approval of Resolution 16/17-24 in support of Deferred Action for Childhood Arrivals (DACA). **Presenter: Chancellor Laguerre**

Consider Approval of Resolution 16/17-24 in support of Undocumented and Concerned Students including Deferred Action for Childhood Arrivals and other programs that support undocumented students. The Chancellor recommends approval.

11. Consider Approval of First Reading on Proposed Board Policies **Presenter: Chancellor Laguerre**

The Board will conduct a first reading on the Board Policies. The following policy is presented for review, and will return to a future Board meeting for adoption:

- **BP 5520 Shower Facilities for Homeless Students** – This policy was added as a requirement by AB 1995 requiring community colleges with shower facilities to make the shower facilities available at least 2 hours per weekday to enrolled homeless students.

EDUCATIONAL SERVICES

12. Consider Approval of Course and Program Additions, Deactivations and Changes
Presenter: Interim Vice Chancellor Pedraja

Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheets entitled “Nov 2016 CIPD Report” and “Dec 2016 CIPD Report” contain course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and CIPD. The Chancellor recommends approval.

13. Consider Approval of a Memorandum of Understanding with the Oakland Unified School District for the “dual enrollment” of specially admitted High School Students (non AB 288) **Presenter: Vice Chancellor Pedraja.**

Consider Approval of a Memorandum of Understanding (MOU) between the Peralta Community College District (PCCD) and the Oakland Unified School District (OUSD) that would enable the Peralta Colleges to establish Course Agreements with OUSD to offer college courses on high school campuses from January, 2017 through June 30, 2019 school year. As part of PCCD’s initiative to build and strengthen career pathway programs with our K-12 district partners in the context of our East Bay Career Pathways Trust grant, the Peralta Colleges have piloted the “dual enrollment” of high school students in Peralta college courses with our K-12 partner high schools for the past 18 months. These pilots have proven to be very successful in terms of bolstering student outcomes. As a result, PCCD and OUSD have incorporated lessons from the 18-month pilot into a new, updated version of a Memorandum of Understanding (MOU) between the two districts that will govern how (non AB 288) dual enrollment is administered over the next 2.5 years. The Chancellor recommends approval.

14. Consider Extension of Peralta Community College District’s existing Memorandum of Understanding (MOU) with the Alameda Unified School District for the purpose of offering Peralta classes as (non AB 288) dual enrollment courses. **Presenter: Vice Chancellor Pedraja**

Extend Peralta CCD’s existing Memorandum of Understanding with the Alameda Unified School District (AUSD) for the purpose of offering Peralta classes as (non AB 288) dual enrollment classes at several Alameda Unified School District High Schools through June 30, 2017. This Memorandum of Understanding will continue to permit the Peralta Colleges to offer college courses on Alameda Unified School District high school campuses during the spring semester of 2017 while negotiations

between the districts for an updated Memorandum of Understanding as well as an AB 288 College and Career Access Pathway (CCAP) partnership agreement continue. The Chancellor recommends approval.

15. Consider Approval of an extension of Peralta Community College District's existing Memorandum of Understanding (MOU) with the Berkeley Unified School District for the purpose of offering Peralta classes as (non AB 288) dual enrollment courses.
Presenter: Vice Chancellor Pedraja

Consider Approval of an extension of Peralta Community College District's existing Memorandum of Understanding with the Berkeley Unified School District (BUSD) for the purpose of offering Peralta classes as (non AB 288) dual enrollment classes at several BUSD High Schools through June 30, 2017. This Memorandum of Understanding will continue to permit the Peralta Colleges to offer college courses on Berkeley Unified School District high school campuses during the spring semester of 2017 while negotiations between the districts for an updated Memorandum of Understanding as well as an AB 288 College and Career Access Pathway (CCAP) partnership agreement continue. The Chancellor recommends approval.

16. Consider Approval of a Sub-Award for Cabrillo College/Cabrillo Community College District in the amount of \$61,000. **Presenter: Interim President Stanley**

Consider approval of a Sub-award for Cabrillo College/Cabrillo Community College District in the amount of \$61,000 (\$11,000 in Year 2 carryover plus \$50,000 Year 3 award). Allocation of program improvement funding was based in part upon 2015-2016 certificates and degrees awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system and documentation of third party certification provided to the regional project director and approved by the Chancellor's Office. The sub-award dates will be from July 1, 2016 to June 30, 2017. The Chancellor recommends approval. **Funding Source: Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

17. Consider Approval of a Sub-Award for San Jose City College/San Jose Evergreen Community College District in the amount of \$38,000. **Presenter: Interim President Stanley**

Consider approval of a Sub-award for San Jose City College/San Jose Evergreen Community College District in the amount of \$38,000 (Year 3 award). Allocation of program improvement funding was based in part upon 2015-2016 certificates and degrees awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system and documentation of third party certification provided to the regional project director and approved by the Chancellor's Office. The sub-award dates will be from July 1, 2016 to June 30, 2017. The Chancellor recommends approval. **Funding Source: Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

18. Consider Approval of a Sub-Award for Santa Rosa Junior College/Sonoma County Junior College District in the amount of \$50,000. **Presenter: Interim President Stanley**

Consider approval of a Sub-award for Santa Rosa Junior College/Sonoma County Junior College District in the amount of \$50,000 (Year 3 award). Allocation of program improvement funding was based in part upon 2015-2016 certificates and degrees awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system and documentation of third party certification provided to the regional project director and approved by the Chancellor's Office. The sub-award dates will be from July 1, 2016 to June 30, 2017. The Chancellor recommends approval. **Funding Source: Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

19. Consider Approval of a Sub-Award for Diablo Valley College/Contra Costa Community College District in the amount of \$75,591.29. **Presenter: Interim President Stanley**

Consider approval of a Sub-award for Diablo Valley College/Contra Costa Community College District in the amount of \$75,591.29 (Year 2 carryover of \$4,591 plus \$71,000 Year 3 award). Allocation of program improvement funding was based in part upon 2015-2016 certificates and degrees awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system and documentation of third party certification provided to the regional project director and approved by the Chancellor's Office. The sub-award dates will be from July 1, 2016 to June 30, 2017. The Chancellor recommends approval. **Funding Source: Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

20. Consider Approval of a Sub-Award for Skyline College/San Mateo County Community College District in the amount of \$68,000. **Presenter: Interim President Stanley**

Consider approval of a Sub-award for Skyline College/San Mateo County Community College District in the amount of \$68,000 (Year 2 carryover of \$18,000 plus Year 3 award of \$50,000). Allocation of program improvement funding was based in part upon 2015-2016 certificates and degrees awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system and documentation of third party certification provided to the regional project director and approved by the Chancellor's Office. The sub-award dates will be from July 1, 2016 to June 30, 2017. The Chancellor recommends approval. **Funding Source: Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.**

21. Consider Approval of an Independent Contractor Agreement for JKLM Workshop, LLC in an amount not-to-exceed \$28,800 **Presenter: Interim President Stanley**

Consider approval of an independent contractor agreement for Jimmy Krehl dba JKLM Workshop LLC to provide project support services in the Laney College Advanced Fabrication Laboratory to provide technical assistance to faculty and students during use of the lab. The contract amount will be for an amount not-to-exceed \$28,200. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: PASS funds.**

22. Consider Approval of an Independent Contractor Agreement for Kathi Roisen in an amount not-to-exceed \$44,100 **Presenter: Interim President Stanley**

Consider approval of an independent contractor agreement for Kathi Roisen to provide project management and coordination services for Laney College's Career Advancement Academy program. The contract amount will be for an amount not-to-exceed \$44,100. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Career Advancement Academy grant.**

23. Consider Renewal of Memorandum of Understanding between Laney College and the Oakland Unified School District regarding the Gateway to College Program. **Presenter: Interim President Stanley**

Consider Approval of an updated Memorandum of Understanding (MOU) between the Peralta Community College District (PCCD), on behalf of Laney College, and the Oakland Unified School District (OUSD) for the operation of a Gateway to College program during the 2016-17 academic year. Since 2009, Laney College has hosted a Gateway to College program in partnership with Oakland Unified School District. This MOU governs the roles and responsibilities of the two partners in the program: OUSD and Laney College. Gateway to College is a scholarship program that provides academically and economically disenfranchised Alameda County residents 16 to 20 years old with an opportunity to experience success in an academically rigorous, supportive and safe environment as they pursue their high school diplomas and transition into college. This is a High School dropout recovery program. The Chancellor recommends approval. **Funding Source: State ADA funds.**

24. Consider Approval of an Addendum to an existing contract with Linda "Birch" Early in the amount of \$53,000. **Presenter: Interim President White**

Consider Approval of Addendum #1 to Independent Contractor Agreement with Linda "Birch" Early effective October 4, 2016 through June 30, 2017. The amount to be approved shall not exceed \$53,000. Ms. Early's original contract, ICC 15678 for \$24,000 was for the duration of October 4, 2016 through June 30, 2017. We are requesting an increase of \$29,000 via addendum #1. New contract total will be \$53,000. The addendum is expanding Ms. Early's original scope of work to include

deliverables in the Work-based Learning Grant and Career Pathways Trust Grant. Ms. Early provide services that meet the objectives of the CTE Data Unlocked, Career Pathways Trust, and Work-based Learning grants during the period of October 4, 2016 through June 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Work-Based Learning Grant and Career Pathways Trust Grant.**

25. Consider Approval of an Addendum to an existing contract with Ezequiel Guzman in the amount of \$48,995 for the 2016-2017 Fiscal Year. **Presenter: Interim President Burns**

Consider Approval of an Addendum to increase the ICC for Ezequiel Guzman from \$24,995 for an additional \$24,000 to a total of \$48,995. An extension of this contract will allow Ezequiel Guzman to train his replacement on the Career Center of Excellence (CCE) assessment, work stream model and review job placement opportunities for the Allied Health program. Students that graduate from Merritt's Medical Assistant (MEDAS) programs are required, based on industry or state accreditation standards, to complete clinical externship or internship hours in order to qualify for employment and state certification. Mr. Guzman will provide training on career and job placement services to Merritt's Allied Health students resulting in successful externships and job placement with medical groups throughout the East Bay. In addition, Mr. Guzman will train his replacement on how to engage employers, establish relationships, and place students into successful workforce opportunities. The completion date of the contract is January 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Career Pathways Funds.**

26. Consider Approval of an Advertising Campaign Contract for Laney College and the Peralta Community College District: Spring and Portion of Fall 2017 for an amount not-to-exceed \$130,000. **Presenters: Dean Crabtree and Executive Director Heyman.**

Consider approval of a contract for an amount not-to-exceed \$130,000 with Flying A Media for advertising campaigns needed for the Spring 2017 semester and a portion of the Fall 2017 semester. The deliverables consist of the following elements:

- For Laney College: Revise and update website with additional content, additional logos and additional partner school information, including Spanish language content; Implement four-week radio campaign to begin 12/26/16 on terrestrial radio and online radio on both English and Spanish stations targeting Adults and Men 18-34 in SF Bay Area, San Jose, Santa Cruz and Santa Rosa. Will include approximately 7-8 radio stations. Spanish stations will be focused to support partners in Monterrey, Santa Rosa and Santa Jose. Media plan details and creative materials to be approved by Laney; and search engine optimization, paid search and targeted display in above defined geographic area, distribution, campaign planning, implementation,

optimization and analytics review. Cost not to exceed \$60,000, funded through regional clean energy program marketing from Prop. 39 regional funds.

- For the Peralta Colleges: Six (6) weeks of coverage utilizing AC Transit inventory and market poster inventory as follows: 7 Posters, 28 Junior Posters, 15 Tails, 5 Queens, 55 units in total, transit coverage will be distributed per Seminary Garage, units start 12/26/16 and conclude 1/23/17 (4 weeks); Television spots scheduled on KTVU-TV with primary placement in 10 O'clock News program, scheduled in two (2) flights, 1/2/17 through 1/20/17 (approximately 19 days) and 8/14/17 and run through 9/1/17 (approximately 19 days). Campaign Investment not-to-exceed \$70,000, funded through General Fund Public Information funds and Enrollment Management funds.

Total cost for both campaigns not-to-exceed \$130,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Prop. 39 regional funds and General Funds.**

27. Consider Approval of an extension of a Data Sharing Memorandum of Understanding (MOU) for Improved Placement with Alameda Unified School District. **Presenter: Vice Chancellor Pedraja**

Consider Approval of an extension of the existing Data Sharing Memorandum of Understanding. Peralta currently has a Data Sharing Memorandum of Understanding with Alameda Unified School District for improved placement through multiple measures. The Chancellor recommends approval.

28. Consider Approval of a Data Sharing Memorandum of Understanding (MOU) for Improved Placement with Piedmont Unified School District. **Presenter: Associate Vice Chancellor King**

Consider Approval for extension of the existing Data Sharing MOU. Peralta currently has a Data Sharing Memorandum of Understanding with Piedmont Unified School District for improved placement through multiple measures. The Chancellor recommends approval.

29. Consider Approval of a Contract in the amount of \$60,000 with Alignment USA to help East Bay Career Pathways consortium develop a collective impact model to enable a sustainable, equity-driven structure that supports College & Career Pathways in the East Bay. **Presenter: Associate Vice Chancellor King**

Consider Approval of a Contract in the amount of \$60,000 with Alignment USA to help East Bay Career Pathways consortium develop a collective impact model to enable a sustainable, equity-driven structure that supports College & Career Pathways in the East Bay. The East Bay Career Pathways Initiative is in year three of four years of funding. Thanks to the strong partnerships and solid outcomes of the College & Career Pathways Trust, the Working Group and Executive Steering

Committee have decided to develop a model that will sustain partnerships and quality programs of the College & Career Pathways Trust as well as possibly to expand the collaborative.

From November 2016 through June 2017, Alignment USA will assist with:

- Establishment of the Governing Board
- Development of Guiding Principles
- Identification of Host Organization/Executive Director
- Establishment of Long term Outcomes
- Training of Stakeholders on Toolset
- Coaching and Facilitation of Operating Board and Teams

The Chancellor recommends approval. **Funding Source: College & Career Pathways Trust.**

30. Consider accepting final year allocation of funding in the amount of \$225,000 from the East Bay Career Advancement Academy Grant via Contra Costa Community College District **Presenter: Associate Vice Chancellor King**

Consider accepting the final year of funding from the East Bay Career Advancement Academy program from the California Chancellor's Office via Contra Costa Community College District (CCCCD), the fiscal agent. Accept the new grant allocation of \$225,000 for the 2016-17 academic year. For the past seven years, the Peralta Colleges have participated in the East Bay Career Advancement Academy (CAA) partnership with the Contra Costa Community Colleges. Funded through annual grants from the California Community College Chancellor's Office, CAA grants have provided funding for student supports in Career and Technical Education programs that have been critical in enhancing the program success rates and addressing equity gaps in those programs. The Chancellor recommends approval.

HUMAN RESOURCES**31. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

Last Name	First Name	Date of Hire	End Date	Position Title	Site
Anderson	Monique	12/14/16	6/30/17	Clerical Assistant II	L
Anderson	Sinead	12/14/16	6/30/17	Staff Asst/Admin (General)	M
Apodaca	Carmen	1/17/17	6/8/17	Inst Asst IV/DSPS	L
Austin	Nathalie	12/14/16	6/30/17	Staff Asst/Admin (General)	B
Avant	Lisa	12/14/16	6/30/17	Clerical Assistant II	A
Barraza	Todd	12/14/16	6/30/17	Research Data Spec/Assess	M
Berame	Riza	12/14/16	3/15/17	Clerical Assistant II	M
Bertuso	Jeejun	1/23/17	5/26/17	Staff Asst/Student Services	B
Boissiere	Sheiba	12/19/16	6/30/17	Staff Asst/CalWORKs	M
Chinn	Alice	1/17/17	6/9/17	Inst Asst/Child Development	M
Diaz	Elizabeth	1/3/17	6/7/17	Clerical Assistant II	M
Dixon	Neshawn	12/14/16	6/30/17	Staff Asst/Admin (Instruct)	M
Dones	Mary Ann	1/9/17	6/8/17	Inst Asst IV/DSPS	L
Duong	Justin	1/3/17	6/30/17	Staff Asst/Admin (General)	B
Fatoorehchi	Robabeh	12/14/16	1/31/17	Principal Accounting Tech	L
Forlastro	Christana	1/23/17	6/30/17	Library Technician II	M
Garrett	Vincent	12/14/16	3/15/17	Senior Clerical Assistant	M
Gota	Jazzmin	1/9/17	2/22/17	Staff Asst/Admin (General)	B
Harbour	Aaron	1/1/17	6/30/17	Web Content Developer	D
Hensley	Kristina	12/14/16	6/30/17	Staff Asst/Student Services	B
Herbert	Chevonn	12/14/16	6/30/17	Senior Clerical Assistant	A
Hurt	Nakia	12/14/16	6/30/17	Cashier	L
Jamison	Liane	12/14/16	6/30/17	Senior Clerical Assistant	L
Jones	Myeisha	1/3/17	6/30/17	Staff Asst/Admin (Instruction)	M
Livsey	Andrew	1/25/17	6/16/17	Inst Asst IV/DSPS	L
Maier	Rachel	1/3/17	6/30/17	Science Lab Tech/Bio Sci	M
Manento	Daudi	12/14/16	6/30/17	Science Lab Tech/Bio Sci	L
Martinez	Soledad	12/14/16	4/5/17	Clerical Assistant II	M
Mears	Cheryl	12/14/16	6/30/17	Staff Asst/Human Resources	D
Mofidi	Mitra	1/23/17	5/26/17	Student Personnel Svcs Spec	M
Pinilla Meneses	Maria	12/14/16	6/30/17	Clerical Assistant II	A
Ramirez	Jorge	2/1/17	6/30/17	Inst Asst IV/DSPS	L
Rippberger	Bonnie	1/17/17	6/30/17	Inst Asst/Child Development	M
Rounds	Cornelia	12/14/16	6/30/17	Inst Asst/Carpentry	L
Ruan	Yipeng	12/14/16	2/19/17	Clerical Assistant II	L

Saran	Anthony	12/14/16	6/30/17	Inst Asst II/DSPS	M
Van Valkenburgh	Ke Zhong	1/9/17	5/30/17	Staff Asst/Admin (General)	L
Wen	Lingshan	12/14/16	6/30/17	Science Lab Tech/Chem	A
Zepel	Janet	1/3/17	6/30/17	Staff Asst/Admin (Instruct)	M

“The District has complied with the applicable provisions of the Education Code”

32. Recommendation to Increase an Independent Contractor’s Agreement for Professional Services with Renne, Sloan, Holtzman & Sakai, LLP **Presenter: Vice Chancellor Largent**

The District Administration requests authorization to increase an existing professional services agreement (ICC#16128) with Renne, Sloan, Holtzman & Sakai, LLP by \$50,000 to provide investigative services to the Office of Employee Relations in responding to complaints regarding discrimination and harassment. The current contract amount is \$25,000. The new contract amount will be \$75,000. The District anticipates using the services of Renne, Sloan, Holtzman & Sakai, LLP through June 30, 2017.

FINANCIAL SERVICES

33. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from October 29, 2016 through November 30, 2016, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

34. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register **Presenter: Vice Chancellor Little**

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from October 29, 2016 through November 30, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

35. Consider Approval of the Monthly Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider Approval of the Monthly Budget Transfer Report covering the period from October 29, 2016 through November 30, 2016. The budget transfers presented are requests originating from the Colleges’ or District’s departments during the ordinary course of operations and do not significantly alter the final budget that was approved

by the Board of Trustees on September 8, 2015. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The Chancellor recommends approval.

36. Consider Approval of the Integrated Planning and Budget Development Calendar for Fiscal Year 2017-18 **Presenter: Vice Chancellor Little**

Consider Approval of the Integrated Planning and Budget Development Calendar for Fiscal Year 2017-18. The proposed budget development calendar has been created in accordance with Board Policy 6200 and Administrative Procedure 6200, has been endorsed by the Planning and Budgeting Council, and is now being presented to the Board of Trustees for review and approval. The Chancellor recommends approval.

37. Consider Approval of the First Quarter CCFS 311Q Report for Fiscal Year 2017-18 **Presenter: Vice Chancellor Little**

Consider approval of the First Quarter CCFS-311Q Report for Fiscal Year 2016-17. The CCFS-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the first quarter of fiscal year 2016-17. The Chancellor recommends approval.

38. Consider Approval of the selection of the District's External Auditors **Presenter: Vice Chancellor Little**

Consider approval of the selection of the District's external auditors. A request for proposal (RFP) was issued on October 17, 2016 for Annual District Audit Services, including an annual financial audit, a Proposition 39 Bond financial and performance audit, and a Peralta Colleges Foundation audit for fiscal years ending June 30, 2017, June 30, 2018, and June 30, 2019. Proposals were due by November 15, 2016. The Chancellor recommends approval.

FACILITIES

39. Consider Approval of Maintenance & Operation (M&O) Contracts and Amendments to Pay 2015/2016 Outstanding Invoices. **Presenter: Vice Chancellor Ikharo**

Approval is requested of M&O Contracts and Amendments relating to services provided in Fiscal Year 2015/2016 in order to pay outstanding invoices, in the aggregate amount not to exceed \$19,417. The following contractors have completed the outlined work.

Contractor / Scope of Work	Contract Amendments / Project Name	Amounts
Netronix Integration added Onguard client to a new PC provided by the District; and setup this new PC at the sheriff's office.	Amendment #2 - Districtwide Installation of Lenel Wireless Gate	\$620.00
Lincoln Aquatics completed additional pool maintenance work.	Amendment #2 – Districtwide Pool Maintenance Services	\$596.33
Roto-Rooter completed additional plumbing work.	Amendment #2 - Districtwide Plumbing and Drain Services	\$243.00
KONE Inc. completed repair work.	Amendment #3 - Repair Scope Work on the Vertical Transportation (Elevator) at Berkeley City College.	\$12,260.14
R.F. MacDonald repaired of flame boiler failure and the following completed work in 2015/2016 fiscal year in the Laney College Building "E."	Amendment #1 – Replacement of the Domestic Hot Water Generator at Laney College	\$3451.00
Tyco/SimplexGrinnell completed a shunt-trip test for elevators at Merritt College and College of Alameda to descend to the bottom floor. California Division of Occupational Safety and Health (CALOSHA) requires for a shunt-trip to be completed once a year.	Amendment #2 - Tyco/SimplexGrinnell for District-wide Fire System Testing, Inspection, Repair and Maintenance.	\$2246.00
TOTAL:		\$19,416.33

Board approval is required for these contracts given that they reflect services already provided and invoiced in a prior fiscal year. The Chancellor recommends approval.
Funding Source: General Funds.

40. Consider Approval of a Piggyback compliant Contracted Services Agreement with Weatherproofing Technologies, Inc. a subsidiary of TREMCO Incorporated for Districtwide Roofing Products and Services **Presenter: Vice Chancellor Ikharo**

Approval is requested to utilize a piggyback compliant contracted services agreement with the TREMCO Incorporated for Districtwide Roofing Products and Services, in the amount not-to-exceed \$24,999. This piggyback compliant contract award will authorize the contractor to provide the following various building maintenance services on an-as-needed basis by the District.

- Heating Ventilation and Air Conditioning (HVAC)/mechanical systems;
- Building maintenance;
- Asphalt paving, concrete, tile and terrazzo rehabilitation/restoration;
- Exterior wall restoration, photovoltaic (PV) systems;
- Vegetative roofing systems and traditional roofing; and
- Roofing and weatherproofing products.

Through The Cooperative Purchasing Network (TCPN Contract #R132205), Weatherproofing Technologies, Inc. a subsidiary of TREMCO Incorporated, was awarded an annual contract through a competitive sealed RFP Solicitation No. 13-22 process for roofing products and services. The Board of Directors of Education Service Center, Region 4, awarded the original TCPN contract. This TCPN contract will expire February 28, 2018, completing the fourth year of a possible five year term contract. Richard Egan is the manager at Weatherproofing Technologies, Inc., located in Danville, California. Per the District's purchasing procedures, piggyback compliant contracts require approval from the Governing Board of Trustees. Authorized under the Public Contract Code 20652, the governing board of any community college district, without advertising bids, may authorize by contract to purchase materials, equipment, and services using piggyback compliant contracts, when that board has determined it to be in the best interests of the District.

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

41. Consider Approval of Resolution 16/17-16, for a Contracted Services Agreement with the TRANE COMPANY for District-wide Scheduled Maintenance HVAC Repairs, Replacement, and Services. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of a contracted services agreement with the TRANE COMPANY for District-wide Scheduled Maintenance HVAC Repairs, Replacement, and Services, in the amount not-to-exceed \$295,543. As required by the California Community Colleges Chancellor's Office (CCCCO), the District must secure a contract(s) and complete Scheduled Maintenance Projects before June 30, 2017. As a result, the administration recommends a piggyback compliant contract award to this contractor to complete various HVAC related Scheduled Maintenance projects. Through The Cooperative Purchasing Network (Contract #R150502), the TRANE Company was awarded this contract through a competitive sealed RFP process for HVAC equipment, installation, service and related products. Their

original contract was awarded by the Board of Directors of Region 4 Education Service Center on August 2015, and in May 2016, and renewed and extended until September 30, 2017. Authorized under the Public Contract Code 20652, the governing board of any community college district, without advertising bids, may authorize by contract to purchase materials, equipment, and services using piggyback compliant contracts, when that board has determined it to be in the best interests of the District.

Under this contract, the TRANE Company will work on 2014/2015 and 2015/2016 HVAC Scheduled Maintenance projects at College of Alameda, District Administration Center, Berkeley City College, and Merritt College. The company has a local business in Oakland, CA, selling new HVAC equipment, which the District will use to replace the existing HVAC units that have exceeded it useful life. The TRANE Company’s headquarter and service center are located in Sunnyvale, CA. Their service company is signatory to the following union organizations: United Association of Plumbers, Steamfitters and HVAC/R Fitters, International Brotherhood of Electrical Workers, and the International Association of Sheet Metal Workers. The company’s branches are also known as the TRANE Company, Pacific Coast TRANE, TRANE Specialty AC Products, and TRANE. Adrian Giovenco is the sales engineer representing the company. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Scheduled Maintenance Fund.**

- 42. Consider Approval of Resolution 16/17-18, to Accept Bid and Award Contract for Improvement, Modernization, and Upgrade Services with MAR CON Company for the Laney College Kitchen Upgrades Project (Bid No. 16-17/12). **Presenter: Vice Chancellor Ikharo.**

Approval is requested to award a contract to MAR CON Company for Improvement, Modernization, and Upgrade Services with MAR CON Company for the Laney College Kitchen Upgrades Project, in the amount not-to-exceed \$339,904. This project will address areas of deficiency as determined by the Alameda Health Department citation. Laney College stakeholders would like to improve the appearance, equipment, fixtures and utilitarian functions of the kitchen and cafeteria by doing some improvements and modernization. This price includes labor, materials, and equipment. The District conducted a formal competitive bid in compliance with the District Administrative Procedures; a bid opening was held on November 30, 2016. A total of three (3) bids were received, as follows:

CONTRACTOR	LOCATION	TOTAL BID
MAR CON Company	Oakland, CA	\$339,904
Cal Pacific Construction, Inc.	Pacifica, CA	\$368,600
Greentech, Inc.	Concord, CA	\$429,850

The lowest responsible and responsive bid was submitted by MAR CON Company, in the amount of \$339,904. Also, the contractor will complete this project in accordance with the Project Labor Agreement. MAR CON Company is owned and managed by the Marco Manriquez. The firm is registered with the Department

Industrial Relations and California Department of Consumer Affairs – Contractors State License Board (Lic #829636 B, C-15, C-6). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Measure A and General Funds.**

43. Consider Approval of Resolution 16/17-17, to Accept the Bid and Award a Contract to MAR CON Company in the amount not-to-exceed \$269,892 for the Merritt College Child Care Renovation Project (Bid No. 16-17/06). **Presenter: Vice Chancellor Ikharo**

Approval is requested to Accept the Bid and Award a Contract to MAR CON Company for the Merritt College Child Care Renovation Project (Bid No. 16-17/06), in the amount not-to-exceed \$269,892. Mar Con Company will renovate the exterior of the facility by painting and patching all exterior materials, add a new exterior building identification signage in accordance with District’s standards, and provide a gate at the loading dock area. At the interior, the project will replace room dividers and install multi-use storage cabinets. In compliance with the Public Contract Codes, Section 20651, a formal request for bid was conducted for this project, and a bid opening was held on October 20, 2016. A total of two (2) bids were received, as follows:

CONTRACTOR	LOCATION	TOTAL BID
MAR CON Company	Oakland, CA	\$269,892
Rodan Builders	Burlingame, CA	\$305,000

The lowest responsible and responsive bid was submitted by MAR CON Company, in the amount of \$269,892. The Project Labor Agreement applies on this project.

MAR CON Company is owned and managed by the Marco Manriquez. The firm is registered with the Department of Industrial Relations and California Department of Consumer Affairs – Contractors State License Board (Lic #829636 B, C-15, C-6). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Child Care Center Reserved Funds.**

ACTION ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

44. Consider Approval of Resolution No. 16/17-20 and Ratification of Emergency Service Contract in the amount not-to-exceed \$45,000 with Anderson Carpet & Linoleum Sales Inc. for the Installation of Specialized Anti-skid Flooring in Elevators and Stairwells at Laney College, Berkeley City College and College of Alameda.
Presenter: Vice Chancellor Ikharo.

Approval is requested to approve an emergency service contract with Anderson Carpet & Linoleum Sales Company Inc. to install specialized rubberized flooring material in elevators and stairwells at Laney College, Berkeley City College and College of Alameda, in the amount not-to-exceed \$45,000. The Berkeley Fire Department and CAL OSHA threatened to issue citations to the District for immediate repair and replacement of the elevator flooring due to danger to the college community. On August 3, 2016, an elevator test at Berkeley City College, it was discovered that the elevator's flooring, constituted a trip hazard and deemed it to be non-compliant with fire regulations. The District elected to provide similar remedies to elevators and stairwells in other colleges. The District immediately corrected the problem in accordance with the California Fire Codes (CFC) and the Uniform Building Codes (UBC). To meet the CFC's regulations, the contractor completed the following scope of work:

- BCC Elevators – Demolished the existing granite flooring and scraped the existing adhesive smooth; prepped the floor with Ardex FF as needed; and installed Burke Rubberized Tile with round profile;
- Laney College Elevators – Removed existing carpets and prepped the substrate for installation of new Burke Rouleau square nose, rounded profile Charcoal color #217 flooring. At Laney College Library grand stairs, existing carpets were removed and replaced with Burke Rouleau flooring, same as above.
- College of Alameda Elevator – Removed the existing carpet, replaced with Burke Rouleau rubberized flooring;

Undertaking this project as an emergency project enabled disabled students to attend classes.

Due to the fact the Fall semester was going to begin on August 22, 2016, it was necessary to complete this transaction and installations so that the District can meet the life-safety needs and American with Disabilities Act (ADA) to provide a clear path of travel without any architectural barrier requirements. This transaction qualifies as an emergency work under Public Contract Codes, beginning from sections 20651-20659. This immediate action enabled the students to attend classrooms instruction without hindrance. All Board approved contracts are subject to final negotiation and

execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

45. Consider Approval of Resolution No. 16/17-21 for an Emergency Service Contract with American Air Conditioning, Plumbing & Heating in the amount not-to-exceed \$19,784 for the Replacement and Installation of Two (2) Heat Pumps in the Boiler Units in Building "G" at Laney College. **Presenter: Vice Chancellor Ikharo**

Approval is requested to approve an emergency service contract with American Air Conditioning, Plumbing & Heating to replace and install two (2) new heat pumps in 2 boiler units at Laney College, in the amount not-to-exceed \$19,784. The existing heat pump failed and immediate replacement was needed in order for classes to be held in the classrooms, laboratories, and other instructional space in the carpentry work shop and machine technology labs. CAL OSHA threatened to issue additional citations to the District if immediate repairs and replacement of the heating system was corrected immediately because of public health and safety concerns. The new pumps are located in the center boiler room.

The District must immediately correct the problem in accordance with the California Fire Codes (CFC), Uniform Building Codes (UBC) and other applicable codes. To meet the UBC's regulations, the contractor will complete the following scope of work:

- Remove two (2) existing but now defunct pumps;
- Install two (2) PACO 25957LC 260GPM 80TDH with 7.5HP motors in place of the two failed pumps;

This transaction qualifies as an emergency work under Public Contract Codes, beginning from sections 20651-20659. In the 2016/2017 fiscal year, their total contract has not exceeded the \$25,000 threshold for contracted services. However, Board approval is required for an emergency project. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

46. Consider Ratification of Resolution 16/17-26 for an Emergency Service Contract with UWA Electric, Inc. in the amount not-to-exceed \$60,000 for the Replacement and Installation of Drivers in Outdoor Lighting Fixtures at Laney College and Merritt College. **Presenter: Vice Chancellor Ikharo.**

Approval is requested to approve an emergency service contract with UWA Electric, Inc. to replace and install new drivers in outdoor lighting fixtures at Laney College and Merritt College, in the amount not-to-exceed \$60,000. Laney College and Merritt College lacked adequate exterior lighting in several buildings and pathways, which creates public health and safety concerns as it relates to potential mugging at Laney College and attacks by mountain lions at Merritt College. As result, the administration took immediate actions to avoid danger to life. The new lighting was located at several buildings on Laney campus and pathways on Merritt campus. At Merritt College, the new lighting fixtures and LED lighting fixtures were installed prior to the winter months due to frequent mountain lion sightings on campus.

The contractor completed the following scope of work:

- Remove failed drivers in existing LED lighting fixtures and replace with new drivers;
- Install new drivers in lighting fixtures; and
- Install new LED lighting fixtures

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.