

Board Committee Meeting Notes  
 Policy Review Committee  
 Meeting Date: October 27, 2005

Present: Trustees González Yuen (Chairperson), Gulassa, Withrow, General Counsel Nguyen, DAS President Bielanski, recording secretary Weyand

The following chart shows action/assignments for staff following review of various policies by the Committee:

<i>Respondent</i>		<i>For Meeting Date</i>
	<u>Minutes, September 29, 2005 Meeting</u> Accepted as presented.	
Nguyen	<u>Technology Accessibility</u> General Counsel will forward draft policy to COA's Helene Maxwell.	
	<u>Charter for the Policy Review Committee</u> Approved as presented. Forward to November 15, 2005 Board mtg for consideration.	11/15/05
Nguyen	<u>6.86, Conflict of Interest Code, Pg. 9, Sect. X, A-D</u> In order to ensure that the entity in which the Foundation Board member is a part has a disqualifying component in their company's by-laws: D to read, :Any business <i>or non-profit</i> entity in which the designated person is a director, officer, partner, trustee, employee, or holds any position of management, or..." Additionally, the district exempts persons in auxiliary organizations except for auxiliary organizations that include in their by-laws disclosure of such conflict. Counsel Nguyen will include in the master agreement between the district and the Foundation. Approved with above revisions to master agreement.	
Nguyen	<u>1.06, Board of Trustees Code of Ethics and Behavior</u> Trustee Gulassa reorganized 1.06 and Counsel Nguyen grouped into appropriate categories. No substantive changes. Change "L" to read: "Promote annual evaluation of their individual performance and that of the Board as a whole." Approved as presented and revised at this meeting. Forward to November 15, 2005 Board mtg for consideration.	11/15/05
	<u>Language Rights Policy</u> Recommended that this not become a policy at this time and should be left with HR to address possible situations using appropriate State laws.	
Nguyen	<u>International Education Program Policy</u> Add language to address financial and legal accountability within the program. Add language regarding the goals and objectives of the international education program.	

Nguyen	<u>4.05, Admission of Students</u> Remove 2% cap from international education students. Approved as presented. Forward to November 15, 2005 Board mtg for consideration.	11/15/05
Nguyen	<u>International Education</u> Counsel Nguyen will include old preamble. Re-visit this proposed policy at future committee meeting. Forward to next CPAC meeting.	
	<u>Smoking</u> Counsel reviewed comments by CPAC: designate college parking lots as smoking areas; allow colleges to designate other areas. Language change to reflect above. Add: B. Signage will clearly mark designated areas. Approved with changes. Forward to November 15, 2005 Board meeting for consideration.	11/15/05
Nguyen	<u>Anti-Dating Policy</u> Discussion ensued with regard to the need for this policy. It was decided that PFT President Mills should be part of the discussion as he represents the faculty union. Counsel to draft language, reviewing similar policies from other educational institutions.	
	<u>Prioritization of Consideration of Policies</u> Chap. 2 prioritized as follows: <ul style="list-style-type: none"> <li>• Document retention</li> <li>• Conflict of interest</li> <li>• Role of Chancellor and College Presidents</li> <li>• Incorporation of Board resolutions to Board Policies</li> <li>• Technology</li> </ul>	

The next meeting of the Policy Review Committee is scheduled for Thursday, December 1, 2005, 3 PM, Chancellor's Conference Room.