

**Board Committee Meeting Notes**  
**Policy Review Committee**  
**Meeting Date: March 30, 2007**

Present: Trustees Gulassa (Chairperson), González Yuen and Withrow, General Counsel Nguyen, DAS President Bielanski, PFT Representative Greenside, recording secretary Weyand

The following chart shows action/assignments for staff following review of various policies by the Committee:

<i>Respondent</i>		<i>For Meeting Date</i>
	<p><b>1. Minutes:</b>            The committee approved the minutes of the March 1, 2007 meeting, amended to read: BP 6.59 Environment Policy/2.40 /Energy &amp; Resources Conservation: Add: "Committee gave its initial approval to the draft but requested that it come back."</p>	
Nguyen	*Trustee Gonzalez Yuen requested that in the future when draft policies are presented to this committee, changes should be clearly marked and dated.	
Nguyen	<p><b>2. Whistleblower Policy</b>            Greenside stated that it is the responsibility of the person who receives a report to maintain confidentiality, and there should be a penalty attached to a breach of confidentiality. Nguyen informed that Section B.5 speaks to that confidentiality. <b>Recommendation:</b> Nguyen will convey committee recommendation that there should be an acknowledgement component on the complaint form (B.5 of policy).            It was agreed by the committee to include as part of the filing portion of the form that if there is litigation, the district would not indemnify the person who reported the incident.  <b>ACTION:</b> Nguyen will inform Inspector General re concerns voiced., invite IG to April committee meeting and request that IG speak to Greenside. Forward policy to SPPAC.</p>	Return policy to 4/07 cmte mtg
Nguyen	<p><b>3. Board Policies 2.23, 2.20</b>  <b>Recommendation:</b> Nguyen recommended postponement of discussion of this policy until possible mediation. <b>Suggestion:</b> Gulassa suggested that it might be helpful to identify the role of the faculty senate and role of the faculty union along with all current statutes and codes relating to the roles of the senate.            Lengthy discussion ensued regarding clarifying the roles of the senate and the union and when both can be involved in matters that may be contractual. <b>Recommendation:</b> All aspects of Title 5 should be included in the policy.  <b>ACTION:</b> Nguyen will revise policy and return to subsequent committee mtg.</p>	4/07 cmte mtg
Nguyen	<p><b>BP 2.20: Suggestion:</b> Greenside recommended striking ¶ 5, Page 1.            Nguyen is scheduled to meet with DAS regarding BPs 2.20 and 2.23.</p>	
Nguyen	<p><b>4. Student Trustee Election</b>            Nguyen will meet with Student Trustees regarding a policy that is still in draft form. Research of other community colleges shows that of the ten district responding, all ten stated that they have not had problems with Student Trustees making and/or seconding motions.            Will send to SPPAC.</p>	4/07 cmte mtg
	<p><b>5. BP 4.65 - Usage of Camera Device Policy</b>  <b>ACTION:</b> Upon a motion by Trustee Gonzalez Yuen, seconded by Trustee Gulassa, the committee voted to approve BP 4.65 as presented and send to the 4/10/07 Board meeting.</p>	4/10/07 Bd Mtg

Nguyen	<p><b>6. <u>Part-time Faculty Hiring Policy</u></b>  <b>Recommendation:</b> Nguyen recommended forwarding this policy to the Equal Opportunity Committee for addressing. Following this recommendation, there was lengthy discussion regarding the charter of the Equal Opportunity Committee.  Greenside commented that the first paragraph should note that hiring of faculty is a matter of the Senate. Withrow stated that when a body (e.g., DAS) is indicated in any policy, that body should be indicated in the draft. Bielanski informed that this policy was drafted by DAS members but had not been widely distributed and reviewed by all college Senates. <b>Recommendation:</b> Gonzalez Yuen recommended adding a last paragraph that speaks to recruiting faculty who are culturally competent to teach the student populations served by the colleges.  <b>ACTION:</b> Nguyen will send to Board Equal Opportunity Committee and SPPAC.</p>	
Nguyen	<p><b>9. <u>2.01, Basic Concepts</u></b>  Nguyen stated that there needs to be additional edits regarding College Presidents' &amp; Chancellor's Role. <b>Recommendation:</b> ¶1. Remove "Chief Executive Officer of the Board."</p> <p><b>2.45, Crime Awareness &amp; Campus Security</b>  Nguyen announced that she met with the Sheriff and discussed the various kind of alerts. <b>Suggestion:</b> Withrow suggested that certain statements should be included in the Sheriff's contract, such that as the senior official he/she can modify the behavior of subordinate officers.</p> <p><b>2.32.1, Preserving a Drug-Free Environment</b>  From the previous committee meeting recommendation, Nguyen added a sentence that is more rehabilitative. However, when speaking with College Vice Presidents, they requested that this sentence be removed as they felt it watered down the policy.  <b>FAILED MOTION:</b> Trustee Gonzalez Yuen moved that the policy be approved as presented. The motion failed due to lack of a second.  <b>FAILED MOTION:</b> Trustee Withrow moved to approve the policy striking the last sentence. The motion failed due to a lack of a second.  <b>AMENDED MOTION:</b> Upon a motion by Trustee Gulassa, the committee approved adding the following sentence to ¶ 5, end of paragraph: "...to urge the students to begin the personal process of rehabilitation."</p> <p><b>2.35, Claims for Money or Damages</b>  <b>ACTION:</b> Upon a motion by Gonzalez Yuen, seconded by Trustee Withrow, the committee approved sending BP 2.35 to the 4/10/07 Board meeting.</p>	<p>To 4/10/07 Bd mtg</p> <p>To 4/10/07 Bd mtg</p>
	<p><b>10.</b> Nguyen informed that the document presented is a first draft.</p>	
	<p><b>11. <u>Discussion of Chapter 6</u></b>  Nguyen requested that committee members review for discussion at next committee meeting.</p>	<p>4/07 cmte mtg</p>

Next Policy Review Committee Meeting: April 26, 2007, 2:00 PM, Chancellor's Conference Room.