

Board Committee Meeting Notes
Policy Review Committee
Meeting Date: May 16, 2007

Present: Trustees Gulassa (Chairperson) and González Yuen, General Counsel Nguyen, DAS President Bielanski, PFT President Weintraub, recording secretary Weyand

The following chart shows action/assignments for staff following review of various policies by the Committee:

Next Policy Review Committee Meeting: June 28, 2007, 2:00-4:00 PM, Chancellor’s Conference Room.

<i>Respondent</i>		<i>For Meeting Date</i>
	<p>1. <u>Agenda & Minutes:</u> The committee approved the meeting agenda and minutes of the April 26, 2007 meeting as presented.</p>	
	<p>2. <u>Chapter Two Revisions</u> Nguyen brought committee up to date on Chapter Two Policy revisions:</p> <p><u>2.05 & 2.10 - The District Chancellor/Superintendent & College Presidents</u> This policy revision has been forwarded to SPPAC.</p> <p><u>2.30 - Orderly Conduct in PCCD</u> Will be discussed at this meeting.</p> <p><u>2.45 - Crime Awareness & Campus Security</u> Scheduled meeting with Lt. Jackson .</p>	
J. Bielanski	<p>3. <u>Board Policies 2.20, 2.23: DAS and PFT Considerations</u></p> <p>Nguyen reported that since the last cmte meeting, she met with DAS and PFT regarding how to address two issues: (1) how the DAS and college academic senates play a role in the decision-making processes of the district. Discussion centered on what defines “collegial consultation.” (2) How DAS relates with PFT and how those two relate to the district. Discussion centered on proposal of “temporal negotiation.”</p> <p>DAS will draft proposal and forward to Nguyen.</p> <p>Bielanski stated that, by law, there must be a policy that addresses in place regarding the role of the academic senate. Revision of 2.23 would capture what was in the Ed Code, not more than what was in the Ed Code, and the DAS will support that with some modification.</p>	

<p>Nguyen will follow up with VC Haig</p> <p>Nguyen will follow up with VC Haig</p>	<p>5. <u>Revision of Current Policies (Non-Chapter Two and Chapter Six)</u></p> <p>1.02 - Student Trustees Nguyen will meet with Student Trustees to draft election replacement component.</p> <p>4.80 - International Education Program Withdraw referred to the first page of a document that was presented and approved at a recent Board meeting regarding financial accounting for the International Educational Program at the Peralta Colleges. Nguyen incorporated the second page of the document into the existing policy.</p> <p>M/S Gulassa/Gonzalez Yuen to approved as presented; policy does not go back to the Board.</p> <p>Bielanski inquired regarding numbers 1 & 2 of policy regarding how many students are actually recruited overseas vs those who merely enroll in the program as “walk-ins.” In #2, what is definition of “other than a student visa” and what other documents can be used to designate an “international student?”</p> <p>ACTION: Nguyen will follow up with VC Haig re setting a timeline for production of procedures for BP 4.80.</p> <p>2.30 - Orderly Conduct in the Peralta Community College District</p> <p>Changes to current policy: Title: Change to: “Free Speech and Orderly Conduct in the Peralta Community College District.” ¶ 1; sentence 1 to read: “The right of free speech is protected by the First Amendment.” Sentence 2 to read: “Peaceful and lawful meetings, demonstrations, picketing, even non-violent ‘confrontations,’ are respected for the purpose of identifying and communicating points of view, interests, or and disagreements.” Last sentence to read: “However, activities which prevent any college, any office or area, or any staff member from functioning are prohibited by law and violators will be subject to disciplinary procedures. Delete reminder of policy.</p>	<p>To SPPAC</p>
<p>Nguyen</p>	<p>4. <u>Chapter Six Revisions</u></p> <p>6.59 - Environment Policy/2.40 Energy & Resources Conservation - Sustainable Peralta Committee</p> <p>Gonzalez Yuen presented a draft policy that was created by a committee looking at best practices from around the State. This draft policy has passed through the DAS and Vice Chancellor Ikharo.</p> <p>Speaking to educational program portion of the policy, DAS felt that perhaps this was crossing the line into academic portions of the policy; asked DAS to come up with a policy; Robert Brown will bring this forward through faculty channels.</p> <p>Speaking to Operations Sections, specific policy goals have been delineated and Gonzalez Yuen outlined most of the points of the policy. Suggestions: reduce the policy to a more comprehensive policy vs procedures; extract preamble when it goes to SPPAC; more contract language and a more specific policy.</p> <p>ACTION: Nguyen will redraft to compress into policy language; return to 6/07 cmte meeting; following cmte meeting to SPPAC.</p>	<p>6/07 cmte mtg.</p>

<p>Nguyen</p>	<p>6. <u>BP XX Acting Chancellor</u></p> <p>Nguyen will check with other districts re their policy.</p> <p>Add: “General Counsel or Inspector General shall not serve as Acting Chancellor.” First bullet to read: “Signing contracts that cannot wait, as determined by the General Counsel, for the Chancellor’s return or signature.” Include: Line of succession as follows: Vice Chancellors then Presidents Action: To SPPAC.</p> <p><u>BP XX - District_Wide Strategic Planning and Implementation</u></p> <p>Nguyen indicated that the policy will address what planning is about and the principles and values involved. Since strategic planning is evolving, there needs to be preliminary feedback and after the first year cycle, approve as a policy.</p> <p><u>BP XX Board of Trustees Notification of Significant, Urgent Matters</u></p> <p>Title to read: “Notification of Significant, Urgent Matters to Board of Trustees”</p> <p>¶ 2 to read: “The Chancellor (or his/her designee) shall notify the full Board of Trustees by any convenient means <i>efficient</i> means when any of the following events occur.”</p> <p>“f.” becomes “g.” and vice versa.</p> <p>Current g. to read: “All <i>significant issues and</i> health and safety citations;</p>	<p>To SPPAC</p> <p>6/07 cmte</p>
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