

Board Committee Meeting Notes
 Policy Review Committee
 Meeting Date: June 30, 2005

Present: Trustees González Yuen (Chairperson), Gulassa, Withrow, Chancellor Harris, General Counsel Nguyen, DAS President Bielanski, Public: Sanjiv Handa, recording secretary Weyand

The following chart shows action/assignments for staff following review of various policies by the Committee:

<i>Respondent</i>		<i>For Meeting Date</i>
	<p><u>Committee Minutes from All Meetings</u></p> <p>Accepted as presented. Send copies of all minutes, January - May, 2005, to all Trustees. In the future, send full Board each agenda with attachments and corresponding minutes.</p>	
	<p><u>Board Policy 1.01 - Membership, Board Policy 1.02 - Student Trustees, Board Policy 1.04 - Board Officers and Duties, Board Policy 1.05 - Duties and Responsibilities of the Board of Trustees, Board Policy 1.06 - Board of Trustees Code of Ethics and Behavior,</u></p> <p>Approved as presented.</p>	
	<p><u>Board Policy 1.10 - Meetings of the Board of Trustees</u></p> <ul style="list-style-type: none"> • #3 changes to reflect when closed session begins • 9.B: changing "shall" to "may" from the last meeting <p>Approved as revised at this meeting.</p>	
	<p><u>Board Policy 1.11, Standing Rules for Public Hearings</u></p> <ul style="list-style-type: none"> • D. Counsel Nguyen recommended that once Board members begin their discussion, receipt of speaker cards should cease <p>Accepted as revised at this meeting.</p>	
	<p><u>Board Policy 1.15, The Community and the Board of Trustees</u></p> <ul style="list-style-type: none"> • Included citations at the bottom of the policy. • 1. to read: It is the general policy of the Board to ensure faculty staff, and student the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and to ensure that these opinions are given every reasonable consideration. However, the Board also recognizes that by law it is ultimately responsible for determining the policies of the district. • A. Academic Senate: to read: "The Academic Senate shall be provided with opportunity to participate effectively..." <p>Accepted as revised at this meeting.</p>	
	<p><u>Formatting of Policies and Procedures</u></p> <p>It was recommended and approved that bulleting will not be used in Board policies and procedures.</p>	
Nguyen	<p><u>Board Policies 1.18</u></p> <ul style="list-style-type: none"> • Entitled 1.18A, from 1.18 • D. Nguyen will conduct research relative to retreat rights and this policy will be revisited 	

	<u>Selection of Chancellor (New)</u> <ul style="list-style-type: none"> • E. change “may” to “shall” • J. To read: “The selection committee shall recommend at least three and no more than six candidates as finalists for consideration by the Board.” • K. Change “campus-wide” to “district-wide:” 	
	<u>Board Policy 1.18B, Employment of Interim Management Staff</u> <ul style="list-style-type: none"> • Change number to 1.19 	
	<u>Role of the Committees of the Board of Trustees</u> <ul style="list-style-type: none"> • Number 1.21; to become a policy • Recommendation to read: “It is recommended that each committee shall have a charter, and as a first order of business, each of the committees at its first organizational meeting shall submit a proposal to the Board for guidance and prior to any committee action is taken.” • Add #6. “A schedule of regular meetings.” 	
Withdraw	<u>Charter, Policy Review Committee</u> <ul style="list-style-type: none"> • Trustee Withdraw will author a charter for the Policy Review Committee • Action: Submit goals without charter • Reagendaize discuss of this issue 	

The next meeting of the Policy Review Committee is scheduled for Thursday, September 22, 2005, 3 PM, Chancellor’s Conference Room.