

**STANDARDS AND MANAGEMENT COMMITTEE
OF THE BOARD OF TRUSTEES
THE PERALTA COLLEGES**

28 September 2006

5:00 PM

Chancellor's Conference Room, 333 E. 8th Street, Oakland, Ca

1. Review and approve the agenda.
2. Review status of the Campus-wide Strategic Planning Process and preparations for the Board Retreat on 27 & 28 October 2006.
3. Review status of the proposal for an organizational refocus of the Peralta College educational complex and the relationship between the Board of Trustees, the Office of the Chancellor and the individual Colleges.
4. Discuss process for covering Robert's Rules of Order at the special Board workshop.
5. Review status of the transfer of the Allied Health Program at Merritt to Highland Hospital.
6. Discuss the concept and details of applying formal Project Management techniques within the Peralta Colleges complex.
7. Discuss the status of our Federal level lobbyist.
8. Discuss the development of a process for implementing Standard Operating Procedures throughout the educational complex.
9. Discuss organizational outreach concepts.
10. Discuss the establishment of formal, continuing education type management seminars for all personnel in the *manager category* throughout the Peralta complex.
11. Discuss the identification and implementation of Performance Standards.