



**Tuesday, July 24, 2018  
BOARD RETREAT AGENDA**

**3:00 p.m. Closed Session**

**3:15 p.m. Open Session**

**Merritt College, Barbara Lee Science and Allied Health Center  
Room S449  
12500 Campus Drive  
Oakland, CA 94619**

**Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:**

**Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>**

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

**1. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**2. CLOSED SESSION**

**Subject** 2.1 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 2. CLOSED SESSION

**Type** Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)

**Subject** 2.2 Public Employee Appointment (Government Code Section 54957)

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 2. CLOSED SESSION

**Type** Information

- Recommendation to appoint the Dean of Liberal Arts and Social Sciences, College of Alameda.
- Recommendation to appoint the Dean of Academic and Student Affairs (Humanities, Social Sciences and Applied Technology), Laney College.
- Recommendation to appoint the Associate Vice Chancellor of Workforce Development and Continuing Education, District Office.
- Recommendation to appoint the Interim Special Assistant to the Chancellor/Chief of Staff, District Office.

**Subject** 2.3 Public Employee Discipline/Dismissal/Release

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 2. CLOSED SESSION

**Type**

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

**Subject** 2.4 Public Employee Evaluation  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 2. CLOSED SESSION  
**Type**  
• Chancellor

### **3. OPEN SESSION**

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**Subject** 3.1 Pledge of Allegiance  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 3. OPEN SESSION  
**Type** Procedural

**Subject** 3.2 Roll Call  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 3. OPEN SESSION  
**Type** Procedural

**Subject** 3.3 Report of Action Taken in Closed Session  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 3. OPEN SESSION  
**Type** Information

**Subject** 3.4 Public Communication  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 3. OPEN SESSION  
**Type** Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

### **4. CONSENT CALENDAR - BOARD MATTERS**

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**Subject** 4.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting Jul 24, 2018 - BOARD RETREAT AGENDA

Category 4. CONSENT CALENDAR - BOARD MATTERS

Type Action (Consent)

Preferred Date Jul 24, 2018

Absolute Date Jul 24, 2018

Fiscal Impact No

Budgeted Yes

**Background/Analysis:**

Name	Travel Location	Dates
Meredith Brown	Washington D.C. 48th Annual Legislative Conference, Congressional Black Caucus	September 11, 2018 - September 16, 2018
Linda Handy	Washington D.C. 48th Annual Legislative Conference, Congressional Black Caucus	September 11, 2018 - September 16, 2018
Brandi Howard	Orlando, FL BoardDocs eGovLIVE 2018	September 12, 2018 - September 15, 2018
Brenda Martinez	Orlando, FL BoardDocs eGovLIVE 2018	September 12, 2018 - September 15, 2018

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

Approve

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**Subject** 4.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting Jul 24, 2018 - BOARD RETREAT AGENDA

Category 4. CONSENT CALENDAR - BOARD MATTERS

Type Action (Consent)

Preferred Date Jul 24, 2018

Absolute Date Jul 24, 2018

Fiscal Impact No

Budgeted Yes

Name	Travel Location	Dates
Rowena Tomaneng	Washington, DC APIASF Higher Education Summit	June 20, 2018 - June 22, 2018

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

File Attachments  
Out of State Travel - BOT 7-24-18 (Ratification).pdf (413 KB)

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## **5. CONSENT CALENDAR - ACADEMIC AFFAIRS**

<b>Subject</b>	<b>5.1 Consider Approval of a Second Amendment Extending the Deputy Sector Navigator Grant for Advanced Manufacturing at Laney College from the California Community College Chancellor's Office and Increase its Amount by an Additional \$35,000 (extension now totals \$70,000). Presenter: President Gilkerson</b>
Meeting	Jul 24, 2018 - BOARD RETREAT AGENDA
Category	5. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type	Action (Consent)
Preferred Date	Jul 24, 2018
Absolute Date	Jul 24, 2018
Fiscal Impact	No
Dollar Amount	\$35,000.00
Budgeted	Yes
Budget Source	California Community Colleges Chancellor's Office Deputy Sector Navigator Grant for Advanced Manufacturing
<b>Background/Analysis:</b>	<b>(Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)</b>

The grantee for this grant is Laney College. The college originally received a Deputy Sector Navigator grant of \$200,000 for the 2017-18 fiscal year. The Board of Trustees approved at two-month extension for this grant at the June 26, 2018 meeting for two months (July 1, 2018-August 31, 2018) in the amount of \$35,000. The college has now received a second extension for the grant for two additional months in the amount of \$35,000 for a total of four months at \$70,000. The second extension provides funding from September 1, 2018 to October 31, 2018.

The Deputy Sector Navigator grant is used to coordinate and collaborate regionally in the manufacturing sector, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those regional economies.

Laney's Deputy Sector Navigator has worked to support and improve regional workforce training within the sector (advanced manufacturing) for entry level and incumbent workers, and has partnered with regional employers, community colleges, high schools and Regional Occupation Centers and Programs (ROCPs) on curriculum and certificate development and program alignment, and offering contract education, credit, and non-credit training.

**Deliverables and Scope of Work:**

This grant extension on this project allows Laney's Deputy Sector Navigator to continue work in progress in the region for an additional two months. The first extension carried the project through August 31, 2018 and this second extension carries the project to October 31, 2018. The work will continue as follows:

1. The Deputy Sector Navigator will work collaboratively in a network comprised of the statewide sector navigator and other Deputy Sector Navigators within the sector. The Deputy Sector Navigator will work collaboratively with the Chair and/or Co-Chairs of the Regional Consortia to align the needs of sector employers with the program and curriculum offered by colleges within the regional consortium. Additionally, the Deputy Sector Navigator will work with the Regional Consortium, and individual colleges within the region offering courses and programs within the sector, to develop faculty collaborations, connect programs and employers, and promote and strengthen curriculum and program alignment.
2. The Deputy Sector Navigator will work with employers, industry and labor organizations, and Workforce Investment Boards within the region to determine gaps in the workforce; promote integration of workforce training and employment; strengthen programs within the sector at regional colleges and high schools; provide incumbent worker training; promote opportunities for contract education and faculty professional growth; and thereby, promote and support growth of the sector within the regional economy.

3. Gaps within the workforce will be identified and prioritized and strategies developed and implemented using SB 1402 funding. Examples of strategies to address workforce gaps include: creating community collaborations, professional development opportunities, curriculum development, articulation of curriculum in a career pathway, career lattice, or in a system of stackable credentials, career guidance module development, seminars, workshops, and collaboration between faculty, with an outcome of integrating the needs of employers and addressing within the curriculum and programs the job skills and competencies required for employment and advancement.

4. The Deputy Sector Navigator will work with representatives of business, labor, and professional trade associations to develop and implement courses and programs to train incumbent workers in the regional industry sector. A key objective is to enable incumbent workers to become more competitive in their region's labor market, increase competency, and identify career pathways to economic self-sufficiency. Sector strategies may be implemented using articulated career pathways or career lattices and a system of stackable credentials. Curriculum can be offered through a variety of methods including credit, non-credit, or contract education depending on the needs of the employer.

5. The Deputy Sector Navigator will collect and report data on all required accountability measures working with common metrics and accountability measures.

**Anticipated Completion Date:**

**October 31, 2018**

**Evaluation and Recommended Action:**

Approve the amendment extending two additional months September 1, 2018-October 31, 2018 for the Deputy Sector Navigator Grant for Advanced Manufacturing at Laney College from the California Community College Chancellor's Office in the amount of \$35,000.

**File Attachments**

DSN Extension.\$35k.until Oct 31 2018.17-152-004.pdf (632 KB)

FINAL.Adv Mfg DSN (Bay Area).Grant Extension Documents.17-152-004.AppB\_2017-Basic \_Grant Renewals.2018-04-17 EXTENSION 1.for SIGNATURES.pdf (1,167 KB)

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<b>Subject</b>	<b>5.2 Consider Approval of an Independent Contractor Agreement with Dr. Mark Martin dba Design4X, Inc. for Services to be Rendered Pursuant to Grant Management of the Regional Deputy Sector Navigator Advanced Manufacturing Grant in the Amount of \$58,000. Presenter: President Gilkerson</b>
Meeting	Jul 24, 2018 - BOARD RETREAT AGENDA
Category	5. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type	Action (Consent)
Preferred Date	Jul 24, 2018
Absolute Date	Jul 24, 2018
Fiscal Impact	No
Dollar Amount	\$58,000.00
Budgeted	Yes
Budget Source	California Community Colleges Chancellor's Office Deputy Sector Navigator grant for Advanced Manufacturing

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Laney College has been given a grant augmentation and extension from the State Chancellor's Office in the amount of \$70,000 to support the Deputy Sector Navigator role in Advanced Manufacturing. **Note:** the grant will eventually be extended to the end of FY2018-19 (June 30, 2019), but due to a changeover in the method of handling these grants within the Chancellor's Office, they are currently doing 4-month extensions until the changeover is complete.

The role of the Deputy Sector Navigator Regional Director is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector. The DSN works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways.

Dr. Mark Martin (doing business as Design4X, Inc.) will continue to provide services to this project in an amount not to exceed \$55,00 from 7/1/2018 – 10/31/2018. In addition, \$3000 will be available for reimbursement of travel and business expenses related to his services for a total amount not to exceed

\$58,000.

Dr. Martin has been working with Laney College since February 2012. Since 2013 he has been the Deputy Sector Navigator in Advanced Manufacturing and prior to that he was project director for the Bay Area Workforce Funding Collaborative. Before that he was the California CTE Director for Manufacturing, Engineering and Technology Career Pathways at the Center for Applied Competitive Technologies at City College of San Francisco.

Dr. Martin has a Ph.D. in Mechanical Engineering from Stanford University, an MS in Mechanical Engineering from the Massachusetts Institute of Technology (MIT), and an MBA from the Sloan School of Management at MIT. He has demonstrated expertise in manufacturing project management, Six Sigma for engineering, online course development, K-12 educational program development for manufacturing and engineering, and development and delivery of advanced curriculum in manufacturing design and engineering. Dr. Martin has been on the faculty at Stanford University in the School of Engineering and has provided business consulting services to manufacturers such as Hewlett Packard, ABB, Google, Cisco Systems, and Toshiba.

**Deliverables and Scope of Work:**

Dr. Mark Martin dba Design4X will provide project management services as the Deputy Sector Navigator for Advanced Manufacturing in the Bay Area region as follows:

- Work collaboratively in a network comprised of the statewide sector navigator and other Deputy Sector Navigators within the sector, the Chair and/or Co-Chairs of the Regional Consortia, the Regional Consortium, and individual colleges within the region offering courses and programs within the sector.
- Assist in developing faculty collaboration, connect programs and employers, and promote and strengthen curriculum and program alignment.
- Assist in aligning relevant programs and curriculum offered by colleges within the regional consortium to the needs of advanced manufacturing employers.
- Work with employers, industry and labor organizations, and Workforce Investment Boards within the Bay Area to determine gaps in the workforce needs; promote integration of workforce training and employment; strengthen programs within manufacturing at regional colleges and high schools; provide incumbent worker training; promote opportunities for contract education and faculty professional growth; and overall promote and support growth of manufacturing within the Bay Area.
- Work with representatives of business, labor, and professional trade associations to develop and implement courses and programs to train incumbent workers in the regional industry sector.
- Collect and report data on all required accountability measures working with common metrics and accountability measures, and working with the statewide LaunchBoard initiative.
- Partner with other organizations in the region and state (Manex, Division of Apprenticeship Standards, National Tooling and Machining Association, California Manufacturing and Technology Association, Go-Biz, California Industrial Technology Educators Association, national labs, universities, etc.) to coordinate and promote strategies related to manufacturing.
- Promote outreach efforts to encourage enrollment in manufacturing training programs.
- Manage the development of the DSN program, including strategic plan, project milestones, project deliverables and establishing program strategic priorities.
- Establish partnerships with industry leaders and other Deputy Sector Navigators, WDB's, and community college program to establish advisory groups for development, review and analysis of manufacturing workforce data.
- Review, analyze and report current and historic data and materials related to the manufacturing sector.
- Represent Laney College and the Bay Area community colleges at regional, state and if required, national meetings and conferences dealing with Advanced Manufacturing issues.

**Anticipated Completion Date:**

October 31, 2018

**Evaluation and Recommended Action:**

**Approve the independent contract agreement for Dr. Mark Martin dba Design4X at Laney College to continue as Deputy Sector Navigator for Advanced Manufacturing through October 31, 2018 in the amount of \$58,000.**

File Attachments  
Mark Martin.Resume.pdf (1,359 KB)  
MM scope of work.pdf (315 KB)  
ICC.pdf (103 KB)

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**6. CONSENT CALENDAR - HUMAN RESOURCES**

**Subject** 6.1 Consider Approval of Short-term assignments. Presenter: Interim Vice Chancellor Whittaker  
**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA  
**Category** 6. CONSENT CALENDAR - HUMAN RESOURCES

Type

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

**Presenter: Interim Vice Chancellor Whittaker**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

"The District has complied with the applicable provisions of the Education Code"

Last Name	First Name	Date of Hire	End Date	Position Title	Site
Avila	Valerie	7/25/18	6/30/19	Interpreter II	All
Berlin	Michael	8/20/18	6/28/19	Inst Asst/Wood Technology	L
Boyd Davis	Denise	8/13/18	6/14/19	Cook	L/M
Christal	Toshia	8/20/18	12/14/18	Cosmetology Lab Tech	L
Davila	Celeste	7/25/18	6/30/19	Staff Asst/Admin (General)	D
Doan	Lan	8/20/18	6/28/19	Inst Asst/Culinary Arts	L
Edinburgh	Emunah	8/20/18	6/28/19	Inst Asst/Wood Technology	L
Hermens	Elizabeth	8/20/18	6/28/19	Inst Asst/Machine Technology	L
Horrell	Nichola	7/25/18	6/30/19	Master Interpreter	All
Huang	Jian	7/25/18	6/30/19	Interpreter II	All
Janowski	Jack	8/20/18	6/28/19	Inst Asst/Wood Technology	L
Knight	Jacinda	8/20/18	12/14/18	Cosmetology Lab Tech	L
Krone	Kara	7/25/18	6/28/19	Inst Asst/Carpentry	L
Le	Connie	8/20/18	6/28/19	Inst Asst/Culinary Arts	L
Lee	Jonathan	8/20/18	6/28/19	Inst Asst/Machine Technology	L
Lee	Kenneth	8/20/18	6/28/19	Inst Asst/Wood Technology	L
Lee	Shadie	7/25/18	6/28/19	Inst Asst/Wood Technology	L
Li	Tianyu	8/20/18	9/11/18	Inst Asst/English	M
Miraflor	Mark	8/20/18	6/28/19	Inst Asst/Wood Technology	L
Moore	Todd	8/20/18	6/29/19	Inst Asst/Machine Technology	L
Moreno	Evelyn	7/25/18	12/21/18	Staff Asst/Student Services	L
Mungula	Yvette	8/20/18	12/14/18	Inst Asst/Photography	L
Ontchya Areno	Victorin	8/1/18	1/18/19	Staff Asst/Admin (Grants)	L
Pulido	Cindy	8/20/18	11/29/18	Staff Asst/Admin (Grants)	M
Ross	Lakesha	8/13/18	6/6/19	Inst Asst III/DSPS	M
Quach	Fred	8/13/18	5/18/19	Library Technician II	L
Sammel	Chelsea	8/20/18	6/28/19	Inst Asst/Welding	L
Sims	Lorie	7/25/18	6/30/19	Interpreter II	All
Sith	Albero	8/1/18	1/18/19	Clerical Assistant II	M
Taylor	Deborah	7/25/18	6/30/19	Interpreter, Fully Certified	All
Tellegen	Karen	7/30/18	1/19/19	Staff Asst/Instruction	L
Turner	Bianca	8/20/18	12/14/18	Clerical Assistant II	L

## 7. ACTION ITEMS

**Subject** 7.1 Consider Approval of Bank Signers Resolution No. 18/19-13. Presenter: Vice Chancellor Johnson.

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 7. ACTION ITEMS

**Type** Action (Consent)

**Preferred Date** Jul 24, 2018

**Absolute Date** Jul 24, 2018

**Fiscal Impact** No

**Budget Source** N/A

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Resolution No. 18/19-13 is needed to identify those employees who have authority to access and interact with all banking institutions for the District. This will also grant these employees the authorization to sign checks on behalf of the Peralta District.

The names listed below are signers and/or key executives authorized to act on behalf of the Peralta Community College District with all banking institutions.

Jowel C. Laguerre, Chancellor  
Romaneir Johnson, Vice Chancellor for Finance & Administration  
Adil Ahmed, Interim Budget Director  
Ahmed Ali, Interim Director of Fiscal Services

Resolution no. 18/19-13 delegates as authorized signers effective July 25, 2018.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval of resolution number 18/19-13.

File Attachments  
Resolution - Bank Signers rpg 071118.pdf (9 KB)

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**8. RETREAT AGENDA (4:00 P.M.)**

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**Subject** 8.1 Creating a Calling-in Culture. Facilitator Dr. Veronica Keiffer-Lewis

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 8. RETREAT AGENDA (4:00 P.M.)

**Type** Information

**Background/Analysis:** (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Facilitator Dr. Veronica Keiffer-Lewis will lead a discussion on creating a calling-in Culture.

**Evaluation and Recommended Action:**

N/A

**9. ADJOURNMENT**

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**Subject** 9.1 Meeting Adjournment

**Meeting** Jul 24, 2018 - BOARD RETREAT AGENDA

**Category** 9. ADJOURNMENT

**Type** Action