



**Tuesday, July 23, 2019**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**5:00 p.m. Closed Session**  
**6:15 p.m. Study Session**  
**7:30 p.m. Public Session**

**333 East 8th Street**  
**Oakland, CA 94606**

**Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf> Link on the Peralta Board Website: <http://web.peralta.edu/trustees/> The meeting can also be viewed Live on Peralta College's YouTube link: [https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww) PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

**1. CLOSED SESSION**

**Subject**

**1.1 Public Comment on Closed Session Items**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

1. CLOSED SESSION

Type

**Subject**

**1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

1. CLOSED SESSION

Type

Information

**Subject**

**1.3 Public Employee Appointment (Government Code Section 54957)**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

1. CLOSED SESSION

Type

## Information

- Recommendation to appoint the Interim Executive Director of Public Information, Communications and Media, District Office.
- Recommendation to appoint the Benefits Manager, District Office.
- Recommendation to appoint the Interim Dean of Special Programs and Grants, College of Alameda.
- Recommendation to appoint the Director of Student Activities & Campus Life, Berkeley City College.
- Recommendation to appoint the Acting Dean of Allied Health & Public Safety, Merritt College.

## **Subject**

### **1.4 Public Employee Discipline/Dismissal/Release**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

#### 1. CLOSED SESSION

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

## **Subject**

### **1.5 Public Employee Evaluation**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

1. CLOSED SESSION

Type

Discussion, Information

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Chancellor

**Subject**

**1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

1. CLOSED SESSION

Type

Information

- Conference with Legal Counsel (54956.9(a)), Toscano, et al v. Peralta Community College District, Alameda County Superior Court, Case No. RG16827433.
- Conference with Legal Counsel (54956.9(a)), Delson v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:17-CV-07367-JD.
- Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18909473.
- Conference with Legal Counsel (54956.9(a)), Margoiles v. Peralta Community College District, Alameda County Superior Court Case. RG18905036.
- Stanford Health Care v. Peralta Community College Dist. Pre 7/2004 Retiree Benefit Plan, Santa Clara County Superior Court case no. 19CV342458
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

## **2. STUDY SESSION - 6:15 P.M. - 7:15 P.M.**

### **Subject**

#### **2.1 Board Goals and Priorities 2019-20 (Discussion) - CBT Phase I/ Phase II.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. STUDY SESSION - 6:15 P.M. - 7:15 P.M.

Type

Discussion

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The PCCD college district has recently received several reports with findings that highlight specific deficiencies needing to be corrected in the coming year. The following discussion and presentations capture key areas that require immediate attention from the Board of Trustees and District leaders. With so many recommendations to complete, how are we going to get there? What is the path to achieving our goals?

- **Leadership and Accountability** – Implement PCCD restructuring plan (district office and colleges); build a strong, stable leadership team
- **Finance and Information Technology** - Correct Financial and technology Issues
- **Enrollment and SCFF Revenues** - Implement aggressive strategies for enrollment growth and student success
- **Human Resources Model** – Build staffing capacity and accountability; development a model
- **Facilities Maintenance, Safety and Security** – Execute facilities improvement plan and deferred maintenance plan, design bond program and long-term facilities plan
- **FCMAT, CBT and ACCJC Recommendations** – Develop an action plan to complete all recommendations (see attached matrix in packet)

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

N/A

File Attachments

[Recommendations Matrix - Final.pdf \(118 KB\)](#)

[Peralta Board Presentation Highest Priorities 2019-2020 07.09.19.pdf \(68 KB\)](#)

[Peralta Fiscal Improvement Services-Phase I FINAL\(2\) 06.06.19.pdf \(4,232 KB\)](#)

[Peralta Fiscal Improvement Plan Services Project-Phase II Proposal FINAL 06.27.19.pdf \(281 KB\)](#)

[CBT Phase I Report – Summary of Recommendations.pdf \(163 KB\)](#)

### **3. OPEN SESSION**

#### **Subject**

#### **3.1 Call to Order**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Procedural

#### **Subject**

#### **3.2 Pledge of Allegiance**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Procedural

#### **Subject**

#### **3.3 Roll Call**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Procedural

#### **Subject**

#### **3.4 Report of Action Taken in Closed Session**

Meeting



Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Information

**Subject**

**3.5 Approval of the Agenda**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Action

**Subject**

**3.6 Approval of the Minutes**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Budgeted

No

File Attachments

[06-25-19 Board Meeting Minutes.pdf \(68 KB\)](#)

**Subject**

**3.7 Associated Student Government Reports**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Type

Information

**Subject**

**3.8 Peralta Classified Senate Report**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Information

#### **Subject**

#### **3.9 District Academic Senate Report**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Information

#### **Subject**

#### **3.10 Public Communication**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

**Subject**

#### **3.11 Chancellor's Reports**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 3. OPEN SESSION

Type

Information

- Enrollment Report
- FCMAT Update
- ACCJC Update
- CBT Update

### **4. PRESENTATIONS**

**Subject**

#### **4.1 Other Post-Employment Benefits (OPEB) Bonds Budgeting Presentation**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

### 4. PRESENTATIONS

Type

Information

**Background/Analysis:**

The District's Financial Advisors will provide a brief summary of the District's OPEB Bonds, payment obligations and sources of payment.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

N/A

File Attachments

[PeraltaCCD Presentation \(07-23-19\) Final4.pdf \(260 KB\)](#)

**5. CONSENT CALENDAR - BOARD MATTERS**

**Subject**

**5.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Budgeted

Yes

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Name	Travel Location	Dates
------	-----------------	-------



Ying-Yin Chan	Bejing, China - 2019 China United States Exchange Foundation Student Study Trip	July 29, 2019 - August 9, 2019
Mang-Ling Cho	Gelang Patah, Johor, Malaysia - 2019 Can-Acheive International Education Conference	September 16, 2019 - September 23, 2019
Mang-Ling Cho	Japan, Taiwan, Korea - 2019 ELS Fall Recruitment Tour	October 23, 2019 - November 2, 2019

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

Recommend Approval

File Attachments

[Out of State Travel approval 7-23-19.pdf \(616 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**5.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Budgeted

Yes

<b>Name</b>	<b>Travel Location</b>	<b>Dates</b>
Aja Butler	Burlington, VT - ACUI I-Lead Conference	July 21, 2019 - July 26, 2019

Gisele Giorgi	St. Louis, MO - Hi-Tech: Conference on Advanced Technological Education	July 21, 2019 - July 25, 2019
Feather Ives	St. Louis, MO - Hi-Tech: Conference on Advanced Technological Education	July 23, 2019 - July 25, 2019
Candy Mintz	St. Louis, MO - Hi-Tech: Conference on Advanced Technological Education	July 21, 2019 - July 25, 2019

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

File Attachments

[Out of State Travel Ratify 7-23-19.pdf \(806 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**5.3 Consider Approval of nominations from constituency groups to form the Chancellor Selection Committee in accordance with Board Policy 2431 Chancellor Selection. Presenter: Board President Bonilla**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent), Discussion

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

In accordance with Board Policy 2431, the following constituency groups have submitted nominations of representatives to serve on the Chancellor Selection Committee, which will be representative of the District and all four colleges for the Board's consideration: Academic Senate and Peralta Federation of Teachers jointly nominated four (4) representatives; SEIU Local 1021, IUOE Local 39, and the Classified Senate jointly nominated three representatives.

The Chancellor nominated two administrators; Student Trustees nominated 1-2 students; and three (3) community members at large were nominated by the Board. Upon the approval of the nominations by the Board of Trustees, the Chancellor Selection Committee will begin its work by attending an orientation meeting, which will be held August 27, 2019.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

N/A

File Attachments

[CHANCELLOR SELECTION COMMITTEE NOMINATIONS BY THE BOARD 2019.xlsx \(16 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**5.4 Consider Approval of the Collaborative Brain Trust (CBT) Phase II proposal in the amount of \$291,400. Presenter: Chancellor White**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. CONSENT CALENDAR - BOARD MATTERS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$291,400.00

Budgeted

Yes

Budget Source

General Funds

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Collaborative Brain Trust (CBT) Phase II project focuses on operationalizing high priority recommendations from Phase I and identified Board goals and priorities toward achieving improved access and success for students, while operationalizing meaningful change for fiscal health and sustainability.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

June 2020

## Evaluation and Recommended Action:

Approve the Collaborative Brain Trust (CBT) Phase II Proposal.

The Chancellor recommends approval.

### File Attachments

[Peralta Fiscal Improvement Plan Services Project-Phase II Proposal FINAL 06.27.19 \(1\).pdf \(281 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

### Subject

#### **6.1 Consider Approval of the 2019-2022 Student Equity Plan for Berkeley City College, College of Alameda and Laney College. Presenters: College Presidents**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS



Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Budgeted

No

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The California Community College State Chancellor's Office requires the submission of the 2019-2022 Student Equity Plan to decrease the achievement gap for disproportionately impacted students. The 2019-2022 Equity Plans are designed to meet the colleges' Vision 2022 goals. All plans involved governance participation and data review of student success metrics.

**Deliverables and Scope of Work:**

Berkeley City College Scope of Work:

- BCC Equity Plan Executive Summary
- BCC NOVA Equity Plan Submission

College of Alameda Scope of Work:

- COA Equity Plan Executive Summary
- COA NOVA Equity Plan Submission

Laney College Scope of Work:

- Reduce the equity gap for disproportionately impacted students at Laney College according to the State's Equity Metrics
- Successful Enrollment
- Transfer to four-year institutions
- Retention Fall to Spring
- Completion of transfer level Math and English within first year
- Vision Goal Completion

This plan includes defined activities that support the overall student population at Laney College and specific activities that support the disproportionately impacted students.

Merritt College Scope of Work:

Merritt College Equity Plan Executive Summary

Merritt College NOVA Equity Plan Submission

**Anticipated Completion Date:**

June 30, 2022

## Evaluation and Recommended Action:

Approval of the 2019-2022 Student Equity Plan for Berkeley City College, College of Alameda, Laney College and Merritt College.

The Chancellor recommends approval.

### File Attachments

[NOVA Student Equity Plan 2019-2022 Berkeley City College.pdf \(126 KB\)](#)

[BCC Equity Executive Summary final.pdf \(506 KB\)](#)

[CoA equity exec summary 6.2019.pdf \(556 KB\)](#)

[College of Alameda Student Equity Plan.pdf \(143 KB\)](#)

[Laney Equity Plan Exec Sum 2019-22 \(1\).pdf \(257 KB\)](#)

[Merritt College Student Equity Executive Summary 7.15.19.pdf \(635 KB\)](#)

[Merritt College Student Equity Plan.pdf \(129 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## Subject

### **6.2 Consider Acceptance of \$113,636 Currently and Formerly Incarcerated Students Reentry Program Grant from the State Chancellor's Office.**

**Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

## 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$113,636.00

Budgeted

Yes

Budget Source

## California Community College Chancellor's Office

### **Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Laney College applied for and was awarded a grant through the Currently and Formerly Incarcerated Students Reentry Program from the State Chancellor's Office, with an emphasis on guiding reentry from jails and prisons to Laney College.

Recent changes in California sentencing laws have heightened the need for community colleges to institutionalize academic services for formerly incarcerated students and intensified the necessity to create off campus partners. Before partnership development, it is necessary for colleges to develop a mechanism to identify and recruit students, and innovate relevant support systems. With help from the State Chancellor's Office in 2016, Laney College has scaled a model appropriate for state replication. Guided by a transformative justice theoretical framework, Restoring Our Communities (ROC) has innovated practices that not only contribute to the integrated goals of the college, but the larger goals of the city, county and state. Hiring formerly incarcerated program leads and emphasizing professional development have allowed ROC to build strong collaborative relationships with the Alameda County Public Defender Office and County Department of Probation. Initial planning meetings revealed a variety of strong educational services present in the region, including robust pre-release GED and diploma programming, and a strong network of post-release college reentry programs in the county. Missing, however, were comprehensive postsecondary services, including outreach, matriculation and actual courses that could provide "guided pathways" from county correctional facilities to the local colleges upon release. The purpose of this grant is to develop that "guided pathway" beginning in the local correction facilities and continuing through degree/goal completion. ROC has developed meaningful partnerships across Alameda County that include community-based reentry organizations, employment focused nonprofits, as well as the county offices of Probation and Public Defense. With an already designed robust program and evaluation plan and a data-driven strategy, ROC is in strong position to contribute to the State Chancellor's Vision of Success.

### **Deliverables and Scope of Work:**

Per the approved proposal, this grant is made for the purposes stated below:

1. "Choosing and Entering Pathways": Outreach into Correctional and Transitional Spaces
  - a. Hire contractor to represent Program at local jail and facilities, such as Santa Rita Jail and Dublin Federal Correctional Institution for Women (Dublin FCI) to offer financial aid and enrollment information to create on-ramp to Laney College
  - b. Market Laney's educational programs at transitional housing programs for formerly incarcerated residents
  - c. Professional Development and Training of ROC faculty, staff and contractor to work with State and County corrections
2. "Circular Pathways to Employment and Education": Partnering Through Curriculum

- d. Develop collaborative relationship with Oakland Adult and Career Education inclusive of a referral process for formerly incarcerated students
- e. Outreach to formerly incarcerated adults currently in OACE GED programs, and provide financial aid and enrollment information
- f. Develop Prior Learning Assessment (PLA) tool to award or “crosswalk” credit for prior learning to students who earned work/educational credit in custody
- 3. “Learning with Intentional Outcomes”: Employment Driven Planning
  - g. Participate in weekly meeting with Alameda County Public Defender Office
  - h. Create work-study positions for successful Laney College expungement candidates to assist in scaling record relief services
  - i. Develop assessment tool to measure efficacy of expungement process
  - j. Assess all participants using tool
- 4. “Staying on Path”: Enhancing Existing Academic and Matriculation Services
  - k. Provide Professional Development resources to counselors, with a specific emphasis on occupational licensing for clear academic and career advising
  - l. Hire two academic tutors (English, Math) to offer drop-in and appointment services in ROC center
  - m. Enhance Peer Support Services by offering support groups around addiction, sobriety and recovery
  - n. Use technology upgrades to enhance in-house matriculation services
  - o. Provide Workshops on Transfer and Workforce and Career Preparation

**Anticipated Completion Date:**

December 31, 2021

**Evaluation and Recommended Action:**

Accept the \$113,636 Currently and Formerly Incarcerated Students Reentry Program grant from the State Chancellor's Office.

**File Attachments**

[Revised PeraltaCCD Laney 19-087-011 Acceptance Submission.pdf \(3,106 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one*

*motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**6.3 Consider Approval of an Independent Consultant Contract for Levi Williams dba X Y and Z Coordinated in the Not-To-Exceed Amount of \$54,950 to Provide Technical Support Services for the Laney College FabLab. Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Dollar Amount

\$54,950.00

Budgeted

Yes

Budget Source

California State Chancellor's Office Strong Workforce funds and CTE Perkins funds

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Laney College FabLab has been serving Laney Career & Technical Education (CTE) and engineering students, faculty, and staff since Spring 2015. The lab offers free access for students as well as faculty to learn valuable advanced computer aided design, computer programming, and rapid manufacturing techniques across multiple software and hardware platforms. The FabLab is especially useful for facilitating project based learning, arguably the most effective type of learning strategy available to educators. The wide range of skills used in the application of design software interfacing with fabrication equipment has led to the emerging professional field of Digital Fabrication Technology. Laney's FabLab is currently supporting the development of a new interdisciplinary CTE certificate in the field of Digital Fabrication Technology which includes course content from the Architecture, Engineering, Machine Technology, Wood Technology, and Carpentry departments. The FabLab serves a wide and diverse range of CTE and liberal arts students, faculty, and staff. As of April 2019, the Lab has served over 1,000 students, with more than 2,000 sign-ins registered at the lab. Our data show that use of the FabLab is rapidly growing. During the last 6 weeks of the spring 2019 semester, the Lab had 330 sign-ins from 129 students with more than 694 cumulative student use hours. In June the Lab was used extensively by high school students concurrently enrolled in Laney's iDesign program.



FabLabs and Maker-spaces installed in high schools have also provided an avenue for younger students to reconnect with the use of hand and power tools, software applications, and advanced manufacturing equipment. High school students exposed to these tools and processes are more likely to enter promising fields in advanced manufacturing including Machine Technology, Cabinet-making, and Engineering.

In addition to the services provided to the campus, the FabLab seeks to:

5. Encourage community-building within the Bay Area's regional FabLab network including area high schools;
6. Support faculty in embedding fabrication technology into instruction;
7. Partner with businesses to produce innovation-ready graduates;
8. Create relevant career pathways and stackable credentials that promote student success and prepares them for job entry;
9. Share best practices in infusing "making", innovation, and entrepreneurship into students' college experiences to prepare them for STEM/STEAM careers.

Levi Williams is the principal of X Y and Z Coordinated, which he created to help meet the growing demand for CNC technology consulting in the Bay Area. Levi has years of experience in construction and education, including supervising the safe use of conventional and CNC tools and equipment on job sites, as well as teaching these skills in a shop setting. His knowledge of computer numerical control (CNC) specific equipment includes CNC milling, CNC plasma cutting, laser cutting, vinyl cutting, and 3D printing. Levi has completed CNC production specific coursework in Digital Fabrication and Engineering Graphics. Relevant software experience includes Fusion 360, Vcarve, Aspire, Adobe Illustrator, and Rhino. Levi graduated from UCSC in 2012 with an M.S. in Applied Economics and brings the same analytical skills learned there to the design and fabrication process.

### **Deliverables and Scope of Work:**

X Y and Z Coordinated will provide technical support for the Laney FabLab in the following areas:

- Assisting project lead in coordination of the general operations of the FabLab;
- Support faculty to develop specific project-based learning opportunities for CTE and other academic Departments;
- Support faculty in learning lab equipment and digital design techniques;
- Designing and implementing new workshops for students and refining safety practices in the Lab;
- Teaching and enforcing workflow and safety procedures for all lab users;

- Overseeing open Lab times and facilitating Lab workshops as needed;
- Managing student technicians and resident makers;
- Maintaining inventory and coordinating the purchase of equipment and materials;
- Developing plans for hours of operation, staffing and procedures;
- Ensuring that the lab is open on time and closes in an orderly and clean manner;
- Creating and implementing new equipment placement and installation plans;
- Setting up and learning how to operate newly installed FabLab equipment in order to provide support for students and faculty in safe and effective operation.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

Approve the Independent Consultant Contract for Levi Williams dba X Y and Z Coordinated in the not-to-exceed amount of \$54,950 to provide technical support services for the Laney College FabLab. The CTE Division of Laney College has evaluated the deliverables to date for Levi Williams dba X and Y and Z Coordinated and found them to be satisfactory.

File Attachments

[1Consultant Scope and Capability..pdf \(876 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**6.4 Consider Approval of Independent Contractor/Consultant Contract (ICC #01781) with L.C. and Lillie Cox Haven of Hope Non-Profit in the Amount of \$75,000 to Provide Case Management/Career Coaching and Outreach Services in Accordance with the Alameda County Workforce Development Board (ACWDB) Grant Outcomes for the 2019-2020 Program Year. Presenter: President Karas.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$75,000.00

Budgeted

Yes

Budget Source

Alameda County Workforce Development Board (ACWDB) Grant

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The partnership (contract) with the Peralta Community College District (College of Alameda) and the ACWDB has been in existence for the past 16 years. In recent years, the funding award from the ACWDB has decreased. There was a significant decrease in funding which resulted in the department full time case managers being reassigned to new schools/positions. To meet grant objectives, targets and to continue to provide services to clients, we hired consultants for outreach, case management and career coaching.

The College of Alameda North Cities Career Center is funded by the Alameda County Workforce Development Board (ACWDB). The grant funds free career center service to job seekers and employment services to employers. The service area includes Alameda, Berkeley, Emeryville, Albany and Piedmont. L.C. and Lille Cox Haven of Hope will provide services mandated in the grant and WIOA objectives. The 2019-2020 funding award is \$347,021.

**Deliverables and Scope of Work:**

L.C. and Lillie Cox Haven of Hope will provide:

- Comprehensive case management / Career coaching
- Creating Individualized Employment Plans
- Job Search Assistance

- Enrolling in CTE short term certificate programs on the approved Caljobs ETPL list
- Resume Support Assistance
- Outreach
- Maintain ACWDB and state client database systems

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The College of Alameda has evaluated the deliverables to date for L.C. and Lillie Cox Haven of Hope and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

[Haven of Hope ICC Contract July 23 2019.pdf \(550 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**6.5 Consider Approval of an Agreement with Roots Community Health Center to provide health services in the not-to-exceed amount of \$409,563. Presenter: Vice Chancellor Jason Cifra**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$409,563.00

Budgeted

Yes

## Budget Source

Student Health Fee- General Fund

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Roots Community Health Center provides expert personnel and an additional range of student medical services, addressed below, that augment those health services offered by PCCD personnel. In addition, Roots will provide a supervising physician to provide clinical services supervision, as required by the California Education Code. During the majority of the 2017-2018 academic year, Roots Community Health Center became the primary provider of the below referenced medical services and provided qualified health care staff to the campuses.

### **Deliverables and Scope of Work:**

Roots Community Health Center staff will service PCCD students at all 4 campuses and will include a supervising physician, nurse practitioners, public health nurses, medical assistants, and a health navigator.

The services by Roots Community Health Center shall include the following:

#### **I. Medical Services**

- Pregnancy Testing
- Family Planning
- Birth Control-depo provera shots, birth control medications and other forms
- Health Education (one- on-one, as needed)
- Flu Shots
- TB Testing
- On-site primary care sick visits assessment by a Medical Provider
- Mental Health Referral
- Physical Exams for College Transfers, Externship, or Employment
- Referrals for Urgent Care
  
- Pap smears
- STI Testing
- HIV Testing
  
- Phlebotomy (blood draws) – on an as needed basis

## **II. Physicians Oversight as required by Title V**

This agreement renews and expands the provision of health services by Roots Community Health Center for the 2019-2020 academic year.

Total compensation is \$409,563

### **Anticipated Completion Date:**

June 30, 2020

### **Evaluation and Recommended Action:**

The District's Student Affairs Department has evaluated the deliverables to date for Roots Community Health Center and found them to be satisfactory.

The Chancellor recommends approval.

### **File Attachments**

[RCHC MOU 2019-2020 \(20190620\).pdf \(461 KB\)](#)

[Roots ICC 19143 2019-2020.pdf \(1,260 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

### **Subject**

**6.6 Consider Approval of an Independent Contractor Agreement with Emmanuel Imah to Provide Job Coaching Services in the Amount of \$36,800 for the Laney Employment Services Center through a Lao Family**



**Community Development Corporation Grant. Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Dollar Amount

\$36,800.00

Budgeted

Yes

Budget Source

Lao Family Community Development Corporation Grant

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Laney College has been given a grant extension from the Lao Family Community Development Corporation to support the coordinated delivery of vocational, employment, industry education, and career entry services which will move students towards their goals of self-sufficiency.

The Lao Family Community Development Corporation is a vital partner in the Alameda County Limited English Proficient (LEP) Employment Services Consortium, and has allocated a total of \$107,504 to Laney College over two years, which has funded the role of a job coach. The role of the Job Coach is to help people sharpen their resumes, job search skills, soft skills, interviewing skills, and industry sector knowledge. In addition, job coaches maintain files and databases that track their clients' progress.

Emmanuel Imah has been working with Laney College since 2016 and will continue to provide job coaching services through this project. Mr. Imah's work is part of year two funding for employment education services. Mr. Imah has an MBA from the University of Nigeria, Enugu Campus. He has over twelve years' experience in career coaching, job placement, relationship management, account management, volunteer management, community organizing, business development sales, marketing and customer services.

**Deliverables and Scope of Work:**

Mr. Imah will provide the following job coaching services:

- Assist Laney College students one-on-one in job searching, interview preparation, resume and cover letter writing and soft skills development.
- Lead workshops pertaining to career pathways and education.
- Assist with linking Laney College students with employment through workshop facilitation and job search meet-ups.
- Engage with students and refugee partner agencies in creating awareness of Laney College's certificate and degree programs, as well as the Employment Services Center.

- Assist in employer out-reach and job fair development.
- Represent Laney College in meetings with local CBOs.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

Approve the Independent Contractor Agreement with Emmanuel Imah to provide job coaching services in the amount of \$36,800 for the Laney Employment Services Center through the Lao Family Community Development Corporation grant. The CTE Division of Laney College has evaluated the deliverables to date for Emmanuel Imah and found them to be satisfactory.

File Attachments

[Emmanuel Imah ICC package.pdf \(842 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**6.7 Consider Approval of a Standard Agreement with the California Department of General Services in the Amount of \$25,000 to Provide Training in Energy Efficiency for State Employees. Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Dollar Amount

\$25,000.00

Budgeted

Yes

## Budget Source

Revenue - California Department of General Services, Facilities Management Division

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The California Department of General Services (DGS) manages millions of square feet of commercial office space around the state. Improved and energy efficient operations of these commercial buildings can save financial resources for California tax payers through reduced utility bills for the state as well as reduce the production of Greenhouse Gases (GHGs) through lowered carbon-based energy requirements. The National Science Foundation (NSF) BEST (Building Efficiency for a Sustainable Tomorrow) Center based at Laney College has developed an advanced training program for building technicians and engineers focused on high performance, energy efficient building operations. DGS seeks to have its building operations personnel trained in these advanced techniques and strategies and is contracting with BEST through its Peralta/Laney fiscal parent to provide this training. The training program has been developed over a number of years through support from the NSF, the State Chancellor's Office, and the investor owned utilities across California. The training program is based on a process of development led by BEST to map the skills, knowledge, and attitudes of high performance technicians through a DACUM (developing a curriculum) and JTA (job task analysis) in partnership with Ohio State University. This agreement will provide support for the BEST Center led training of building technicians and engineers.

### **Deliverables and Scope of Work:**

BEST will provide 12 8-hour sessions of training at Laney College on the following topics: Energy Literacy; Information Technology; Building Systems; Building Commissioning; Building Systems Manual; Energy Conversation; Building Automation Systems; Continuous Quality Improvement; and Whole Systems Analytics. These topic areas each have associated knowledge, skills and attitudes that are imparted and developed during the hands-on training.

**Anticipated Completion Date:**

October 17, 2019

**Evaluation and Recommended Action:**

Approve the standard agreement with the California Department of General Services in the amount of \$25,000 to provide training in energy efficiency for state employees.

File Attachments

[DGS Agreement.pdf \(936 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**6.8 Consider Approval of a Contract in the Amount of \$65,014 with Pacific Gas and Electric for Training of Building Technicians and Engineers for Energy Efficient Operations. Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Dollar Amount

\$65,014.00

Budgeted

Yes

Budget Source

Revenue - Pacific Gas and Electric

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The California Department of General Services (DGS) manages millions of square feet of commercial office space around the state. Improved and energy efficient operations of these commercial buildings can save financial resources for California tax payers through reduced utility bills for the state as well as reduce the production of Greenhouse Gases (GHGs) through lowered carbon-based energy requirements. The National Science Foundation (NSF) BEST (Building Efficiency for a Sustainable Tomorrow) Center based at Laney College has developed an advanced training program for building technicians and engineers focused on high performance, energy efficient building operations. DGS seeks to have its building operations personnel trained in these advanced techniques and strategies. Pacific Gas and Electric (PGE) is helping support a second round of training in the San Francisco Bay Area through a contract with BEST through its Peralta/Laney fiscal parent to provide this training. The training program has been developed over a number of years through support from the NSF, the State Chancellor's Office, and the investor owned utilities across California. The training program is based on a process of development led by BEST to map the skills, knowledge, and attitudes of high performance technicians through a DACUM (developing a curriculum) and JTA (job task analysis) in partnership with Ohio State University. PGE will provide significant support for the scheduled training which is also supported by DGS itself.

**Deliverables and Scope of Work:**

BEST will provide 12 8-hour sessions of training at Laney College for DGS building engineers and technicians on the following topics: Energy Literacy; Information Technology; Building Systems; Building Commissioning; Building Systems Manual; Energy Conversation; Building Automation Systems; Continuous Quality Improvement; and Whole Systems Analytics. These topic areas each have associated knowledge, skills and attitudes that are imparted and developed during the hands-on training.

**Anticipated Completion Date:**

October 31, 2019

**Evaluation and Recommended Action:**

Approve contract in the amount of \$65,014 from Pacific Gas and Electric for training of building technicians and engineers for energy efficient operations.



## File Attachments

[PG&E PCCD 2019 HPBOP Course Delivery Agreement \(20190715\).pdf \(550 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## Subject

**6.9 Consider approval of the Contract for the Independent Contractor/Consultant Annette Dambrosio not to exceed \$132,000 for PCCD Accreditation Support Services. Presenter: Vice Chancellor Brown**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$132,000.00

Budgeted

Yes

Budget Source

General Fund

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Peralta Colleges' next comprehensive report is due to ACCJC in the fall 2020. The timeline for preparation of the district "wrap around" that will be part of each college's report, requires preparation that began spring, 2019. During the summer and fall 2019, the work shifts into insuring availability and accuracy of evidence, organizing and training the district team, and writing the district portion of the report. In light of the recent FCMAT, CBT and ACCJC required actions from the ACCJC Five Year Plan, there is a need for contracted services to support the successful completion of the "wrap around" to aid the college's aim of maintaining full accreditation, and to address the FCMAT, ACCJC and CBT recommendations.

**Consider Approval of a contract with Dr. Dambrosio for costs in an amount not to exceed \$132,000 associated with the coordination and preparation of the district portion of the comprehensive report.**

**Deliverables and Scope of Work:**

For the academic year, 2019-2020, Annette Dambrosio, will lead the PCCD District Office in preparing, writing and finalizing the PCCD district "wrap around" portion of the Self-Evaluation due to the BOT fall, 2020. This work will be done in coordination and with the support of the Office of the Vice Chancellor of Academic Affairs and the PCCD District Accreditation Working Group. The scope of work includes:

- Meet with senior leadership (district) to determine steps taken and identify gaps in plan, evidence and processes related to the Self-Evaluation
- Co-chair with the Vice Chancellor of Academic Affairs the District Accreditation Working Group. The Working Group will assist in communication and gathering of evidence as determined by the co-chairs
- Meet with governance leaders and others for additional perspectives as needed.
- Create communication plan to elucidate progress toward meeting accreditation standards Document modifications in strategy and schedule for completion of the work
- Communicate milestones reached or challenges that occur in the process
- Work with the Vice Chancellor of Academic Affairs to address any challenges that occur
- Develop timeline and proposed discussion areas for completion of the work
- Create a checklist of current documentation (updated) that includes timelines and process for discussion and resolution, frequent communication including website updates
- Provide updates on the progress of the draft and/or process as needed and in coordination with the Vice Chancellor of Academic Affairs
- Complete the final draft the report by June 30, 2020.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

Dr. Dambrosio has a proven track record with the Peralta Community College District in successfully leading the efforts to ensure that the District was removed from all 8 ACCJC Recommendations (more ACCJC sanctions than any District in the CCC system), assisted the District and Colleges to write reports and to identify evidence required for Follow-Up and Midterm Reports. Dr. Dambrosio has been instrumental in serving as a major participant for implementing the new Planning and Budgeting Integrated Model (PBIM) and has continued to work to refine the model and to work with all PBIM member to facilitate and evaluate PBIM activities via the shared governance processes. Chancellor White recommends approval of contract.

The Chancellor recommends approval.

#### File Attachments

[Annette Dambrosio SOW.pdf \(114 KB\)](#)

[Annette Dambrosio ICC.pdf \(462 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## **7. CONSENT CALENDAR - FINANCE**

### **Subject**

#### **7.1 Review of Purchase Order Report for the period covering from June 1, 2019 through June 30, 2019. Presenter: Vice Chancellor Harrison**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

## 7. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Budget Source

N/A

### **Background/Analysis:**

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days."

The table below provides a summary by funding source of number of orders issued and total dollar value.

<b>Fund</b>	<b>Number of Orders Issued</b>	<b>Total Dollar Value</b>
Fund Code: 11 General Restricted Fund	83	64,739.33

Fund Code: 71 Trust And Agency Funds	2	373.65
Fund Code: 01 General Unrestrict Oper	61	180,695.02
Fund Code: 10 College Designated Funds	12	1,477.70
Fund Code: 72 Student Rep Fee Trust	2	3,628.36
Fund Code: 68 Child Development Fund	1	65.55
Fund Code: 61 Cap. Out. Proj . Funds-State	5	84,429.30
Fund Code: 08 Parcel Tax, Measure E	3	71,376.03
Fund Code: 43 General Obligation Bond Meas G	3	102,001.26
Fund Code: 63 Bond Measure A	3	380,585.24
Fund Code: 65 Bond Measure E (2000)- Local B	1	6,196.80
Fund Code: 30 Contract Education	2	141.34
Fund Code: 83 Stud. Repres. Fee- Fund-Meritt	1	489.93
<b>Total</b>	<b>179</b>	<b>\$896,199.51</b>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends review.

**File Attachments**

[Purchase Order Report 063019.pdf \(64 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## **Subject**

### **7.2 Consider Ratification of the Warrant/Payment Report for the period covering June 1, 2019 through June 30, 2019. Presenter: Vice Chancellor Harrison**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

N/A

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from June 1, 2019 through June 30, 2019. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**



The Chancellor recommends ratification.

#### File Attachments

[Warrant Report 063019.pdf \(515 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

#### **Subject**

**7.3 Consider Approval of Budget Transfer Report for the period covering from June 1, 2019 through June 30, 2019. Presenter: Vice Chancellor Harrison**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - FINANCE

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Budget Source

N/A

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Consider approval of Budget Transfer Report covering the period from June 1, 2019 through June 30, 2019.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

File Attachments

[Budget Transfer Report 063019-2.pdf \(363 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the*

*Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## **8. CONSENT CALENDAR - FACILITIES**

### **Subject**

**8.1 Consider Approval of Amendment No. 2 to W.E. Lyons Construction Agreement for the Laney Leak Remediation Buildings A, F, & G Phase 2 Project ("Construction Agreement") at Laney College to Cover Additional Work Set Forth in Change Order No. 2 for the amount of \$82,617.92 and a contract extension of 214 days. Presenter Interim Vice Chancellor Sata.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$82,617.92

Budgeted

Yes

Budget Source

Measure A Bond, Fund 63

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The District entered into a contract with W.E. Lyons Construction Co. to provide construction services for the Laney Leak Remediation of center courtyard A, center courtyard G, and all courtyards at Building F at Laney College. (See attached Agreement dated 5/8/18 and Notice to Proceed dated 5/25/18).

The 1st Amendment to the Construction Agreement was to cover Change Order No. 1 which addressed the timing to perform the last noisy and disruptive brick repair work and placement of odorous water repellent for the project that coincided with Peralta's schedule. Change Order No. 1 had no cost impact, but extended the time by 138 days. This Amendment which covers Change Order No. 2 increases the dollar amount of the contract by \$82,617.92 due to additional work listed in the Change Order No. 2 summary. Specifically the courtyard aesthetics and drainage were improved and the infrastructure for future lighting was provided. This Amendment covers the final change order of the project, and will close out all

related construction costs and time extensions. A summary of the original contract amount and amendments are noted below, and are attached.

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$3,057,545.00	N/A	5/8/18
Amendment No. 1	\$0.00	138 days	12/11/18
Amendment No. 2	\$82,617.92	214 days	pending
<b>New Contract Sum</b>	<b>\$3,140,162.92</b>		

W.E. Lyons Construction Co. is the General Contractor and has been in business since 1926. Greg Lyons is the current President of the company. California Contractor's License #180607 A, B. They have worked on various projects for Peralta Community College District and presently are completing the Best Center at Laney College.

#### Contact Information

1301 Ygnacio Valley Road, Walnut Creek, CA 94598

925-658-1600

[www.welyons.com](http://www.welyons.com)

#### **Deliverables and Scope of Work:**

Amendment No. 2 to the Construction Agreement to cover the scope of work set forth in Change Order #2 – Perform additional landscaping work specifically improving courtyard aesthetics and drainage, and providing the infrastructure for future lighting. Add cost \$82,617.92. Add time 214 days

#### **Anticipated Completion Date:**

Project is anticipated to be complete by 9/30/19.

#### **Evaluation and Recommended Action:**

The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of this 2nd Amendment to the Construction Agreement to cover the work set forth in Change Order No. 2 for W.E. Lyons Construction Co. in the amount of \$82,617.92 and for a time extension of 214 days on the Laney Leak Remediation Buildings A, F, and G Phase 2 Project at Laney College.

#### File Attachments

[WE Lyons Contract and CO#1.pdf \(2,758 KB\)](#)

[Amendment #2 to Leak Remediation for Laney College Buildings AF G-Phase 2 \(W.E. Lyons Construction\)\(DWK.7.15.pdf \(14 KB\)](#)

[CO#2- W.E. Lyons Amendment #2.pdf \(354 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

#### **Subject**

**8.2 Consider Approval of Purchase Agreement for Procurement of New Wolf Dress Forms for ADAM for the College of Alameda New Center for Liberal Arts project. Presenter: President Karas.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$31,950.00

Budgeted

Yes

Budget Source

Measure A

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The New Center of Liberal Arts is a project being constructed to provide a new classroom and faculty office building on an open campus at College of Alameda. The District entered into contract with C. Overaa & Co. to provide Design-Build services and with Roebbelen Construction Management Services, Inc for Construction and FF&E Management services for the new construction at the College of Alameda.

Wolfform Co. is a specialty manufacturer of dress forms. COA has purchased forms from them in the past, but it has been a very long time since those purchases. ADAM's current stock of forms contains forms that haven't been replaced for decades. Some forms will move over to the new building, but with this purchase we will be replacing 24 forms in a variety of sizes.

**Contact Information**

<b>Sales and Billing:</b>		<b>Manufacturer:</b>
Joseph T. Debello		Wolfform Co.
Superior Model Form, Co.		140 58th Street
126 West 25th Street		Suite 6C, Bldg B
NYC, NY 10001		Brooklyn, NY 11220
212-947-3633		212-947-3633
<a href="mailto:joseph@superiormodel.com">joseph@superiormodel.com</a>		<a href="mailto:wolfform@mail.com">wolfform@mail.com</a>
<a href="http://www.superiormodel.com">www.superiormodel.com</a>		<a href="http://www.wolfforms.com/">http://www.wolfforms.com/</a>

**Deliverables and Scope of Work:**

Manufacture and delivery of the following Wolf Dress Forms:

**STREETWEAR BODY FORMS (DRESS)**

2 - Missy Size 8 (Bust 34 1/2", Waist 25", Hips 36")

14 - Missy Size 10 (Bust 35 1/2", Waist 26", Hips 37")

2 - Missy Size 12 (Bust 36 1/2", Waist 27 1/2", Hips 38 1/2")

1 - Missy Size 14 (Bust 38 1/2", Waist 29", Hips 40")

1 - Missy Size 16 (Bust 40 1/2", Waist 30 1/2", Hips 41 1/2")

**STREETWEAR 3/4 THIGH BODY FORMS**



2 - Missy Size 8 (Bust 34 1/2", Waist 25", Hips 36")

2 - Missy Size 10 (Bust 35 1/2", Waist 26", Hips 37")

### **Anticipated Delivery Date:**

These dress forms are made to order and must be paid for in advance before manufacturing will begin. They take 20-24 weeks to manufacturer and ship. Construction of Building H is currently estimated to complete on January 21, 2020; therefore, the goal is to have the forms delivery within a week after the completion date. To meet this goal, it is essential to get this order purchased now.

### **Evaluation and Recommended Action:**

The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of the Purchase Agreement incorporating Wolfform sales order (#111778) in the amount of \$31,950.00 plus applicable tax.

File Attachments

[Purchase Agreement-Wolfform Co..pdf \(659 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

### **Subject**

### **8.3 Consider Approval of Facilities Use Permit Agreement between Oakland Pro Soccer, LLC and Laney College. Presenter: President Gilkerson**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$219,600.00

Budgeted

No

## Budget Source

## Revenue Generating

### **Background/Analysis:**

Oakland Pro Soccer, LLC (Oakland Roots) is a newly launched, community-based professional soccer team founded in 2018. The mission of Oakland Roots is to harness the magic of Oakland and the game of soccer as a force for social good. Whether on the field, in the stands or within the community, Oakland Roots strives to represent our one-of-a-kind city with passion, pride, and commitment to all things Oakland. Oakland Roots is led by Co-founder, Club President and Director of Soccer, Benno Nagel, an Oakland Native and former professional soccer coach having worked with Dutch Eredivisie club FC Twente, Croatian Giants GNK Dinamo Zagreb, and most recently with Rayo OKC of the NASL. Nagel has been inspired by the concept of creating a professional soccer team in Oakland who was as committed to social improvement and impact as it was with providing local soccer fans with an entertaining brand of soccer. Nagel played collegiate soccer at San Francisco State University where he earned a bachelor's degree and later earned a master's degree in public administration with a focus on public policy from California State University, East Bay.

The Oakland Roots Soccer Club brings a professional pro sports team back to Oakland as NFL and NBA teams are leaving and harnesses not only the fastest growing sport in America, but something that appeals to the city's many communities while also fostering civic pride. The team intends to play seven (7) home games between August 2019 and October 2019 with the potential of playoff home games in November 2019. Oakland Roots has partnered with Oakland Venue Management (OVM) to manage game day events for 2019, having produced over 4,000 events in Oakland over the past 15 years.

### **Deliverables and Scope of Work:**

Oakland Pro Soccer, LLC. (Oakland Roots) will use Laney College's Field House and Field House Complex as their field for home games for its first three seasons. The term of the agreement would be for three years, four months commencing on July 24, 2019, and continuing through November 30, 2022 with a potential for two one-year additional terms. The Oakland Roots shall pay Laney a fee of \$5,490 for each of its home games played at the premises during the term of the agreement.

**2019 Schedule and Fees:** The assumption is that seven (7) Home Games will be played at the Premises from August 2019 through October 2019, with potential for playoff home games in November 2019.

**2020 and 2021 Schedule and Fees:** The assumption is that twenty (20) Home Games will be played at the Premises in both 2020 and 2021 with the season starting in March and ending in November. There is the potential for playoff Home Games but that will not be known until the end of October in each year.

This action does not require any funds. Oakland Roots shall pay Laney College \$21,960 for the first year and \$5,490 per game in years 2 and 3 (potential rental of \$98,820 per year) for a total of \$219,600 guaranteed for the term of the agreement. There is also a possibility of additional revenue from parking sales. Furthermore, Oakland Roots will purchase and install a video-enabled scoreboard for the Laney College Football Field. The scoreboard will be used by Oakland Roots during its home games and can be used by Laney for other College events. Upon termination or expiration of the agreement, the scoreboard will remain at, and be the sole property of Laney College at no cost.

**Anticipated Completion Date:**

November 2022 with a possibility of two one-year extensions.

**Evaluation and Recommended Action:**

Approve the Facilities Use Permit Agreement between Oakland Pro Soccer, LLC and Laney College.

File Attachments

[Laney-Oakland Roots Facilities Use Permit Agreement 20190718.pdf \(413 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**8.4 Consider Approval of Construction Agreement with Professional Glass Installations, Inc. for the Laney College Window Repairs (Bid No. 18-19/28), in an Amount Not-to-Exceed \$20,574.66. Presenter: Vice Chancellor Sata**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FACILITIES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$20,574.66

Budgeted

Yes

Budget Source

General Fund or Redevelopment Agency Fund

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Public Contract Code section 20651 states that a school district is required to competitively bid any public works project with a contract value over \$15,000. Accordingly, the District's Purchasing Department conducted a formal competitive bid and called for sealed bids from contractors to replace broken glass and related glazing at storefront windows at Laney College. The project information was published in a newspaper of general circulation on April 12 and April 19, 2019. A mandatory bidder's conference was held on May 1, 2019. A total of three (3) bids were received, as follows (Attachment #2).

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
Bayview Glass	Oakland, CA	\$10,575.00 – Non-responsive
<b>Professional Glass Installations, Inc.</b>	Oakland, CA	<b>\$20,574.66</b>
Pinguelo Construction, Inc.	Fairfield, CA	\$47,200.00

The lowest responsible and responsive bid was submitted by Professional Glass, Inc., in the amount of \$20,574.66. Although, Bayview Glass offered the lowest bid; their proposal was deemed non-responsive because all the required documents were not submitted.

This project requires the contractor to sign a Letter of Assent (LOA), agreeing to work under the terms of the District's Construction Project Labor Agreement (PLA). Additionally, the contractor will comply with California prevailing wage laws (SBA854) applicable to the project.

Leroy Brock III and Melvin Rucker are the owners of the company.

Contact Information:  
409 38th St., Suite 108  
Oakland, CA 94609  
(510) 253-9017

**Deliverables and Scope of Work:**

At Laney College, there are many broken storefront windows campus-wide. This work was scheduled to be executed over the summer, 2019. Under this construction agreement (Attachment #1), Professional Glass Installations, Inc. will replace broken glass and associated glazing, for storefront windows and door windows at Laney College. These windows are located at various classrooms and offices throughout the campus as listed below.

<b>Buildings</b>	<b>Classroom Nos. / Locations</b>
Building "A"	Room #153, Admissions Office, #154, #179-180, #191, #152 on 10th Street side and Room #203.
Building "B"	Room #100 on the back side, Rooms #120, #133 and #202
Building "E"	Room #255, #260, and #102 at the Bakery rear exit
Building "F"	Room #100 on the back side of the welding shop, Room #203, and Room #254 in the Accounting Office
Building "G"	Rooms #180, #181, #202 and CIS #271
Eagle Village	Bathroom window
Gym	Front door at the plaza and pool side
Pool Area	Storefront window adjacent to rear exit door
Theater	Storefront window at the courtyard side
Tower	Broken glass located in Room #250 – Health Services
Art Center	Storefront door
Student Center	3rd floor south wall

**Anticipated Completion Date:**

The contractor will achieve Substantial Completion of the entire work within 90 Calendar Days, and achieve Final Completion within 120 Calendar Days, from the commencement date.

**Evaluation and Recommended Action:**

The Chancellor, Vice of Chancellor of General of Services, and Director of Finance and Administration recommend the approval of this Construction Agreement.

File Attachments

[Attachment #1-Professional Glass-Agreement & Resolution.pdf \(48 KB\)](#)

[Attachment #2-Bid-18-19-28-Results.pdf \(135 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## **9. CONSENT CALENDAR - HUMAN RESOURCES**

### **Subject**

**9.1 Consider Approval of Independent Contractor/Consultant Services Contract between the District and Sloan Sakai Yeung & Wong, LLP in the amount of \$75,000. Presenter: Vice Chancellor Chanelle Whittaker**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date



Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$75,000.00

Budgeted

Yes

Budget Source

General Fund 01

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Vendor's Name: Sloan Sakai Yeung & Wong LLP (Jeff Sloan)

Under this Contract, Sloan Sakai Yeung & Wong LLP will provide legal services regarding personnel matters to the District, specifically to Human Resources and Employee Relations. The scope of services includes providing labor, employment, and transactional advice to the District and also handle arbitrations, PERB matters, and other projects that may be assigned by the District.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The District's Human Resources & Employee Relations has evaluated the deliverables to date for Sloan Sakai Yeung & Wong, LLP and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

[07-09-19 Independent Contractor-Consultant Services Contract for Sloan Sakai Yeung & Wong LLP.pdf \(1,113 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**9.2 Consider Approval of Short-term Hourly Assignments**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Type

Action (Consent)

**Presenter: Interim Vice Chancellor Whittaker**

Pursuant to California Education Code Section 88003, below contains the name, scope of service, position title, site location, and service end date of the candidates recommended for short-term assignments in non-academic short-term positions.

---

**Davis Pinkney, Joan**, Instructional Assistant III/DSPS, Merritt College, up to 8 hours per day, not to exceed 184 days through June 30, 2020. The Instructional Assistant will provide accommodations for students with mobility disabilities and assist with the maintenance of student files and disability verification documents. Will also provide training for and maintenance of assistive learning equipment.

**Rodriguez, Nora**, Interpreter III, All Campuses, up to 8 hours per day, not to exceed 184 days through June 30, 2020. Work hours dependent upon student registration and Interpreter skill and availability. The Interpreter is responsible for interpreting in a variety of settings related to classes and events within the scope of Peralta Community College District. Federal Law mandates the need for effective communication with hard of hearing and deaf students since the passage of the American with Disabilities Act in 1990. In response to this Federal mandate, Peralta uses sign language interpreters to meet the needs of deaf and hard of hearing students enrolled in classes.

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard*

*prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**9.3 Consider Approval of Independent Contractor/Consultant Services Contract for \$30,000 between Peralta Community College District and American Fidelity Administrative Services, LLC. Presenter: Vice Chancellor Whittaker**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$30,000.00

Budgeted

Yes

Budget Source

General Fund

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Vendor: American Fidelity Administrative Services, LLC (AFAS)

Address: 9000 Cameron Parkway, Oklahoma City, OK 73114

Authorized Agent: Mary Nash, Chief Operations Officer

The District regularly engages the services of AFAS. AFAS has provided consultation services to the District regarding:

- satisfying reporting requirements by the new IRS Tax Reporting Forms 1094-c and 1095-c, as required in the 2015 and subsequent tax years;
- analyzing our employee workforce to identify those who may become eligible to be provided with an offer of affordable coverage by the District, if eligibility requirements are met;
- developing internal record-keeping processes to ensure inconsistency in interpreting ACA definitions; and
- minimizing the financial exposure to penalties for not reporting on eligible employees, or not offering affordable coverage to eligible employees.

**Deliverables and Scope of Work:**

Pursuant to this contract, American Fidelity Administrative Services, LLP will:

- provide access to electronic platforms currently unavailable through our current Group Insurance Broker consultant;
- provide continuity in the professional expertise and guidance in the tracking of our workforce and reporting support to the IRS; and
- generate, file, and mail employee 1095-c coverage letters for employees enrolled in the District's self-insured medical plan (CoreSource).

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The District's Human Resources & Employee Relations Office has evaluated the deliverables to date for American Fidelity Services LLC and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

[Independent Contractor-Consultant Services Contract for American Fidelity Administrative Services LLC.pdf \(1,205 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**10. ACTION ITEMS****Subject**

**10.1 Consider Approval of Resolution #19/20-05 for the Acceptance of a Contract with the California Department of Education and the Award of \$1,003,272. Presenter: Vice Chancellor Jason Cifra**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$1,003,272.00

Budgeted

Yes

Budget Source

The California Department of Education

Goals

C: Build Programs of Distinction

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Approval of Resolution# 19/20-05 to accept a contract with the California Department of Education enables the Laney and Merritt Child Care Centers to continue operation and receive funding for fiscal year 2019-20. The Child Care Centers are licensed to serve 110 children that range from the ages of three (3) — five (5). Enrollment priority is given to low-income students and families in the community (20% of the parents are non-PCCD students). Services are free to eligible low-income, CalWORKs, and TANF families. The California Department of Education has historically provided reimbursements to the Peralta Community College District for the comprehensive child care and developmental services provided at the two Child Care Centers. This is a renewal grant for the 2019-20 fiscal year. The California Department of Education has established a Maximum Reimbursable Amount (MRA) of \$1,003,272 for the period of July 1, 2019 – June 30, 2020. The Minimum Days of Operation (MDO) Requirement is 191. To ratify this contract, (contract number CSPP-9021; project number 01-6126-00-9), the California Department of Education requires an approval resolution from the Governing Board.

**Deliverables and Scope of Work:**



Contract number CSPP-9021 provides enrollment-based funding to Peralta Community College District Child Care Centers. The funding provided enables the Childcare Centers to continue operations for fiscal year 2019-20.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

File Attachments

[CSPP-9021-00.pdf \(184 KB\)](#)

**Subject**

**10.2 Consider Approval of Independent Contractor/Consultant Services Contract for \$115,000 between the District and Alliant Insurance Services. Presenter: Vice Chancellor Whittaker**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action (Consent)

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$115,000.00

Budgeted

Yes

Budget Source

General Fund

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Vendor: Alliant Insurance Services

Address: 100 Pine Street, San Francisco, CA 94111

Business Associate: Thomas Sherr

Alliant Insurance Services provides consulting services to the District on a broad range of employee benefits. As our agent, Alliant Insurance Services has acted on our behalf to renew, review benefit plan designs, and offer strategies to support our goal of offering fiscally sustainable group medical and dental benefits to our employees and retirees. Alliant Insurance Services meets with the District and its constituency groups to facilitate open discussion and review of benefit offerings.

**Deliverables and Scope of Work:**

Alliant Insurance Services will continue to collaborate with the Benefits Office on the development of short- and long-term planning strategies to generate cost savings and ensure long-term fiscal stability in the acquisition and delivery of the benefit-related products. Alliant Insurance Services will also continue to represent the District in negotiations with providers on all elements of group health and welfare benefits, and administrative and compliance issues, including those related to premium benefit funding levels, plan designs, and special term terms and conditions.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The District's Human Resources & Employee Relations Office has evaluated the deliverables to date for Alliant Insurance Services and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

[Independent Contractor-Consultant Services Contract for Alliant Insurance Services.pdf \(2,584 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

**10.3 Consider Ratification of Various Repairs by City Mechanical Between October 19, 2018 to May 1, 2019 at COA, Laney, and Merritt. Presenter: Vice Chancellor Sata**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Dollar Amount

\$21,850.83

Budgeted

Yes

Budget Source

General and State Funds

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

City Mechanical was called to repair various items at different times, on different campuses, between the dates of October 19, 2018 to May 1, 2019. All of the invoices were below the public bid threshold and are outlined in Table 1.

Table 1- Invoices

Invoice Date	Item Addressed	Invoice #	Location	Amount
October 19, 2018	Cooling Tower Fan Diagnoses	50283	Laney College	\$840.00
October 19, 2018	Cooling Tower Fan# 2 Motor Replacement	50284	Laney College	\$11,388.63
October 19, 2018	Cooling Tower Cleaning	50285	Laney College	\$2,441.29
November 20, 2018	Repair Punctured Gas Line	51123	Merritt College	\$3,783.71
March 4, 2019	Identify Operational issues with Sanyo Split Air Conditioner	53522	College of Alameda	\$645.00

March 4, 2019	Repair Mammoth HVAC unit	53523	College of Alameda	\$780.00
May 1, 2019	Repair Services to Leaking Pipe Valve Affecting Pilot Light and Boiler #3	54945	Merritt College	\$1,972.20

**Deliverables and Scope of Work:**

City Mechanical performed the necessary repairs to address the unforeseen conditions which resulted in each HVAC system's operating problems.

**Anticipated Completion Date:**

All service calls were issued, the work performed and invoiced.

**Evaluation and Recommended Action:**

The invoices were reviewed by Dannis Woliver Kelley and approved by the Department of General Services. The Vice Chancellor of General Services, Vice Chancellor of Finance and Administration and the Chancellor recommend approval of the ratification of invoices reflecting the various repairs by City Mechanical between October 19, 2018 and May 1, 2019.

File Attachments

[City Mechanical Invoices for Ratification 7-23.pdf \(1,062 KB\)](#)

**Subject**

**10.4 Consider Approval of Resolution 19/20-01 to Reduce/Eliminate Certain Services and Provide Related Layoff Notices Due to Lack of Funds. Presenter: Vice Chancellor Whittaker**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

California Campus Catalyst Grant

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Governing Board complies with California Education Code Section 88117 in eliminating affected positions, and the District is required by California Education Code §88017 to notify affected classified incumbents no earlier than 60 calendar days prior to the effective date of layoff.

The following classified position allocation is hereby affected by lack of funds. The layoff will be effective September 21, 2019.

Position Title: Program Specialist, Catalyst Grant

Layoff FTE: 1.0

Site/Department: Laney College, Student Activities & Campus Life

This year, Laney College was awarded a one-year California Campus Catalyst Grant, with approved renewal for up to three years to support services for undocumented students. The Grant initially allowed the hire of one hourly employee to carry out day-to-day tasks; however, Laney was not able to do so. Laney went back to California Campus Catalyst Grant to request to use additional parts of the Grant to hire a part-time/ full-benefited, 10-month Program Specialist. The continuation of the position would be based on the renewal of the Grant. The Grant expired on June 30, 2019, and there is no other funding available to sustain the continuation of this classified position. Therefore, the Program Specialist position at Laney College is being eliminated, and the effective date of the layoff is September 21, 2019.

The Chancellor or his designee is directed to:

- 1). Immediately notify all affected employee organizations of the issues, directions, and concerns set forth in this Resolution, in order to allow any affected organization to request to meet and negotiate any resulting effects of layoff;
- 2). Comply with all applicable sections of the California Education Code in preparing any, and all required layoff and/or reassignment notices to classified incumbents so affected by lack of funds, and any and all notices as required by the Collective Bargaining Agreement.



**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

**File Attachments**

[Grant Funded Program Specialist Memo.pdf \(137 KB\)](#)

[07-23-19 Resolution 19.20-01 to eliminate Project Specialist Position at Laney.pdf \(18 KB\)](#)

**Subject**

**10.5 Consider Approval of Resolution 19/20-02 for the Acceptance of Project and Release of Retention for the Laney College Chemistry/Biology Lab Plumbing Upgrades Project. Presenter: Vice Chancellor Sata.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$15,109.05

Budgeted

Yes

Budget Source

Measure A (Fund 63)

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Governing Board of Trustees approved the initial contract with Bay Construction Co. in the amount of \$280,026.00 on February 27, 2018 and approved Change Order #1 for \$12,456.00 on December 11, 2018. Subsequently, Change Order #2 for \$9,699.08 was ratified by the Board of Trustees on May 14, 2019. The initial work awarded was for the replacement of faucets and installation of vacuum breakers, leak repair, installation of "non-potable" water and "gas" signage. Change Order #1 recognized a price increase for labor and material due to escalation and market conditions. Upon completion of several areas that were being upgraded, the District discovered that existing hose bibs were needed to meet current plumbing codes, therefore the initial scope of work was expanded to include additional equipment.

Bay Construction Co. is located in Oakland at 4026 Martin Luther King Jr. Way, Oakland, CA 94609.

### **Deliverables and Scope of Work:**

The entire scope of work, as described above, was substantially complete by April 3, 2019 and all the renovated spaces were put to use immediately thereafter; and a Notice of Completion was subsequently filed with the Office of County Recorder. As a consequence, and in light of the successful completion of the project, the next action is the release of the cash value of 5% Retention.

### **Anticipated Completion Date:**

The project was fully completed on April 3, 2019.

### **Evaluation and Recommended Action:**

The District's Department of General Services has evaluated the deliverables to date for Bay Construction and found them to be satisfactory.

The Vice Chancellor for General Services, Vice Chancellor for Finance and Administration and Chancellor recommend that the project be accepted and the 5% Retention on the contract, held back as surety during construction, should be released and payment made in the amount of **\$15,109.05**.

The Chancellor recommends approval of the Resolution.

File Attachments

[Notice of Completion- Bay Construction- Recorded.pdf \(110 KB\)](#)

[Resolution Acceptance of Project - Laney Chem-Bio Lab Plumbing- Bay Construction- Release Retention Resolution \(DWK.7.12.pdf \(10 KB\)](#)

## **Subject**

**10.6 Consider Adoption of Resolution No. 19/20-03 Approving and Authorizing Agreement for Contracted Services with Mega Electric & PV, Inc., for \$23,500.00 and a 10% contingency for \$2,350.00 for a total value of \$25,850.00, to Complete Electrical Repairs at the Laney Student Center and Attesting to Futility of Soliciting Bids. Presenter: Vice Chancellor Sata**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$25,850.00

Budgeted

Yes

Budget Source

Redevelopment Agency Funds (Fund 61)

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The District conducted a formal bid process for Laney Student Center Electrical Repair Project on 2/13/19 and received no bids. Due to the urgent nature of the work, an informal bid process was initiated and four (4) electrical firms were asked to participate. Two firms submitted proposals, and the low bid, Mega Electric & PV, Inc., was awarded the project (see attached bid results dated 3/5/19) in March. At that time, the appropriate resolution was not included. This amended request for approval includes Resolution 19/20-3.

It is an urgent matter that this work be performed before the start of the fall semester, as critical mechanical equipment does not have power. Supply fans, exhaust fans, heating and hot water pumps are currently not working and there is no heat to the building.

The Board is now asked to approve a resolution declaring the futility of public bidding and the Board is also asked to re-approve the Agreement for Contracted Services with Mega Electric.

Mega Electric has been in business since 2001 and incorporated since 2015. Man Sung (Paul) Park is the President of the company. They hold a C10, California Contractor's License

#777269. They have worked on various projects for Peralta Community College District over the past 5 years.

#### Contact Information

1501 Viking Street, Suite 100, Alameda, CA 94501

510-521-2584

#### **Deliverables and Scope of Work:**

The scope of work includes electrical repair work at three locations in the Student Center. At the Transformer room (132), two sets of new or refurbished Westinghouse fuse switches will be provided and replaced; new fuses will be provided in the switch gear, and all breakers/switches will be tested before being energized. At the Mechanical Room (124) the existing Westinghouse motor starter will be replaced; and all connectors, disconnects and associated parts will be cleaned and lubed. Finally, at the Mechanical Room (414), the existing oversized cables will be replaced with new appropriately sized cables, tied into an existing splice box, and connected properly. All breakers/switches at each end of the cable will be tested before being energized.

Base Bid Contract Amount	\$23,500.00
10% Contingency	<u>\$2,350.00</u>
<b>Total Project Cost</b>	<b>\$25,850.00</b>

#### **Anticipated Completion Date:**

Project will be completed and closed-out by December 31, 2019.

#### **Evaluation and Recommended Action:**

The Vice Chancellor for Department of General Services, Vice Chancellor for Finance and Administration, and Chancellor recommend approval of the Agreement for Contracted Services with Mega Electric & PV, Inc. for \$23,500.00 and a 10% contingency for \$2,350.00 for a total contract of \$25,850.00, and the resolution declaring the futility of soliciting bids for the necessary electrical repairs at the Student Center at Laney College.

#### File Attachments

[Attachment #1-Mega Electric-Agreement-1.pdf \(1,020 KB\)](#)

Attachment #2-Bid Tabulation & Sign-in Sheet.pdf (28 KB)

Resolution Determining Futility to Bid for Electrical Repair Work at Laney Student Center (Mega Electric).pdf (50 KB)

**Subject**

**10.7 Consider Adoption of Resolution No.19/20-04 Declaring the Futility of Public Bidding for Work Arising Out of Unforeseen Conditions, and Approving Amendment No. 2 to the Laney College Beginner's Inn Exhaust System Modifications Agreement to Allow for Marina Mechanical to Complete Additional Construction Services in an Amount Not to Exceed \$5,447.00. Presenter: Vice Chancellor Sata.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$5,447.00

Budgeted

Yes

Budget Source

General Obligation Bond Measure A (Fund 63)

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

On 9/24/18 the District entered into a contract with Marina Mechanical to provide construction services for the Beginner's Inn Kitchen Equipment Exhaust Modification Project at Laney College (see attached "Contract\_Marina Mechanical").

On March 26, 2019, the Board approved Change Order No. 1 in the amount of \$11,384.00, approved as Amendment No. 1 to the District's Agreement with Marina Mechanical (see attached "Change Order 1\_Marina Mechanical")

The Board is now asked to approve a resolution declaring the futility of public bidding for work arising from unforeseen conditions, as amendment No. 2 to the contract to cover the work set forth in Change Order No. 2 (see attached "Futility Resolution Marina Mechanical" and "Amendment #2 to Agreement for Marina Mechanical" and "Marina Mechanical - Proposal and CO #2").



Change Order No. 2 addresses further unforeseen conditions within the project. During the commissioning process, it was found that the exhaust system was not properly connected to the existing make-up air unit #7. Unit #7 is located in the ceiling space of the bakery kitchen with very poor access. After investigating many possible causes of the improper air balance, it was determined that the internal components of unit #7 had failed and the pulley system and belts require replacement. The cost of these repairs will exceed the 10% allowable contingency, but it was determined that it is more efficient for the existing contractor to perform the work, as they understand the issue and are already mobilized on-site.

Presently, there is inadequate air circulation within the bakery kitchen and the space is not suitable to conduct class. The goal is to complete work before the beginning of the fall semester.

This is the final change order to the contract. Once the work is performed the project can be closed out.

Marina Mechanical is the General Contractor and has been in business since 1958. Carl Koos is the current President of the company. California Contractor's License #416198 C2, C4, C10, C20, C36, C38, and C43.

Contact Information

799 Thornton Street, San Leandro, CA 94577

510-614-7500

[www.team-marina.com](http://www.team-marina.com)

**Deliverables and Scope of Work:**

Perform repairs on existing MAU No. 7 located in the ceiling space of the bakery kitchen in Building E, specifically replacing the pulley system, replacing the belts, and re-engaging the motor.

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$116,090.00	N/A	5/7/18
Amendment No. 1	\$11,384.00	62 days	3/26/19
Amendment No. 2	\$5,447.00	153 days	pending
<b>New Contract Sum</b>	<b>\$132,921.00</b>		

**Anticipated Completion Date:**

Project is anticipated to be completed by 9/30/19 including testing and commissioning, punchlist, and closeout.

**Evaluation and Recommended Action:**

The Vice Chancellor of Department of General Services, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of the resolution declaring the futility of public bidding for work arising from unforeseen conditions allowing for the above-described 2nd Amendment to the Agreement with Marina Mechanical in an amount not to exceed \$5,447.00, on the Beginner's Inn Kitchen Equipment Exhaust Modification Project at Laney College.

## File Attachments

[Amendment #2 to Agreement for Marina Mechanical Agreement \(Beginner's Inn\).pdf \(417 KB\)](#)

[Futility Resolution Marina Mechanical.pdf \(18 KB\)](#)

[ChangeOrder1 Marina Mechanical \\$11384.00 \(FWapproved5-14-19\).pdf \(5,783 KB\)](#)

[Contract Marina Mechanical - 127518 agreement with cover.pdf \(7,602 KB\)](#)

**Subject**

**10.8 Consider Ratification of Agreement for Special Services with Noll + Tam Architects to Provide a Capital Project Transition Analysis for Berkeley City College. Presenter: Vice Chancellor Sata.**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

Yes

Dollar Amount

\$151,594.00

Budgeted

Yes

Budget Source

Measure A, BCC.

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The District purchased 2118 Milvia Street in 2015 with the intention to convert the existing 2.5 story office building to classroom use and to eliminate the need for leased space to support Berkeley City College ("BCC"). The scale and type of project for BCC was limited by the funding available (primarily Measure A).

With the passage of Measure G, there is an opportunity to more quickly and more cost-effectively expand permanent facilities for BCC. BCC is collaborating with the District Office to transition the scope, engineering requirements, and cost analysis for the original remodel project at 2118 Milvia ("MARR") to a more comprehensive 2-phase, 2-site Campus Expansion project ("CEXP"). A 2-phase, 2-site approach can more quickly advance the priorities identified for BCC in the Facilities and Technology Master Plan.

Phase 1: Construct a new building at 2118 Milvia. Move programs from leased space and from 2050 Center into the new building.

Phase 2: Remodel and re-allocate vacated space at 2050 Center, with a focus on science program expansion.

The program, scope, and project budget for each site are closely intertwined. Noll + Tam Architects was engaged to provide a Transition Analysis to support decision-making by the District and the College. Per State of California Government Code 53060, a competitive procurement process is not required for this service. Government Code 53060 is attached for reference.

Noll + Tam was selected on the basis of their working knowledge of the program for the MARR project and the technical site constraints at 2118 Milvia in addition to their expertise regarding capital projects for community college districts in California. Noll + Tam is located in Berkeley.

**Deliverables and Scope of Work:**

Provide a project transition analysis to support strategic decision-making by the College and the District, including program, engineering requirements, and budget. The draft contract is attached. The total price is \$151,594.00.

**Anticipated Completion Date:**

Fall 2019. The program analysis is complete and has been vetted through shared governance at BCC. The engineering requirements and cost validation are not yet complete.

**Evaluation and Recommended Action:**

Ratify a contract with Noll + Tam Architects and Planners to provide a capital project transition analysis for Berkeley City College.

The District's Department of General Services/Capital Projects Unit has evaluated the deliverables to date for Noll + Tam and found them to be satisfactory.

The Chancellor recommends approval of the Agreement for Professional Services.

**File Attachments**

[Context - Gov Code 53060.pdf \(75 KB\)](#)

[Agreement for Professional Services BCC MARR Transition Analysis Noll+Tam to BD \(DWK.Rev.7.15.pdf \(61 KB\)](#)

[2019 0605 PCCD BCC CEXP.pdf \(170 KB\)](#)

**Subject****10.9 Consider Approval of Resolution 19/20-06 Renewing Support of Undocumented Students and DACA. Presenter: Board of Trustees & Acting Chancellor White**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. ACTION ITEMS

Type

Action

Preferred Date

Jul 23, 2019

Absolute Date

Jul 23, 2019

Fiscal Impact

No

Budgeted

No

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

Approve Board of Trustees Resolution 19/20-06 renewing support of Undocumented Students and DACA.

The Chancellor recommends approval.

File Attachments

[Resolution In Support of Undocumented Students July 2019.pdf \(43 KB\)](#)

**11. REPORTS**

**Subject**

**11.1 Board of Trustees' Reports**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. REPORTS

Type

Information

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

**Subject**

**13.1 Meeting Adjournment**

Meeting

Jul 23, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

13. ADJOURNMENT

Type

Action