Tuesday, November 12, 2019
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606
Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: https://www.boarddocs.com/ca/peralta/Board.nsf
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
The meeting can also be viewed Live on Peralta College's YouTube link: https://www.youtube.com/channel/UCTEvZCQ1p_yqMRafmQFUww
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.1 Public Comment on Closed Session Items</th>
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</thead>
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<tr>
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<tr>
<td>Category</td>
<td>1. CLOSED SESSION</td>
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<tr>
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<table>
<thead>
<tr>
<th>Subject</th>
<th>1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)</th>
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</thead>
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<tr>
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<td>Information</td>
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<thead>
<tr>
<th>Subject</th>
<th>1.3 Public Employee Appointment (Government Code Section 54957)</th>
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<td>Information</td>
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</tbody>
</table>

- Recommendation to appoint the Director of College Research & Planning, College of Alameda.
- Recommendation to appoint the Associate Vice Chancellor for Planning and Institutional Research, District Office.
Subject 1.4 Public Employee Discipline/Dismissal/Release
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 1.5 Public Employee Evaluation
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Type Information
• Conference with Legal Counsel (54956.9(a)), Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
• Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18909473.
• Conference with Legal Counsel (54956.9(a)), Margoiles v. Peralta Community College District, Alameda County Superior Court Case. RG18905036.
• Stanford Health Care v. Peralta Community College Dist. Pre 7/2004 Retiree Benefit Plan, Santa Clara County Superior Court case no. 19CV342458
• Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
• Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

Subject 1.7 Conference with Real Property Negotiator (Government Code 54956.8)
Negotiators: Chancellor Regina Stanback Stroud & President Karas, College of Alameda Theater Project, 555 Ralph Appzezato Memorial Pkwy, Alameda, Ca 94501
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Type Information
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: College of Alameda, 555 Ralph Appzezato Memorial Pkwy, Alameda, Ca 94501 Agency Negotiator: Chancellor Regina Stanback Stroud & President Karas
Under Negotiation: Price and terms
### 2. OPEN SESSION

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<thead>
<tr>
<th>Subject</th>
<th>2.1 Call to Order</th>
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<td>2. OPEN SESSION</td>
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<tr>
<td>Type</td>
<td>Procedural</td>
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<tr>
<th>Subject</th>
<th>2.2 Pledge of Allegiance</th>
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<tr>
<th>Subject</th>
<th>2.3 Roll Call</th>
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<thead>
<tr>
<th>Subject</th>
<th>2.4 Report of Action Taken in Closed Session</th>
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<tr>
<th>Subject</th>
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<td>2. OPEN SESSION</td>
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<tr>
<td>Type</td>
<td>Action</td>
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</tbody>
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| Subject | 2.6 Approval of the Minutes |
Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

2. OPEN SESSION

Information

2.7 Associated Student Government Reports

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 2. OPEN SESSION

Type: Information

2.8 Peralta Classified Senate Report

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 2. OPEN SESSION

Type: Information

2.9 District Academic Senate Report

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 2. OPEN SESSION

Type: Information

2.10 Public Communication

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 2. OPEN SESSION

Type: Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the
order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject 2.11 Chancellor's Reports
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. OPEN SESSION
Type Information
- Enrollment Report
- FCMAT Update

File Attachments
Merritt Board Report 11.12.19.pdf (1,188 KB)
COA_Presidents_report_11-12-19.pdf (1,615 KB)

3. PRESENTATIONS

Subject 3.1 Update to the Five-Year Integrated Financial Plan. Presenter: Vice Chancellor Brown
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. PRESENTATIONS
Type Information

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

On November 20, 2018, the Accrediting Commission for Community and Junior Colleges (ACCJC) sent a letter to the college Presidents and Chancellor requesting a Five-Year Integrated Financial Plan as cited in the 2016 ACCJC Recommendations. In addition, ACCJC stated several areas of concern in relation to PCCD’s financial status, enrollment decline and executive level staff turnover rate. PCCD completed the Plan with consistent review with district-wide participatory governance, Board of Trustees Approval on April 23, 2019 and submitted the plan on May 1, 2019 to ACCJC. ACCJC accepted the Plan at the June, 2019 meeting. As stated in the Plan and to ACCJC, PCCD would review and update the Plan for internal use and any requested submissions to ACCJC.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
The update to the PCCD Five-Year Integrated Financial Plan due to ACCJC December 2, 2019.

Evaluation and Recommended Action:
N/A

The Chancellor recommends approval.

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
Subject  3.2 Collaborative Brain Trust: Fiscal Improvement Plan Services - Phase II Progress Report. Presenters: Dr. Nicki Harrington, Dr. Steve Crow, Dona Boatright, Dr. John Spevak & Dan Rosenberg

Meeting  Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  3. PRESENTATIONS

Type  Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

The Collaborative Brain Trust was engaged in February 2019 to provide Fiscal Improvement Plan Services to the District. Technical support has been provided in a two-phased project. Phase I (Discovery) was conducted March through May, along with a focused Information Technology Assessment in April at the Board’s request. Observations, findings, and recommendations were provided, grouped into six thematic areas: (1) Leadership and Accountability; (2) Enrollment Management; (3) District-wide Systems and Processes; (4) Organizational Structure and Staffing; (5) Fiscal Stability; and (6) Public Image and Marketing.

Phase II (Implementation) of the project began in August and will complete by June 2020. Recommendations from Phase I, along with ACCJC and FCMAT recommendations for the District, were analyzed to provide services to address the top priorities for Peralta CCD across the six areas. The Board authorized work in five of the six areas, with a major emphasis on areas two (enrollment management) and five (fiscal stability). The proposed two-pronged approach to information technology was not contracted, nor was technical services support for public image and marketing, because the District was in the process of hiring an Executive Director of Public Information, Communication, and Media to address this area’s recommendations.

Project Status

The Phase II project is now at its midpoint, with completion expected by the end of the Academic Year. The CBT team has been very diligent in the project, having facilitated the August Summit, conducted four site visits thus far, and worked with over 300 individuals across District Administrative Services and the four colleges. Three visits remain. The process has been very transparent, and while hampered by the many vacancies and administrative turnover, is proceeding as planned. In addition to the focus on student access and success, a key principle in the project is building institutional capacity for long-term meaningful change and fiscal stability. A progress report is provided and a short presentation will offer an opportunity for the Board to ask questions and engage with the CBT team about the project.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

N/A

Subject  3.3 Information Technology Presentation. Presenter: Vice Chancellor Lam
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 3. PRESENTATIONS

Type Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

The Peralta Community College District Information Technology Division has finalized the upgrade plans for the PeopleSoft Enterprise Application. At present, Information Technology is in its fifth and final stages of contract negotiation for better terms and pricing for the Peralta Community College District. This plan not only addresses many of the challenges depicted in the FCMAT, CBT, ACCJC reports, but it also removes some unnecessary expenditures incurred by the district due to additional extended support with Oracle Cooperation. Over the past several months, District IT has partnered closely with the various business workgroups to implement and address much of the items that were left unresolved in the prior upgrade (OnePeralta - Year 2017 - 2018) effort by Deloitte Consulting. While inevitably, timelines and resources can change, this presentation is intended to provide the Board with a summary of the progress of the high priority items, a rough timetable and anticipated resources as we understand them now.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

N/A

4. PUBLIC HEARING - FACILITIES

Subject 4.1 Conduct Public Hearing on Initial Study/Mitigated Negative Declaration for the Laney College New Library and Learning Resource Center Project; and Consider Adoption of Resolution No. 19/20 - 13 Adopting the Initial Study/Mitigated Negative Declaration, CEQA Findings, Mitigation Measures, and Mitigation Monitoring and Reporting Program for the Project, and Approving the Project. Presenter: Vice Chancellor Sata

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 4. PUBLIC HEARING - FACILITIES

Type Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

The District is proposing the construction of a New Library + Learning Resource Center (LLRC) on East 7th Street between Fallon Street and 5th Avenue, on a portion of the southwest side of the Laney College campus ("Project"). In February, 2019, the District retained Placemakers, an independent CEQA consultant, to prepare and complete the necessary evaluation of environmental impacts of the Project pursuant to the requirements of the California Environmental Quality Act of 1970, as amended ("CEQA"), and CEQA Guidelines. Placemakers is owned by Patricia Jeffery, and is based in Ashland, OR (Contact Information: 439 Terrace Street Ashland, OR 97520; Phone (510) 303-3386; Email: pjplacemakers@gmail.com).

In accordance with the requirements of CEQA and CEQA Guidelines, the District, through its environmental consultant, has prepared an Initial Study ("IS") and a Mitigated Negative Declaration ("MND"), which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program ("MMRP") for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental impacts of the Project.

The IS/MND was sent via overnight mail to the State Clearinghouse, responsible agencies, and requesting parties in accordance with CEQA on July 8, 2019. The District provided notice to the public through preparation of a Notice of Intent ("NOI"), which was published in the Oakland Tribune on October 4, 2019, as well as on the District's and Laney College's websites. The NOI and a hardcopy of the IS/MND was provided to the County Clerk for posting on October 7, 2019. The Public review period commenced on
October 4, 2019, through November 4, 2019, and was extended until November 7, 2019. The IS/MND concludes that implementation of the Project will not result in a significant effect on the environment because the mitigation and standard measures described in the IS/MND and MMRP are included in the Project to reduce potential impacts to a less than significant level. The final IS/MND is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption and approval of the final Initial Study/Mitigated Negative Declaration, environmental Facts and Findings, and MMRP for the Project are the final steps of the CEQA process for the Project, and would allow the District to move forward with the Project if the Project is approved. Board approval of the Project is required for the District to proceed with the Project.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

If the Board approves the IS/MND, MMRP, and Facts and Findings, the District must file a Notice of Determination and pay the $2,405.75 filing fee to the Alameda County Clerk within five (5) days, which starts a 30-day statute of limitations period for any legal challenge to the IS/MND.

**Evaluation and Recommended Action:**

District staff and Vice Chancellor of General Services recommends that the Board adopt Resolution 19/20-13, adopting the final Initial Study/Mitigated Negative Declaration, CEQA facts and findings, mitigation measures, and MMRP for the Project, and approving the Project.

File Attachments
Resolution re Adopting the Initial Study-Mitigated Negative Declaration..pdf (4,885 KB)

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# 5. CONSENT CALENDAR - BOARD MATTERS

**Subject**

5.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. 
Presenter: Chancellor Stanback Stroud

**Meeting**

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

5. CONSENT CALENDAR - BOARD MATTERS

**Type**

Action (Consent)

**Preferred Date**

Nov 12, 2019

**Absolute Date**

Nov 12, 2019

**Fiscal Impact**

Yes

**Budgeted**

Yes

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun Young Ban</td>
<td>Milwaukee, WI - 45th Annual AMATYC Conference</td>
<td>November 14, 2019 - I</td>
</tr>
<tr>
<td>Miriam Fernandez</td>
<td>Reno, NV - FSA Training Conference</td>
<td>December 2, 2019 - D</td>
</tr>
<tr>
<td>Mildred Lewis</td>
<td>New Orleans, LA - NASPA Multicultural Institute</td>
<td>December 7, 2019 - D</td>
</tr>
<tr>
<td>Peter Olds</td>
<td>Muscat, Oman - 5th IGC-649 Diamonds and Recycled Mantle Workshop</td>
<td>November 12, 2019 - I</td>
</tr>
<tr>
<td>Phourny Sayavong</td>
<td>New Orleans, LA - NASPA Multicultural Institute</td>
<td>December 7, 2019 - D</td>
</tr>
</tbody>
</table>
Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
Recommend Approval

File Attachments
Out of State Travel approval 11-12-19.pdf (1,324 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
5.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400.
Presenter: Chancellor Stanback Stroud

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - BOARD MATTERS

Type
Action (Consent)

Preferred Date
Nov 12, 2018

Absolute Date
Nov 12, 2018

Fiscal Impact
Yes

Budgeted
Yes

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica F. Ambalai</td>
<td>Boston, MA - 2019 American Musicological Society Annual Conference</td>
<td>October 31, 2019 -</td>
</tr>
<tr>
<td>Maria Guzman</td>
<td>Phoenix, AZ - 16th Annual Open Education Conference</td>
<td>October 30, 2019 -</td>
</tr>
<tr>
<td>Linnea N. Willis</td>
<td>Detroit, MI - AAFPE American Association of Paralegal Educators Conference</td>
<td>November 6, 2019 -</td>
</tr>
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</table>

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:
N/A

File Attachments
Out of State Travel Ratify 11-12-19.pdf (873 KB)
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### 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

<table>
<thead>
<tr>
<th>Subject</th>
<th>6.1 Consider Approval of Course and Program Additions, Deactivations and Changes</th>
<th>Presenter: Vice Chancellor Brown</th>
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<tr>
<td>Category</td>
<td>6. CONSENT CALENDAR - ACADEMIC AFFAIRS</td>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
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<tr>
<td>Preferred Date</td>
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<td>Absolute Date</td>
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<tr>
<td>Fiscal Impact</td>
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<tr>
<td>Budgeted</td>
<td>No</td>
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<tr>
<td>Budget Source</td>
<td>N/A</td>
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**Background/Analysis:**
The attached PDF entitled "Oct 2019 CIPD Report" and "Oct 2019 Program Proposals" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning and Development (CIPD).

**Deliverables and Scope of Work:**
N/A

**Anticipated Completion Date:**
N/A

**Evaluation and Recommended Action:**
The Chancellor recommends approval.

File Attachments:
- Oct 2019 CIPD Report.pdf (1,226 KB)
- Oct 2019 Program Proposals.pdf (129 KB)

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<table>
<thead>
<tr>
<th>Subject</th>
<th>6.2 Research/Work Experience Leave for Laura Ruberto</th>
<th>Presenter: Vice Chancellor Brown</th>
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https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type Action (Consent)
Preferred Date Nov 12, 2019
Absolute Date Nov 12, 2019
Fiscal Impact No
Budgeted Yes
Budget Source BCC

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The BCC Professional Development Committee approved this leave request by Laura Ruberto to teach at UCB for one semester Spring 2020. It's a Research/Work Experience Leave, Article 26.M that requires Chancellor and Board Approval. Upon approval, Dr. Ruberto will not be paid during the semester of her absence but will receive medical, dental, life, and disability coverage by the district as per the contract. Leave Type: Research/Work Experience (Article 26.M.)

Deliverables and Scope of Work:
Laura Ruberto, Ph.D. been invited to be a Visiting Associate Professor in Italian Studies at UC Berkeley during the Spring 2020 where she will be teaching a graduate seminar and an upper-division course, and she will advise a Ph.D. candidate.

Anticipated Completion Date:
Leave date: 1 semester, Spring 2020

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
Leave request form.Ruberto.docx (15 KB)

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Subject 6.3 Consider Approval of an Addendum to Independent Contractor Agreement (ICC #15577) for VS Tech (Vince Stevenson) in an Amount not to Exceed $28,800 and Time Extension to June 30, 2020. Presenter: President Karas
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type Action (Consent)
Preferred Date Nov 12, 2019
Absolute Date Nov 12, 2019
Fiscal Impact Yes
Dollar Amount  $28,800.00
Budgeted Yes
Budget Source Fund 12 (Measure B)
Goals  
A: Advance Student Access, Equity, and Success
B: Engage and Leverage Partners
C: Build Programs of Distinction

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The current ICC scope of work ends December 31, 2019. The college has identified one-time funds to keep the FabLab operation for Spring 2020. The college is working to institutionalize the FabLab. The FabLab functions as an interdisciplinary instructional hub. Students from many disciplines, including science, fashion design, CIS, and English, utilize the space to work on and create objects related to their field of study. Student exercise their critical thinking, problem solving, and analytical skills, which are foundational to instructional programs at the college.

Vincent Stevenson has served as Co-Lead for the CoA FabLab for the past 18 months, teaching digital fabrication to CoA students, faculty and staff, ASTI students, and local educators. Mr. Stevenson will maintain and repair equipment within the FabLab. His work experience includes working at NASA as a 2D and 3D designer, over a decade as a professional illustrator, and working at Alameda County's premiere trauma Hospital Highland/Alameda County Medical Center as a registered nurse with Oncology/Chemotherapy and Acute Heart condition patients. His passion is sharing his knowledge of various creative disciplines with students and community of varying skill levels to see them reach their potential.

The CoA FabLab completed a 2-year grant (2017-19) totaling over $500,000 to develop the Advanced Manufacturing Fabrication Lab (FabLab) and deepen connections with courses and curriculum. The lab is used to introduce and expose CE students as well as students from all other disciplines to innovations and advancements in computer-based manufacturing technologies. At this juncture, funding has been identified for Summer/Fall 2019 operational costs. The current scope of work ends December 17, 2019.

Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for carrier opportunities in Advanced Manufacturing.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab. We also plan to expand our involvement with ASTI.

The CoA FabLab is partnered with the Alameda County Office of Education as part of ACOE STEAM Ahead Grant to support the development of FabLab integration and professional development for our regional K12 partners.

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Deliverables and Scope of Work:
The FabLab Technician will be responsible for the maintenance of the equipment throughout the lab. This position will work closely with faculty, staff, and students to support the development and operation of programs that serve the college, community, and public audiences.
Duties will include:
- Maintain and repair equipment within the FabLab.
- Troubleshoot software and machines.
- Implement lab workflow and safety procedures.
- Facilitate lab workshops as needed.
- Receive and stock equipment and material orders.
- Develop organizational systems for improving and maintaining the FabLab.
- Staff open lab times.

Anticipated Completion Date:
Evaluation and Recommended Action:
The College of Alameda President's Office has evaluated the deliverables to date for VS tech (Vincent Stevenson) and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments
VS Tech Resume.pdf (122 KB)
VS Tech Scope of Work.pdf (58 KB)
ICC 15577 VS tech 12 17 2019 approved.pdf (3,831 KB)
VS Tech Addendum 1 ICC15577.pdf (349 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.4 Consider Approval of addendum to Independent Contractor Agreement (ICC #15578) for Miguel Vega in an Amount not to Exceed $32,400 and Time Extension to June 30, 2020. Presenter: President Karas

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
Yes

Dollar Amount
$32,400.00

Budgeted
Yes

Budget Source
Fund 12 (Measure B)

Goals
D: Strengthen Accountability, Innovation and Collaboration
C: Build Programs of Distinction
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The current ICC scope of work ends December 31, 2019. The college has identified one-time funds to keep the FabLab operation for Spring 2020. The college is working to institutionalize the FabLab. The FabLab functions as an interdisciplinary instructional hub. Students from many disciplines, including science, fashion design, CIS, and English, utilize the space to work on and create objects related to their field of study. Student exercise their critical thinking, problem solving, and analytical skills, which are foundational to instructional programs at the college.

Miguel Vega has served as Co-Lead for the CoA Advanced Manufacturing Fabrication Lab (FabLab) for the past 18 months, teaching digital fabrication to CoA students, faculty, and staff, ASTI students, and local educators. A critical duty of Mr. Vega is to manage training and certification of all staff, volunteers, interns, and guests on the use of the FabLab computers, and manufacturing equipment. FabLab operational hours are dependent on Mr. Vega work schedule. His work experience ranges from roles in cognitive
training and machine learning startups, to machine shops, to art scale art installations. As a Laney Machine Technology graduate, Mr. Vega is invested in advancing the skills and opportunities for Peralta students. Mr. Vega is also a UC Berkeley alumni, with a BA in English.

The CoA FabLab completed a 2-year grant (2017-19) totaling over $500,000 to develop the FabLab and deepen connections with courses and curriculum. The lab is used to introduce and expose CE students as well as students from all other disciplines to innovations and advancements in computer-based manufacturing technologies. The college is working to institutionalize the FabLab. At this juncture, one-time funding has been identified for Spring 2020 operational costs.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab. COA also plans to expand its involvement with ASTI. Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for carrier opportunities in Advanced Manufacturing.

The CoA FabLab is partnered with the Alameda County Office of Education as part of the ACOE STEAM Ahead Great to development of FabLab integration and professional development for our regional K12 partners.

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**Deliverables and Scope of Work:**
The FabLab lead will be responsible for managing the use of the space, overseeing the maintenance and support of the equipment and training. The Lead will work closely with faculty, staff and students to support the development and operation of programs that serve the college, community, and public audiences. Duties will include:

- Recruit, encourage, and support inclusion of maker skills across campus.
- Assist in creating and running projects that utilize the space for existing courses.
- Collaborate with faculty to carry out professional development for CoA faculty and staff and identified stakeholders. Expand a series of basic use workshops for digital fabrication equipment and design tools in the FabLab.
- Manage delivery of FabLab learning experiences for school, community, and public groups in the FabLab.
- Oversee operations.
- Coordinate and maintain FabLab operating hours.
- Oversee equipment maintenance/repair and supplies/materials inventory.
- Manage training and certification of all staff, volunteers, interns, and guests on the use of the FabLab computers, and manufacturing equipment.
- Coordinate and establish community use and relevant guidelines. Serve as an ambassador.
- Represent the CoA in the community.
- Demonstrate and promote maker mentality in all external relationships. Promote FabLab to potential partners and funders.
- Work with CoA to develop funding proposals and reports to donors.

**Anticipated Completion Date:**
June 30, 2020

**Evaluation and Recommended Action:**
The College of Alameda President's Office has evaluated the deliverables to date for Miguel Vega and found them to be satisfactory. The Chancellor recommends approval.

File Attachments
- Miguel Vega Resume.pdf (155 KB)
- Miguel Vega Scope of Work.pdf (57 KB)
- ICC 15578 Miguel_Vega_ICC 12 17 2019 approved.pdf (3,660 KB)
- Miguel Vega Addendum 1 ICC 15578.pdf (346 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by*
one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 6.5 Consider Approval of addendum to the Independent Contractor Agreement (ICC #15580) for Idea Builder Labs (Danny Beesley) in the Amount not to Exceed $14,220 and Time Extension to June 30, 2020. Presenter: President Karas

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type Action (Consent)

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $14,220.00

Budgeted Yes

Budget Source Fund 01 (General Fund)

Goals D: Strengthen Accountability, Innovation and Collaboration

C: Build Programs of Distinction

A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

The current ICC scope of work ends December 31, 2019. The college has identified one-time funds to keep the FabLab operation for Spring 2020. The college is working to institutionalize the FabLab.

Mr. Danny Beesley who has been integral in leading the development and growth of the Laney College and College of Alameda's FabLab, including designing the lab layout, sourcing needed equipment, helping build out the lab space for student use, and developing operating procedures for the lab. Mr. Beesley will coordinate with Alameda County Office of Education, AUSD and other K-12 school districts in developing educational opportunities within the FabLab. He has also worked with numerous K-12 schools throughout the region and is the Co-Founder of the Oakland Fab Lab City initiative. Mr. Beesley has been instrumental in helping both colleges attain statewide leadership status in the forefront of the Maker movement which has taken hold at community colleges across the State.

The CoA FabLab completed a 2-year grant (2017-19) totaling over $500,000 to develop the Advanced Manufacturing Fabrication Lab (FabLab) and deepen connections with courses and curriculum. The lab is used to introduce and expose CTE students as well as students from all other disciplines to innovations and advancements in computer-based manufacturing technologies. The college is working to institutionalize the FabLab. At this juncture, one-time funding has been identified for Spring 2020 operational costs. The college is seeking grants and other funding opportunities to keep the FabLab operational in Spring 2020 and beyond.

Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for career opportunities in Advanced Manufacturing.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab. We also plan to expand our involvement with ASTI.
Idea Builder Labs, based in Alameda, Ca, is owned by Mr. Danny Beesley.

**Deliverables and Scope of Work:**
The contractor will oversee operations of the FabLab and provide ongoing support to administrators, faculty, and students. Duties include but are not limited to:
- Provide advice on any new construction of the facility
- Assist in establishing connections to industry partners
- Design and fabricate organizational systems
- Assist in the ordering equipment and materials
- Oversee the installation and placement of new equipment
- Provide advice and feedback with curriculum development
- Recommend curriculum and projects
- Train faculty and staff on the safe use and operation of equipment
- Assist in development and monitoring of budget
- Generate reports and assist in submitting grant reports/updates
- Coordinate with Alameda County Office of Education, AUSD and other K-12 school districts in developing educational opportunities within the FabLab
- Coordinate with community partners.

**Anticipated Completion Date:**
June 30, 2020

**Evaluation and Recommended Action:**
The College of Alameda President's Office has evaluated the deliverables to date for Idea Builder Labs (Danny Beesley) and found them to be satisfactory.

The Chancellor recommends approval.

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**File Attachments**
- Idea Builder Labs ICC 15580 BOT 6-11-2019.pdf (1,391 KB)
- Scope of WorkIL.docx (44 KB)
- Idea Builder Addendum 1 ICC 15580.pdf (310 KB)

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All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**
6.6 Consider Approval of NCHERM Group, LLC Professional Services Agreement in an amount not to exceed $45,000. Presenter: President Karas

**Meeting**
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

**Type**
Action (Consent)

**Preferred Date**
Nov 12, 2019

**Absolute Date**
Nov 12, 2019

**Fiscal Impact**
Yes

**Dollar Amount**
$45,000.00
Budgeted: Yes

Budget Source: Student Equity and Achievement Funds

Goals: D: Strengthen Accountability, Innovation and Collaboration
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
The NCHERM Group LLC (TNG) Consulting Services Agreement is a one year contract ending October 31, 2020. The Consulting Services Agreement is for Title IX expertise, consulting and training for the four Peralta Colleges. This is the first time the colleges are entering a joint agreement for Title IX training for administrators, faculty and staff.

Three onsite training dates will be provided for up to 75 Peralta employees. The training will be located at one of the colleges. Training dates are to be determined and will typically be 9:00-4:30pm. In addition, up to 20 off-site consulting hours will be provided to assist the colleges in setting standardized procedures and address prevention needs across the District.

As part of the agreement, each Peralta College will receive a premium Association of Title IX Administrators (ATIXA) membership. ATIXA premium membership includes:
- Access to the best source materials and training on Title IX
- Access to Communities of Practice, (Investigator, Advocate/Prevention, PreK-12, ADA/504, Student)
- Title IX Legal Updates
- An active and pertinent professional listserv
- The ability to access individual Community of Practice listservs
- Weekly newsletters
- The ATIXA VAWA Brochure Template
- ATIXA Tip of the Week or Litigation Updates
- Annual Certification Update Opportunities, including online trainings, seminars & new certification levels*
- The ATIXA Blog
- Access to the OCR Investigation Finding Letter Database
- Access to the most comprehensive online Title IX library available
- Ten 20 Minutes to...Trained video modules
- The ATIXA One Policy, One Process Model Policy and Procedures for Civil Rights Equity Grievance Resolution
- The ATIXA "Investigation in a Box" Kit
- The Hardcopy of The ATIXA Playbook
- Clery Act Annual Security Report Template Language to Comply with VAWA Section 304
- Access to these specific Online Trainings:
  - Five Tips for Working with Closed Communities
  - Common Report Writing Errors in Title IX/Civil Rights
  - All five ATIXA Title IX Training Videos
- Extended content versions of the ATIXA Whitepapers

Deliverables and Scope of Work:
Areas of emphasis for the agreement:
- Improve Title IX knowledge, coordination and investigation at Berkeley City College, College of Alameda, Laney College and Merritt College.
- Provide Administrators, faculty and staff with a Title IX tool kit.
- Standardize and Strengthen Title IX procedures across all colleges.

Focused Scope of Work:
- Provide three onsite Title IX trainings for up to 75 employees (9:00-4:30)
- Provide up to twenty hours of off-site consulting by phone, email, or internet interface throughout the contract year (November 2019 - October 2020) for administrators at the Peralta Colleges.
- One Premium ATIXA Membership per College.

Anticipated Completion Date:
October 31, 2020

Evaluation and Recommended Action:
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.7 Consider Approval of an ICC for Pam Gutman, Regional Director for Advanced Transportation and Logistics to Manage the California Chancellor’s Office Advanced Transportation and Logistics (formerly Deputy Sector Navigator) in the Amount not to Exceed $144,008. Presenter: President Karas

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
Yes

Dollar Amount
$144,088.00

Budgeted
Yes

Budget Source
California Chancellor’s Office Advanced Transportation and Logistics Grant

Goals
C: Build Programs of Distinction
D: Strengthen Accountability, Innovation and Collaboration
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

College of Alameda applied for and was awarded a grant to host a Regional Director for Advanced Transportation and Logistics, Ms. Pamela Gutman. Ms. Gutman will provide project management services as Regional Director in support of the critical mission of College of Alameda and the Peralta District to offer high-quality advanced transportation and logistics career education opportunities for the communities served in the Bay Area Region of California.

The role of the Regional Director (RD) is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced transportation and logistics sector. The RD works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Development Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways.

Ms. Gutman has been serving as a Regional Director (formerly known as Deputy Sector Navigator) for Advanced Transportation and Logistics since 2014. Prior to that she was a managing director at a market research and consulting firm. Ms. Gutman has an MBA in International Management from the American Graduate School of International Management, and she is an expert in the advanced transportation and logistics sectors.
The California Community Colleges Chancellor's Office (CCCCO) funds Regional Directors across the state and each director receives a $200k contract. The director's compensation is $144,008. Ms. Gutman allocated $44k of her project funds to a subcontractor, Ms. Birch Early to assist her with her work plan. Appendix B, Grant Sub-agreement between Rancho Santiago Community College District and Peralta Community College District.

Deliverables and Scope of Work:

Please see Appendix B for a detailed scope of work/annual workplan.
- Work with representatives of business and industry labor, professional trade associations, government organizations and colleges within the region to explore, develop, manage and maintain effective partnerships or collaborative that enable new and incumbent workers to become more competitive in their region's labor market.
- Coordinate with industry, colleges and high schools to determine short and long-term skillset training needs and provide effective new and incumbent worker training.
- Identify, develop and/or promote recognized certifications for college and appropriate high school programs to incorporate in their respective career education programs
- Coordinate with industry and college faculty to deliver professional development programs
- Promote advanced transportation and logistic support for future initiative development
- Provide technical assistance within and outside the region to companies, community colleges

Anticipated Completion Date:
June 30, 2020

Evaluation and Recommended Action:
Approve an ICC contract with Pam Gutman to manage the California Chancellor's Office Advanced Transportation and Logistics regional director grant (formerly Deputy Sector Navigator) in the amount of $144,008.

The Chancellor recommends approval.

File Attachments
Rancho Santiago CCD Grant Sub Agreement Regional Director CoA 9.18.19.pdf (6,639 KB)
ICC 2150 Gutman.pdf (5,503 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 6.8 Consider Approval of an addendum to ICC Contract #15588 with Linda "Birch" Early in the amount not to exceed $44,000. Presenter: President Karas
Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type Action (Consent)
Preferred Date Nov 12, 2019
Absolute Date Nov 12, 2019
Fiscal Impact Yes
Dollar Amount $44,000.00
Budgeted Yes
California Community College Advanced Transportation and Logistics Grant

B: Engage and Leverage Partners
D: Strengthen Accountability, Innovation and Collaboration
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
College of Alameda applied for and was awarded a grant from the California Community Colleges Chancellor’s Office (CCCCO) to host Pam Gutman, Regional Director for Advanced Transportation & Logistics. Ms. Early was written into the grant application and has been funded to provide support for Ms. Gutman. The addendum is for additional scope of work outside the original ICC contract with Ms. Early.

Linda “Birch” Early has been working with College of Alameda Career Technical Education (CTE) and Workforce programs to engage industry partners and develop work-based learning and job opportunities for our students. She has done an excellent job facilitating the development of industry advisory boards, coordinating industry tours and mock interviews, and finding internship and employment opportunities for our students.

She has also coordinated work-based learning opportunities in collaboration with our K-12 partners. Connections to industry and to our K-12 partners have long been goals and deliverables for CTE and Workforce Development grants. The recent inception of the Strong Workforce Program (SWP), metrics that align with the metrics of Workforce Development boards and future funding based on employment outcomes requires more emphasis on industry engagement and internship and job placements.

Deliverables and Scope of Work:
Under the amended ICC, Ms. Early will provide support to Pam Gutman, Regional Director for Advanced Transportation and Logistics to: work with representatives of business and industry labor, professional trade associations, government organizations and colleges within the DSN’s region to explore, develop, manage and maintain effective partnerships for Clean Cities, Renewable Energy and Logistics programs.

- Work with representatives of business and industry labor, professional trade associations, government organizations and colleges within the region to explore, develop, manage and maintain effective partnerships or collaboratives that enable new and incumbent workers to become more competitive in their region’s labor market.
- Coordinate with industry, colleges and high schools to determine short and long-term skillset training needs and provide effective new and incumbent worker training.
- Identify, develop and/or promote recognized certifications for college and appropriate high school programs to incorporate in their respective career education programs
- Coordinate with industry and college faculty to deliver professional development programs
- Promote advanced transportation and logistic support for future initiative development
- Provide technical assistance within and outside the region to companies, community colleges
- Partner with other organizations in the region and state to coordinate and promote strategies related to advanced transportation and logistics.
- Establish partnerships with industry leaders and other regional directors, Workforce Development Boards, and community college programs to establish advisory groups for development, review and analysis of manufacturing workforce data.
- Promote outreach efforts to encourage enrollment in advanced transportation and logistics programs.
- Work collaboratively in a network comprised of the statewide director and other regional directors within the advanced manufacturing sector, the Chair and/or Co-Chairs of the Regional Consortia, the Regional Consortium, and individual colleges within the region offering courses and programs within the sector.
- Assist in developing faculty collaboratives, connect programs and employers, and promote and strengthen curriculum and program alignment.
- Assist in aligning relevant programs and curriculum offered by colleges within the regional consortium to the needs of advanced transportation and logistics employers.
- Collect and report data on all required accountability measures working with common metrics and accountability measures, and working with the statewide LaunchBoard initiative.
- Review, analyze and report current and historic data and materials related to the manufacturing sector.
- Represent College of Alameda and the Bay Area community colleges at regional, state and if required, national meetings and conferences dealing with Advanced Transportation and Logistics Issues.

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Anticipated Completion Date:
https://go.boarddocs.com/ca/perialta/Board.nsf/vpublic?open#
June 30, 2020

Evaluation and Recommended Action:
Approve addendum to an ICC Contract with Linda "Birch" Early in the amount by $44,000.

The Chancellor recommends approval.

File Attachments
Rancho Santiago CCD Grant Sub Agreement Regional Director CoA 9.18.19.pdf (6,639 KB)
ResumeBEarly.pdf (945 KB)
Birch Early ICC 15588.pdf (199 KB)
Amendment Form 10.24.19-2.pdf (108 KB)
Early_Linda Scope_Work RD Grant 10.24.19.doc (50 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.9 Consider approval of the Contract for the Independent Contractor/Consultant Educational Collaborators, LLC not to exceed $54,025.00 for providing instructional design service for BCC per California Virtual Campus-Online Education Initiative (CVC-OEI) “Improving Online CTE Pathways” grants guideline. Presenter: President Tomaneng.

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
No

Dollar Amount
$54,025.00

Budgeted
Yes

Budget Source
Grant Funded: California Virtual Campus-Online Education Initiative (CVC-OEI) Improving Online CTE Pathways Grant.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Title: CVC-OEI Improving CTE Pathways Grant Program.

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</table>

With an open access mission, the California Community Colleges and the Peralta Community College District are positioned to support our diverse population to increase wages and improve social mobility in a rapidly changing economy. The California Legislature and governor provided funding to support existing California Community College in accelerating innovative online learning opportunities leading to increased employability and upward mobility for working Californians. The Budget Act of 2018 (SB840) and trailer bill (SB843) appropriated one-time funds of $35 million to the Online Education Initiative through Foothill-De Anza Community College District as grantee and fiscal agent. The California Virtual Campus-Online Education
Initiative (CVC-OEI) Improving Online CTE Pathways Grant Program: Provided Competitive grants to community college districts to develop online programs and courses. No Matching Funds were required. Berkeley City College’s (BCC) project addresses gaps in our online education/career education programs, and we are building certificates to meet workforce needs per CVC-OEI grant requirement:

- Develop a short term online offerings in Multimedia Arts and Business.
- Develop an online certificate program with credit and noncredit course to teach online accessibility and ADA compliance in media and marketing.
- Hire an Instructional Designer to coach, train, and guide faculty to ensure that all online courses created are aligned with the Online Equity Initiative Course Design Rubric.

Per California Virtual Campus-Online Education Initiative (CVC-OEI Grant) guideline, BCC selected Educational Collaborators as the Independent Contractor to provide instructional design service for developing online coursework in the areas of multimedia and entrepreneurship. The diverse areas of expertise that the educational collaborators’ consultants have will allow more specificity and individual attention for coursework in diverse areas of studies.

**Deliverables and Scope of Work:**

Below is an overview of the project:

**Desired Work Activities:**

- Training sessions for faculty in best practices for online instruction.
  - Trainings should be synchronous and can be delivered either in person or virtually.
  - Ideally 4-5 introductory sessions and 2 advanced sessions.
- Individual coaching/mentoring with faculty to take their face to face canvas courses online in alignment with the CVC-OEI rubric.
- Research and summary of findings that address ways to deliver various types of media to students in online courses.
- Research and summary of findings that address the presentation of materials in online courses to ensure ADA compliance.
- Research and summary of findings that address techniques and online tools that prevent online cheating.

**Goals of the Engagement and Deliverables:**

- Develop and deliver training for faculty changing courses from face to face to online format;
- Support faculty in the transition of courses from face to face to online;
- Provide best practices related to online course creation and delivery (various media, gamification, ADA compliance, addressing online cheating).

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The College has evaluated the deliverables to date for Educational Collaborators, LLC and found them to be satisfactory.

The Chancellor recommends approval.

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**File Attachments**

*ICC #18932 Educational Collaborators, LLC.pdf (1,920 KB)*

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All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.10 Consider Approval of Independent Consultant/Contractor with SY Academy in the amount of $10,000 to market PCCD’s programs for the purpose of international student recruitment. Presenter: Vice Chancellor Brown

**Meeting**

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type: Action (Consent)

Preferred Date: Nov 12, 2019
Absolute Date: Dec 10, 2019
Fiscal Impact: Yes
Dollar Amount: $10,000.00
Budgeted: Yes

Budget Source: General Fund: Independent Contractor/International Office Budget

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

SY Academy recruits international students to attend the Peralta Colleges. Jason Nam, Director of Operations, has worked with the Office of International Education and the Peralta Colleges for years. SY Academy has contract education agreements with the District— including an Aviation Maintenance Technology (AMT) Program that was BOT Approved on April 24, 2018 (program delayed at the moment).

SY Academy has networks in South Korea, China, Indonesia, and Japan and promotes programs in the bay area. They also work with neighboring institutions such as UC Berkeley Summer Sessions.

SY Academy currently has a representative agreement with the District to promote PCCD colleges to international students. This ICC is to provide additional marketing and recruitment services.

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<td>This meeting (pending)</td>
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Deliverables and Scope of Work:
1. Participate in Educational Fairs and recruitment efforts on behalf of PCCD in Japan, South Korea, China, and Indonesia.
2. Maintain relationships with strategic partner institutions, colleges, universities, and organizations in China and South Korea.
3. Create new strategic partner institution relationships with Private and Public high schools in China, South Korea, and other foreign countries.
4. Promote Peralta Community College District to a vetted list of study overseas agencies throughout Asia.
5. Travel to China, South Korea, Japan, and Indonesia for info-sessions and recruitment workshops to promote PCCD brand recognition and registration.
6. Host a series of in-office advising sessions with accepted and prospective students for Summer, Fall, and Spring intakes.
7. Develop linkages with institutional partners seeking to deliver online delivery of Peralta College District academic programs.
8. Launch in-country digital marketing campaigns to promote and elevate profile of Peralta Community College District throughout Asia. Promotions will include features on key social media sites.

Anticipated Completion Date:
June 30, 2020

Evaluation and Recommended Action:
The District's Office of International Education has evaluated the deliverables to date for SY Academy and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments
SY Academy - Board Docs.pdf (2,326 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.11 Consider Approval of an ICC Contract for The Allison Group to Provide Program Evaluation Services for the Laney College National Science Foundation BEST Center in the Amount of $31,250. Presenter: President Gilkerson

**Meeting**

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

**Type**

Action (Consent)

**Preferred Date**

Nov 12, 2019

**Absolute Date**

Nov 12, 2019

**Fiscal Impact**

No

**Dollar Amount**

$31,250.00

**Budgeted**

Yes

**Budget Source**

National Science Foundation Grant

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Allison Group is a Seattle-based research and evaluation firm that specializes in programs that prepare individuals for success in the workplace. It is committed to improving the quality of education and training for incumbent workers and those entering the workforce, advancing sound practices, and expanding access to living-wage careers. To assist institutions, businesses and organizations to meet these objectives, the Allison Group provides quality research services and external program evaluation.

On October 1, 2017, Laney College and its partners received a 5-year National Center renewal award ($3.6 million) to continue the Building Efficiency for a Sustainable Tomorrow (BEST) Center which was originally funded in 2012. The Allison Group, led by its principal Terryll Bailey, has been the external evaluator for the Laney BEST Center for a number of years and is a quality evaluator recognized by the National Science Foundation Advanced Technological Education (ATE) program.

**Deliverables and Scope of Work:**

The Scope of work includes the following:

1. **Review and revise evaluation logic model**
   
   The logic model illustrates the underlying theory and assumptions of the Center by linking desired outcomes to Center activities and theoretical principles and hypotheses.

2. **Develop / revise evaluation plan and data gathering plan**
   
   Building on the evaluation activities and results of the prior grant year, and in collaboration with Center leadership, conduct a review of the evaluation products and results combined with a confirmation of the activities of year three to update the evaluation and data gathering plan.

3. **Develop / revise data gathering instruments and protocols required to execute the evaluation plan and data gathering plan.**
   
   In collaboration with Center leadership, survey instruments and other procedures for gathering evidence with emphasis on outcomes / impact and measuring success will be developed or updated in alignment with the evaluation plan, to include the following alignment of all existing surveys and development of an impact survey for students.

4. **Provide consultation to Center leadership, staff, partners and stakeholders.**
A communication plan will be developed to ensure that the evaluator, center leadership and staff remain current in their communications to ensure a well-informed and coordinated evaluation effort.

5. Conduct direct observation of Center events / workshops and/or tour facilities as needed.

6. Compile and analyze data using qualitative and quantitative methods.

Compilation and analysis of data will be performed in preparation for the National Visiting Committee meeting and the Year Two Evaluation Report.

7. Develop and write evaluation report for year two and year three, with a draft of year three for the National Visiting Committee and a final draft for submittal.

- Complete year two annual evaluation report
- Develop and write Executive Summary evaluation report for National Visiting Committee for year three report.
- Develop and deliver presentation on evaluation of the Center for the National Visiting Committee.

Anticipated Completion Date:
June 30, 2020

Evaluation and Recommended Action:

Approve the ICC contract for The Allison group to provide program evaluation services for the Laney College National Science Foundation BEST Center in the amount of $31,250

File Attachments
The Allison Group Final.pdf (2,615 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.12 Consider Approval of Purchase Request for iMac Computers to Support the Laney College Media Department’s Extended Reality and Artificial Intelligence (XR+AR) Curriculum in an Amount Not-To-Exceed $152,126.86. Presenter: President Gilkerson

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
No

Dollar Amount
$152,126.86

Budgeted
Yes
Budget Source: Strong Workforce Funding

Goals:
A: Advance Student Access, Equity, and Success
C: Build Programs of Distinction
D: Strengthen Accountability, Innovation and Collaboration
E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Laney College Media Department has an urgent need to update the technology and computers in the College’s Tech Center laboratory to successfully enhance the Extended Reality and Artificial Intelligence (XR+AI) media classes (https://laney.edu/xrlab). Laney’s Media Department has the first of its kind XR Immersive Design certificate in the California Community College system in response to labor market needs. The XR Certificate trains students for XR jobs in the fields of: video games, entertainment, medicine, sports, automotive, airline, travel, and architecture.

There is a growing demand in this industry and a gap in the supply of trained workers. The computers currently in the Laney Tech Center are 7+ years old and are unable to handle the rigors of this new technology, and routinely malfunction and crash.

Equipping the lab with 25 new iMac computers would support students with the critical tools and skills needed to succeed in this high demand, highly paid industry. It would contribute to program completions and make our students competitive in the job market with the experience, knowledge, and training required.

Deliverables and Scope of Work:

Two quotes were requested from District approved vendors. One from Apple Inc. (2205695735) in the amount of $152,126.86, that includes the iMac computers bundled with the Apple software. The second quote received from CDW (KZBP411) & Apple Inc. (2205831565), which includes the iMac computers and Apple software (available from Apple Inc. only) in the amount of $159,228.11. The quotes were reviewed in advance by Director, IT (Laney College) and Director, IT (District). Computers and Software will be purchased from Apple Inc.

Laney College IT Department will install the new computers and software in the Tech Center (F Building) per the Laney College Technology Plan. The existing computers in the laboratory will be re-purposed in other academic areas of the college.

Anticipated Completion Date:
January 15, 2020

Evaluation and Recommended Action:
Approve the purchase request for iMac computers to support the Laney College Media Department’s Extended Reality and Artificial Intelligence (XR+AI) curriculum in an amount not-to-exceed $152,126.86.

File Attachments
Apple Education Quote 2205695735_Laney College__8_22_19.pdf (156 KB)
CDW Quote KZBP411_w Apple Bundles 2205831565_Laney College_10_16_19.pdf (277 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.
6.13 Consider Acceptance of $477,022 California Apprenticeship Initiative Grant Re-Entry Apprenticeships in Logistics (REAL) Project from the State Chancellor's Office. Presenter: President Karas

Meeting  Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type  Action (Consent)
Preferred Date  Nov 12, 2019
Absolute Date  Nov 12, 2019
Fiscal Impact  Yes
Dollar Amount  $477,022.00
Budgeted  Yes
Budget Source  California Community Colleges Chancellor's Office, Workforce and Economic Development Division

Goals  
C: Build Programs of Distinction
B: Engage and Leverage Partners
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this Item. If a Vendor is Involved, please include the company name as well as the individual.)
College of Alameda (COA) application to the California Apprenticeship Initiative (CAI) New and Innovative Grant Program on behalf of a public-private partnership that will launch new logistics, warehousing, and electronic repair apprenticeships for an exceptionally underserved and high-need population: federal prison inmates eligible to participate in paid, work-based training.

The Re-Entry Apprenticeships in Logistics (REAL) program is sponsored by Surplus Service, a Fremont-based e-waste UpcycIT® management company that has partnered with the U.S. Department of Justice (DOJ), Federal Bureau of Prisons to establish its warehousing operations in two federal prison facilities, located in Atwater and Terminal Island, California, with the potential for expansion across the prison system. This innovative partnership will model apprenticeships in new occupations while equipping inmates with the skills, experience, and direct employment connections they need for successful re-entry into their communities. REAL will operate under Program Standards approved by the California Apprenticeship Program on April 16, 2018 for a total of nine occupations, of which the following will recruit apprentices using CAI funds:

Warehouse Fulfillment O*NET Code 43-5081.03
Shipping & Inventory O*NET Code 43-5071.00
Supply Chain Manager O*NET Code 11-9199.04
IT Electronic Repair O*NET Code 49-2011.00

The REAL program proposes to hire 40 apprentices beginning Fall 2020, and to graduate each of these individuals with a DAS certificate of apprenticeship, 21 units of college credit, and a COA Certificate of Achievement in Transportation, Distribution, and Logistics that is recognized by California employers, thereby increasing the number of California Community College students who acquire credentials and specific skill sets that prepare them for in-demand jobs and who are employed in their field of study.

Deliverables and Scope of Work:
Please see for a detailed grant proposal and work plan.

- Program Planning and Start-up
- Adapt curriculum for COA Related and Supplemental Instruction (RSI)
- Convert selected classes to online or hybrid format
- Secure needed equipment and facilities for RSI delivery
- Deliver training to OJT supervisors
- Finalize process for Surplus Service and DOJ payments to inmates
- Recruitment and selection of Apprentices
- Engage additional employers with interest in hiring future apprenticeship graduates
- Deliver 144 hours employer-led RSI
· Deliver 2000 hours OJT
· Apprenticeship Certification
· Apprenticeship Completion
· Participate in the CAI Support Network to benefit from peer sharing, technical assistance and evaluation
· Develop partnerships with LWDBs, DOJ sites, high school pre-apprenticeship programs, and employers in targeted regions of the state
· Apprentices, including at least 75% from among traditionally underrepresented student groups and many from regions with low educational attainment, will attain a DAS certificate, 21 units of college credit, and a COA certificate and will be employed in their field of study.
· 40 apprentices are employed in their field of study and earn apprenticeship journey status
· Create a sustainability plan for years 3-5 and beyond that includes expansion to additional DOJ sites and other partnering sites
· COA and Surplus Service secure partnerships with additional DOJ facilities, other employers, LWDBs, and other partners with capacity to contribute to the sustainability and growth of the program

Anticipated Completion Date:
December 2022

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
California_Apprenticeship_Initiative_Initiative_intent_to_Award_Final_10-9-2019.pdf (247 KB)
California_Apprenticeship_Initiative_Application_Re_Entry_Apprenticeships_in_Logistics_REAL.pdf (322 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.14 Consider Acceptance of $500,000 California Apprenticeship Initiative Grant Northern California Teamsters - Transportation, Distribution, Logistics (TDL) Workforce Pipeline Project from the State Chancellor's Office. Presenter: President Karas

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
Yes

Dollar Amount
$500,000.00

Budgeted
Yes
Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The Northern California Teamsters Apprentice Training and Education Trust (NCTAT) in partnership with College of Alameda is requesting funding to support the implementation of a Teamster's Apprenticeship Program that will enroll and train 48 apprentices, with 20 apprentices reaching journey status.
NCTAT for the past 18 months has been involved with a collaborative, to plan and develop a transportation, distribution, logistics (TDL) workforce pipeline system to address the TDL industry workforce needs.
The collaborative consist of NCTAT, College of Alameda, West Oakland Job Resource Center (WOJRC), the California Labor Federation, Teamsters Joint Council 7, the Port of Oakland, and employers (Sea-Logix LLC, Tri-Valley Water Trucks, and Reliable Trucking), and an Apprenticeship Consultant from the Division of Apprenticeship Standards (DAS), to develop and submit a Teamster's Apprenticeship Program application on June 28, 2019.
The genesis of the collaborative was to develop a workforce system to support the growing TDL industry's workforce shortage needs, with emphasis on supporting the development of the Oakland Army Base as a Global Logistics Complex. The City and Port of Oakland jointly own the Oakland Army Base and has adopted a plan to transform the Oakland Army Base into a Global Logistics Complex, comprise of ten 240,000 sq. ft. cross-dock warehouses, and is projected to create 600 – 1,000 TDL jobs by 2025. In addition, the City and Port of Oakland has adopted a 50% Local and 25% Disadvantaged hires for all new jobs created by the Global Logistics Complex.
Through the collaborative, NCTAT with College of Alameda serving as the LEA, have submitted a DAS application to implement a The Teamster's Apprenticeship Program to train students for the following job classification Heavy and Tracker Trailer Truck Driver, Code O’Net 53-3032.00, and Commuter Bus Operator, Code O’Net 53-3021.00.

Deliverables and Scope of Work:

Brief Description of Activity
NCTAT will conducts 8 cycles of training to train 48 apprentices.

1) Conduct a 5 weeks CDL training, 5 days per week, from 7:30 am – 4 pm, at the Alameda Air Naval Station on the following schedule:
   - 2nd – April 3rd, 2020 March 8th – April 9th, 2021

   In addition, NCTAT will make special accommodation for employer sponsor incumbent workers to provide certain amount of paid released staff time, and conduct the training at the employers' worksite.
2) Conduct and/or facilitate balance of required (and elective) apprentices' training listed on submitted DAS standards: Professional Foundation skills; OSHA 10 General Industry Health & Safety; Forklift Theory; Basic Hazardous Waste Worker; Hazmat Transportation Awareness; First Aid/CPR; and electives Advance Commercial Driver Skills; Advance Forklift; and Construction Safety and Health Outreach.

Attend at least two scheduled Interagency Advisory Committee on Apprenticeship (IACA) or California Apprenticeship Council (CAC) meetings annually to stay connected with the statewide apprenticeship community. Attend two annual CAI Apprenticeship Learning Lab meetings to stay current with CAI and California State Registered Apprenticeship Programs. Participate in CCCC0 required meetings, bi-monthly cohort calls, online community of practice meetings to share effective practices and highlighting programs, connection to relevant tools and resources for monthly newsletters.

Anticipated Completion Date:
December 2022

Evaluation and Recommended Action:

The College of Alameda has evaluated the deliverables to date for California Apprenticeship Initiative Grant and found them to be satisfactory.

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
The Chancellor recommends approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
6.15 Consider Approval of an ICC Contract for Idea Builder Labs to Provide Support Services for the Laney College Fab Lab in the Amount of $24,650.
Presenter: President Gilkerson

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type
Action (Consent)

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
No

Dollar Amount
$24,650.00

Budgeted
Yes

Budget Source
Strong Workforce Funding

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Laney College Fab Lab has been serving Laney Career and Technical Education (CTE), Art, Engineering, and other students, faculty, and staff since Spring 2015. The lab offers free access to learn valuable advanced manufacturing design and fabrication techniques across many disciplines. The wide range of skills in design software and digital fabrication technology. The Fab Lab follows a similar model as Laney’s open computer labs, offering services for 40 hours per week. The Fab Lab serves a wide and diverse range of students, faculty, and staff. As of April 2019, the Lab has served over 1,000 students, with more than 2,000 sign-ins registered at the lab. Data show that use of the Fab Lab is continuing to grow. Last spring Laney sponsored a DACUM (Designing a Curriculum) with industry experts to identify the knowledge and skills required for the emerging field of digital fabrication technology. Laney is developing an interdisciplinary certificate in this field that includes courses in Architecture, Engineering, Art, Graphic Arts, Machine Technology, Wood Technology, and Carpentry. This certificate of achievement will be the first of its kind nationally.

In addition, as area high schools seek to restore funding for career education programs, many are looking to build digital fabrication spaces to reconnect kids with hand skills, computer aided design, digital fabrication, and even the skilled trades. Laney seeks to partner with high school digital fabrication programs to build bridges into the skilled trades programs at Laney.

Idea Builder Labs, based in Alameda, California, is owned by Mr. Danny Beesley who has been integral in leading the development and growth of the Laney College’s Fab Lab including designing the lab layout, sourcing needed equipment, helping build out the lab space for student use, and developing operating procedures for the lab. He has also worked with numerous K-12 schools throughout the region and is the Co-Founder of the Oakland Fab City initiative. Mr. Beesley has been instrumental in helping the college attain statewide leadership status in the forefront of the Maker movement which has taken hold at community colleges across the state.

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https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
#15580 - Fab lab Support Services - College of Alameda

6/11/2019

$21,600

#22245 - Fab lab Support Services - Laney College (this item)

Pending Board approval

$24,650

Total

$46,250

Deliverables and Scope of Work:

In collaboration with administrators, faculty and staff the Consultant will support the operation of the Laney College Fab Lab as follows:

1. In collaboration with college administrators, faculty, and staff, support the development and expansion of the Digital Fabrication Technology Industry Advisory Board. This work includes networking with Bay Area industry representatives, identifying industry partners for Laney, supporting the convening of advisory board meetings, and helping develop effective partnerships with industry for Laney College.

2. Conduct outreach to potential K-12 entities to identify strategic partnerships that will bring high school students to campus and connect them with related instructional programs. Included here is outreach to the Strong Workforce K-12 initiatives that seek to connect students to the skilled trades using maker spaces as a vehicle.

3. In collaboration with college administrators, faculty, and staff, develop strategies and opportunities for Laney to host events and workshops in and related to the Laney Fab Lab. Such events may include a mini-maker fair, workshops for high school students and teachers, and other such promotional events.

4. In collaboration with college administrators, faculty, and staff, develop outside funding opportunities to support Laney Fab Lab operations. This effort will involve identifying potential grant-making organizations, working with college staff to develop an appropriate strategy, prepare funding proposals, and follow up as needed.

5. Support Fab Lab infrastructure development including identification of new equipment and placement and installation of equipment.

Anticipated Completion Date:

June 30, 2020

Evaluation and Recommended Action:

Approve the ICC contract for Idea Builder Labs to provide support services for the Laney College Fab lab in the amount of $24,650.

File Attachments

Idea builder Labs.pdf (837 KB)
Idea Builder Labs Alameda.pdf (3,085 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.16 Consider Approval of a Services Delivery Contract for Laney College with the Oakland Private Industry Council, Inc., Fiscal Agent for the Alameda County Workforce Development Board, for Sector-Based Training and Placement Services in an Amount Not to Exceed $81,000. Presenter: President Gilkerson

Meeting

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type

Action (Consent), Information

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
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**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Alameda County Workforce Development Board (ACWDB) is a 27-member employer-led oversight body for the Workforce Innovation and Opportunity Act (WIOA) Title I programs in Alameda County. ACWDB sets local program policies in alignment with WIOA and ensures that there are comprehensive WIOA services for job seekers, youth, and employers. ACWDB also develops strategic partnerships to address workforce issues.

The Oakland Private Industry Council, Inc., (OPIC) is a nonprofit organization with a history of innovation in workforce development. Since 1984, OPIC has administered federally and State-funded workforce development programs on behalf of the City of Oakland and has long acted as the fiscal agent for ACWDB. ACWDB has contracted with the Oakland PIC to act as its fiscal agent in establishing this contract with Laney College to provide training and job placement services for eligible dislocated workers. The contract is a standard format used in years past by ACWDB and OPIC for contracts with Laney.

**Deliverables and Scope of Work:**

Laney will provide the following services:

a. Recruit 27 WIOA eligible individuals;
b. Enroll the 27 individuals in CalJobs;
c. Train the 27 individuals in advanced manufacturing and other career technical fields; and
d. Place 27 individuals in gainful employment relevant to the training received.

**Anticipated Completion Date:**

May 31, 2020

**Evaluation and Recommended Action:**

Approve the services delivery contract for Laney College with the Oakland Private Industry Council, Inc., fiscal agent for the Alameda County Workforce Development Board, for sector-based training and placement services in an amount not to exceed $81,000.

File Attachments

- Oakland PIC contract.pdf (1,718 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**7. CONSENT CALENDAR - FACILITIES**

**Subject**

7.1 Consider Approval of Amendment #1 to the Agreement for Architectural Design Services with AE3 Partners, Inc. for the Merritt Childcare Center Project in the amount of $26,589. Presenter: Vice Chancellor Sata
Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 7. CONSENT CALENDAR - FACILITIES
Type: Action (Consent)
Preferred Date: Nov 12, 2019
Absolute Date: Nov 12, 2019
Fiscal Impact: Yes
Dollar Amount: $26,589.00
Budgeted: Yes
Budget Source: Measure A Funds (63)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

At the regular Board of Trustees Meeting on January 22, 2019, an Agreement for Architectural Design Services with AE3 Partners was approved to allow for the provision of required design services for the Merritt College Child Care Development Center Modernization Project in the amount of $1,159,739.

Due to a change in the project location, and at the District’s request, the Architect has been asked to provide additional services outside the scope of the originally negotiated contract. In particular, District staff requests a revision of the current program and conceptual design drawings. The fee associated with this additional scope of services a $26,589 as set forth in greater detail in the following chart:

<table>
<thead>
<tr>
<th>Amendment #1 – Programming and Conceptual Design</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Program Document</td>
</tr>
<tr>
<td>Update Site Concepts / Block Diagrams</td>
</tr>
<tr>
<td>Additional Client Meetings</td>
</tr>
<tr>
<td>Reimbursable</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

The not-to-exceed amount of this Amendment No.1 is $26,589 which results in a total contract price of $1,186,328.

<table>
<thead>
<tr>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract: $1,159,739</td>
</tr>
<tr>
<td>Amendment No. 1: $26,589</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

AE3 PARTNERS, INC.
11 Embarcadero West Suite 205
Oakland, Ca 94607
(510) 539 - 9991
www.ae3partners.com

AE3 Partners is a local Oakland based company. They qualify as small local and minority owned and have an internship program that they stated will allow PCCD students to participate. The principal partners are Rick Dumas, and Douglas A. Davis AIA

Deliverables and Scope of Work:
The additional Architectural Services provided pursuant to this Amendment No. 1 include:

Update Project Site Location:

Revise Current Program & Conceptual Design Drawings to move project from current site (Labeled M9A) adjacent to current Child Care Development Center to 2009 site location previously approved by State Chancellors Office (Labeled M9B) located north of existing A building. Services will include the following:
- Update current program document to reflect new site and site-specific constraints
Anticipated Completion Date:

Anticipated completion of the project is forecasted for December 2022.

Evaluation and Recommended Action:

The Administration has reviewed the current services being provided from this vendor and has recommended approval of the increase in fees for to compensate AE3 Partners for the additional architectural design services requested by the District. The Director of Facilities Planning and Development, Vice Chancellor of General Services and Chancellor recommend approval of Amendment No. 1 to the Agreement for Architectural Design Services with AE3 Partners in the amount of $26,589.

File Attachments
AE3 Partners- Exec Agreement- $1,159,739.pdf (2,773 KB)
Amendment No. 1 AE3 Partners.pdf (126 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 7.2 Consider Acceptance of the Laney College Pools Heating System Upgrades (Bid No. 17-18/21) and Release of 5% Retention to Tricon Construction, Inc. dba Tricon Aquatics. Presenter: Vice Chancellor Sata

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 7. CONSENT CALENDAR - FACILITIES

Type Action (Consent)

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $12,526.00

Budgeted Yes

Budget Source State Funds (61)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The District entered into a contract with Tricon Construction, Inc. dba Tricon Aquatics to provide construction services for the Laney College Pools Heating System Upgrade Project at Laney College. The scope of work in the construction agreement included replacement of the pool boilers with condensing heating along with related pumps and piping, replacement of two (2) pool VFD’s, installation of two (2) electronic (non-paddle wheel) blind flow meters to be connected to the Tek controllers, installation of analog flow meters, installation of a 3-way diverter valve, demolition and removal of the existing boilers and heating system from the pools, and installation of new skid (platform and pump), added Saturday work, painting of the condensing heater exhaust pipes and relocation of the CO2 remote fill box for service accessibility.
The Governing Board of Trustees awarded the Pools Heating System Upgrade Project for Laney College (Bid No. 17-18/21) to Tricon Construction, Inc. dba Tricon Aquatics at the January 23, 2018 meeting in the amount of $232,514.00. A Notice to Proceed (NTP) was issued with a start date of December 18, 2017 and a project duration of 80 calendar days to Final Completion.

Thereafter the Board approved Five Amendments and Four Change Orders on the project that totaled 7.7%, $18,006, of the original contract amount, as described below.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Time Extension</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract and Amendment No. 1</td>
<td>$232,514.00</td>
<td>N/A</td>
<td>1/23/2018</td>
</tr>
<tr>
<td>Amendment No. 2, Change Order No. 1</td>
<td>$11,367.00</td>
<td>95 Calendar Days</td>
<td>4/24/2018</td>
</tr>
<tr>
<td>Amendment No. 3, Change Order No. 2</td>
<td>$4,246.00</td>
<td>200 Calendar Days</td>
<td>10/9/2018</td>
</tr>
<tr>
<td>Amendment No. 4, Change Order No. 3</td>
<td>$0.00</td>
<td>Extension for Completion on April 30, 2019</td>
<td>2/26/2019</td>
</tr>
<tr>
<td>Amendment No. 5, Change Order No. 4</td>
<td>$2,393.00</td>
<td>0 Calendar Days</td>
<td>10/22/2019</td>
</tr>
<tr>
<td><strong>New Contract Sum</strong></td>
<td><strong>$250,520.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Tricon Construction, Inc. demolished and removed the existing boilers and heating system from the pools, replaced the pool boilers with condensing heating along with related pumps and piping, replacement of two (2) pool VFD’s, installation of two (2) electronic (non-paddle wheel) blind flow meters to be connected to the Tek controllers, installation of analog flow meters, installation of a 3-way diverter valve, installation of new skid (platform and pump) painting of the condensing heater exhaust pipes and relocation of the CO2 remote fill box for service accessibility per plans and specifications provided by Maktinta Energy. The project scope of work including all change order work, punchlist and/or project related work was completed prior to April 30, 2019.

Thomas A. Reid is the President of Tricon Aquatics, located in Rancho Cordova, California. The vendor has worked with the District in the past and has provided satisfactory service. The company location is 11419 Sunrise Gold Circle #6, Rancho Cordova, CA 95742, phone 916-638-9866. The website address is www.triconconstructioninc.com.

**Deliverables and Scope of Work:**

Tricon Construction, Inc. dba Tricon Aquatics has fulfilled its contractual obligations by completing the project scope as set forth in the construction agreement. The deliverables and/or services provided included the demolition and removal of the existing boilers and heating system for the Laney College Pools and installation of a new heating system along with all the appurtenances as indicated in the plans and specifications developed by Maktinta Energy.

The Final Completion date of the project was prior to April 30, 2019. As a consequence, and in light of the successful completion of the project, the next action is execution of the Notice of Completion (NOC) and release of the remaining 5% retention in the amount of $12,528.00.

**Anticipated Completion Date:**

The project was fully completed prior to April 30, 2019. Following the Board of Trustees’ acceptance of the project, the Chancellor will execute the NOC and the NOC will be filed with the County of Alameda.

**Evaluation and Recommended Action:**

The Vice Chancellor of General Services and Chancellor recommend the Acceptance of the Laney College Pools Heating Systems Upgrade Project at Laney College and the Release of 5% retention to Tricon Construction, Inc. dba Tricon Aquatics.

**File Attachments**

- NOC Signed Acceptance Laney_3472602_1(DMS).PDF (132 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar Items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
8. CONSENT CALENDAR - FINANCE

Subject 8.1 Consider Ratification of a Contract Renewal with Official Payments Corporation for Processing Student Credit Card Payments in an Amount Not to Exceed $600,000. Presenter: Budget Director Ahmed

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Type Action (Consent)

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $600,000.00

Budgeted Yes

Budget Source Unrestricted General Fund - Fund 01

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District provides students with a variety of payment options in effort to collect student fees timely (i.e. debit card, electronic check and credit card). The Official Payments Corporation (OPC) currently offers Peralta Community College District electronic check payment and processing transaction services and credit/debit card payment transaction services through an Internet interface over the web, an interactive telephone voice response system, and a point of sale interface. This service includes the validation of student's bank account routing numbers, ACH eligibility, determination of dollar amount specified by students, and the creation of transaction files that are then forwarded to the Automated Clearing House.

Deliverables and Scope of Work:
The services provided by OPC allows the District to collect student fees owed through Visa, MasterCard, Discover Card, American Express as well as through electronic checks. The fees paid by the District to OPC for these services are 2.5% of the transaction amount. Remittance of fees charged to District. Continuous services are needed and the agreement is renewable on any year anniversary of any renewal term.

Anticipated Completion Date:

December 6, 2019

Evaluation and Recommended Action:
The District's Finance Department has evaluated the deliverables to date for Official Payments Corporation and found them to be satisfactory. Budget Direct and the Chancellor recommends ratification.

File Attachments
Official Payments Contract.pdf (7,819 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. ACTION ITEMS
Subject: 9.1 Consider Adoption of Resolution No. 19/20 - 13 Adopting the Initial Study/Mitigated Negative Declaration, CEQA Findings, Mitigation Measures, and Mitigation Monitoring and Reporting Program for the Project, and Approving the Project. Presenter: Vice Chancellor Sata

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. ACTION ITEMS

Type: Action

Preferred Date: Nov 12, 2019

Absolute Date: Nov 12, 2019

Fiscal Impact: Yes

Dollar Amount: $2,404.75

Budgeted: Yes

Budget Source: Bond and State Funds

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District is proposing the construction of a New Library + Learning Resource Center (LLRC) on East 7th Street between Fallon Street and 5th Avenue, on a portion of the southwest side of the Laney College campus ("Project"). In February, 2019, the District retained Placemakers, an independent CEQA consultant, to prepare and complete the necessary evaluation of environmental impacts of the Project pursuant to the requirements of the California Environmental Quality Act of 1970, as amended ("CEQA"), and CEQA Guidelines. Placemakers is owned by Patricia Jeffery, and is based in Ashland, OR (Contact Information: 439 Terrace Street Ashland, OR 97520; Phone (510) 303-3386; Email: pjeffery@placemakers.com).

In accordance with the requirements of CEQA and CEQA Guidelines, the District, through its environmental consultant, has prepared an Initial Study ("IS") and a Mitigated Negative Declaration ("MND"), which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program ("MMRP") for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental impacts of the Project.

The IS/MND was sent via overnight mail to the State Clearinghouse, responsible agencies, and requesting parties in accordance with CEQA on July 8, 2019. The District provided notice to the public through preparation of a Notice of Intent ("NOI"), which was published in the Oakland Tribune on October 4, 2019, as well as on the District's and Laney College's websites. The NOI and a hardcopy of the IS/MND was provided to the County Clerk for posting on October 7, 2019. The Public review period commenced on October 4, 2019, through November 4, 2019, and was extended until November 7, 2019.

The IS/MND concludes that implementation of the Project will not result in a significant effect on the environment because the mitigation and standard measures described in the IS/MND and MMRP are included in the Project to reduce potential impacts to a less than significant level. The final IS/MND is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption and approval of the final Initial Study/Mitigated Negative Declaration, environmental Facts and Findings, and MMRP for the Project are the final steps of the CEQA process for the Project, and would allow the District to move forward with the Project if the Project is approved. Board approval of the Project is required for the District to proceed with the Project.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

If the Board approves the IS/MND, MMRP, and Facts and Findings, the District must file a Notice of Determination and pay the $2,405.75 filing fee to the Alameda County Clerk within five (5) days, which starts a 30-day statute of limitations period for any legal challenge to the IS/MND.

Evaluation and Recommended Action:

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic/open#
District staff and Vice Chancellor of General Services recommends that the Board adopt Resolution 19/20-13, adopting the final Initial Study/Mitigated Negative Declaration, CEQA facts and findings, mitigation measures, and MMRP for the Project, and approving the Project.

File Attachments
Resolution re Adopting the Initial Study-Mitigated Negative Declaration _.pdf (4,324 KB)

Subject

9.2 Consider Ratification of Door Repair Services Performed by Stanley Access on December 10, 2018 and June 25, 2019 at the College of Alameda and Laney College Campuses in the Amount of $5,617.15. Presenter: Vice Chancellor Sata

Meeting
Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Type
Action

Preferred Date
Nov 12, 2019

Absolute Date
Nov 12, 2019

Fiscal Impact
Yes

Dollar Amount
$5,617.15

Budgeted
Yes

Budget Source
General Fund (01)

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Stanley Access was called out to perform door repair services on December 10, 2018 to repair three broken doors at the College of Alameda campus. On June 25, 2019 the vendor was called out to ensure the proper functioning of a malfunctioning door at the Laney College campus. Both invoices were below the current public bid threshold of $15,000 and are outlined in Table 1.

Table 1- Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/19/18</td>
<td>Service and Parts to repair three broken doors at College of Alameda</td>
<td>0905472263</td>
<td>$5,475.90</td>
</tr>
<tr>
<td>6/26/2019</td>
<td>Service to repair malfunctioning door at Laney College</td>
<td>0905655798</td>
<td>$141.25</td>
</tr>
<tr>
<td></td>
<td><strong>Total Outstanding Invoice</strong></td>
<td><strong>0905472263</strong></td>
<td><strong>$5,617.15</strong></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

Stanley Access performed the necessary repair services to ensure proper functioning of the inoperable doors at the College of Alameda and Laney College campuses.

Anticipated Completion Date:

All service calls were issued and the District has already been invoiced for the required repair services.

Evaluation and Recommended Action:

The invoices were reviewed and approved by District Administrative Center Engineering Staff. The Vice Chancellor of General Services and the Chancellor recommend approval of these invoices for ratification.
9.3 Consider Ratification of Plumbing and Drain Repair Services Performed by Roto-Rooter Between May 9, 2019 and June 26, 2019 at the Laney and Merritt College Campuses in the Amount of $9,437.27. Presenter: Vice Chancellor Sata

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Type Action

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $9,437.27

Budgeted Yes

Budget Source General and State Funds (01 and 61)

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Roto-Rooter was called out to perform plumbing and drain repair services on various dates, between May 9, 2019 and June 26, 2019 to ensure the proper functioning of drains and address clogged sewer lines at the Laney and Merritt College campuses. All of the invoices were below the current public bid threshold of $15,000 and are outlined in Table 1.

Table 1 - Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 9, 2019</td>
<td>Commercial Drain Cleaning to clear clogged sewer - Laney College</td>
<td>13100</td>
<td>$1,973.69</td>
</tr>
<tr>
<td>May 15, 2019</td>
<td>Hydro Jet Service and Materials - Laney College</td>
<td>13483</td>
<td>$2,800.00</td>
</tr>
<tr>
<td>May 15, 2019</td>
<td>Drain Labor and Materials to clear clogged sewer - Laney College</td>
<td>13446</td>
<td>$1,164.83</td>
</tr>
<tr>
<td>May 31, 2019</td>
<td>Hydro Vac to pull out heavy roots from line- Merritt College</td>
<td>14399</td>
<td>$3,070.00</td>
</tr>
<tr>
<td>June 26, 2019</td>
<td>Drain Labor to perform walkthrough of repair proposal - Laney College</td>
<td>15929</td>
<td>$428.75</td>
</tr>
<tr>
<td></td>
<td>Total Invoice Amount Due to Vendor</td>
<td></td>
<td>$9,437.27</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

Roto-Rooter performed the necessary plumbing and drain repair work to ensure proper functioning of the drains and sewer lines at the Laney and Merritt College campuses.

Anticipated Completion Date:

All service calls were issued and the District has already been invoiced for the required repair services.

Evaluation and Recommended Action:

The invoices were reviewed and approved by Laney College’s Director of Facilities and College Operations. The Vice Chancellor of General Services and the Chancellor recommend ratification of the services performed by Roto-Rooter and payment of the above-referenced invoices.
Subject 9.4 Consider Ratification of Special Services Performed by Noll & Tam Architects Between January 1, 2019 and June 30, 2019 to Provide Project Programming Services Set Forth in the Attached Proposal for the Laney College Library + Learning Resource Center (LRC) in the Amount of $101,000.00. Presenter: Vice Chancellor Sata.

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Type Action

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $101,000.00

Budgeted Yes

Budget Source Measure A (63)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Noll & Tam received authorization from Chancellor Laguerre to begin working with the Capital Projects Team and Laney College Library stakeholders in late 2018.

Per State of California Government Code section 53060, a competitive procurement process is not required for this service. Government Code section 53060 is attached as "Attachment #2" for reference.

Noll & Tam was selected on the basis of their working knowledge of the program for the LRC project in addition to their expertise regarding capital projects for community college districts in California.

Ultimately, as set forth in further detail in the attached proposal, Noll & Tam:
- conducted survey development and review,
- provided programming updates to Laney administration and stakeholders;
- held detailed Library programming meetings;
- provided project updates to the Chancellor; and
- guided a tour of Laney constituents at relevant portions of Santa Rosa Community College.

The related invoice generated for these special services follows:

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice #</th>
<th>Amount</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30, 2019</td>
<td>0058314</td>
<td>$101,000.00</td>
<td>Laney College LRC</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$101,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Contact information:

Chris Noll is a Principal Architect at:
Noll & Tam Architects
729 Heinz Ave #7

https://go.boarddocs.com/ca/perialta/Board.nsf/public?open#
Deliverables and Scope of Work:

1. Library / LRC Programming Documents — 50 page report including the following sections:
   a. Library Division Sq. Ft. Summary
   b. Library Space Sq. Ft. Summary
   c. Library Space Sq. Ft. Summary with Furniture & Equipment
   d. Detailed Meeting Notes
2. Library / LRC building program with areas as discussed with Stakeholders
3. Library / LRC building program reconciled to JCAF 31
4. Coordination with State Chancellor’s Office
5. Meetings as noted above and detailed in meeting notes summaries contained in the Programming Documents

Anticipated Completion Date:

The special services provided pursuant to this invoice were performed from January 1, 2019 through June 30, 2019. Programming will be closed out and vendor will be paid for these completed services with the November 12, 2019 ratification of these special services.

Evaluation and Recommended Action:

After review by Director of Facilities Planning and Development and Vice Chancellor of General Services, the Chancellor recommends approval of the ratification the special services previously performed by Noll & Tam in the amount of $101,000.00.

File Attachments
Noll & Tam Attachment 1.pdf (159 KB)
Noll & Tam Attachment 2.pdf (187 KB)

Subject: 9.5 Consider Ratification of Various Urgent HVAC Repairs Performed by City Mechanical Between July 24, 2018 and August 21, 2018 at the Laney College Campus in the Amount of $34,105.81. Presenter: Vice Chancellor Sata

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. ACTION ITEMS

Type: Action (Consent)

Preferred Date: Nov 12, 2019

Absolute Date: Nov 12, 2019

Fiscal Impact: Yes

Dollar Amount: $34,105.81

Budgeted: Yes

Budget Source: General Fund (01)

Background/Analysis: (Please discuss this Item. If a Vendor is Involved, please include the company name as well as the individual.)

City Mechanical was called to repair various urgent items related to the Carrier Greenheck Chillers located at Laney College between July 24, 2018 and August 21, 2018. The invoice outlining the HVAC services performed is listed in Table 1.
Table 1 - Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Item Addressed</th>
<th>Invoice #</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/26/2018</td>
<td>Troubleshoot three Carrier Greenheck Chillers</td>
<td>50472</td>
<td>Laney College</td>
<td>$34,105.81</td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

City Mechanical performed the necessary repairs to address the unforeseen conditions which resulted in operating problems for the three Carrier Greenheck Chillers tied into the HVAC system located on the Laney College campus.

**Anticipated Completion Date:**

All service calls were issued and the work described in the invoice has been completed.

**Evaluation and Recommended Action:**

The invoices were reviewed and approved by the Department of General Services. The Vice Chancellor of General Services and the Chancellor recommend approval of the ratification of services in the amount of $34,105.81 for various repairs performed by City Mechanical between July 24, 2018 and August 21, 2018.

File Attachments
City Mechanical Inv.50472 2018-2019_3471921_1(DMS).PDF (1,406 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

9.6 Consider Ratification of Services for Fabrication and Installation Work Performed by Nueva Castilla Between April 2, 2018 and May 18, 2018 at Laney College in the Amount of $6,467.00. Presenter: Vice Chancellor Sata.

**Meeting**

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. ACTION ITEMS

**Type**

Action

**Preferred Date**

Nov 12, 2019

**Absolute Date**

Nov 12, 2019

**Fiscal Impact**

Yes

**Dollar Amount**

$6,467.00

**Budgeted**

Yes

**Budget Source**

State Funds (61)

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District requested Nueva Castilla fabricate and install a glass guardrail and posts at Laney College. The entity invoiced the District following the provision of the requested services. The invoices for the work were below the public bid threshold and are outlined in below.

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice #</th>
<th>Amount</th>
</tr>
</thead>
</table>

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
Deliverables and Scope of Work:

Nueva Castilla performed the necessary fabrication and installation work required to install a glass guardrail and posts at Laney College.

Anticipated Completion Date:

The requested fabrication and installation work has been completed.

Evaluation and Recommended Action:

The invoices were reviewed and approved by the Department of General Services. The Vice Chancellor of General Services and the Chancellor recommend approval of the ratification of the services for the fabrication and installation work performed by Nueva Castilla between April 2, 2018 and May 18, 2018.

File Attachments
Nueva Castilla Invoices for Ratification attachment.pdf (401 KB)

Subject 9.7 Consider Ratification of Amendment #3 to the Agreement for Professional Services with ABC Security Services, Inc. to Allow for a Two (2) Month Contract Extension of District-Wide Security Guard and Patrol Services (RFP No. 16/17-21). Presenter: Vice Chancellor Sata.

Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Type Action

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $127,357.49

Budgeted Yes

Budget Source General Fund (01)

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Previously, the administration conducted a competitive selection process by advertising and publishing a Request for Proposals (RFP) to procure desired district-wide security services. On December 12, 2017, the Governing Board of Trustees approved an Agreement for Professional Services with ABC Security Services. Subsequently, the contract was amended two times as noted in the below chart.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amounts</th>
<th>Board Approval Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract (January 15, 2018 to January 15, 2019) – Attachment #1</td>
<td>$641,762.42</td>
<td>December 12, 2017</td>
</tr>
<tr>
<td>Contract Amendment #1 (January 16, 2019 to June 30, 2019) – Attachment #1</td>
<td>$367,531.40</td>
<td>December 11, 2018</td>
</tr>
<tr>
<td>Contract Amendment #2 (July 1, 2019 to October</td>
<td>$304,765.94</td>
<td>June 25, 2019</td>
</tr>
</tbody>
</table>
At this time, the Board is asked to consider ratification of Amendment #3, extending the contract through December 31, 2019, during the time of transition from one security vendor to another.

Ana Chretien is the president and CEO and Ray Thrower is the general manager of the company.

**Company Location:**
1840 Embarcadero
Oakland, CA 94606
(510) 436-1869

**Deliverables and Scope of Work:**

ABC Security Service Inc. ("ABC") is under contract to provide uniformed security services at the District Office, Laney College, College of Alameda ("COA"), Merritt College, and Berkeley City College ("BCC"). ABC will continue to provide security services on the following days at each campus location as stated in the original contract:

<table>
<thead>
<tr>
<th>Colleges</th>
<th>Monday-Friday</th>
<th>Saturday</th>
<th>Sunday</th>
<th>Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berkeley City College and BCC Annex Building</td>
<td>7:00 a.m. to 11:00 p.m.</td>
<td>7:00 a.m. to 7:00 p.m.</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>Laney College &amp; District Office</td>
<td>7:00 a.m. to 11:00 p.m.</td>
<td>7:00 a.m. to 11:00 p.m.</td>
<td>7:00 a.m. to 11:00 p.m.</td>
<td>7:00 am to 11:00 pm</td>
</tr>
<tr>
<td>Merritt College</td>
<td>Provide Graveyard Shift (11:00 pm to 7:00 am)</td>
<td>Provide Graveyard Shift (11:00 pm to 7:00 am)</td>
<td>Provide Graveyard Shift (11:00 pm to 7:00 am)</td>
<td>Provide Graveyard Shift (11:00 pm to 7:00 am)</td>
</tr>
<tr>
<td>COA</td>
<td>Optional Graveyard Shift (10:00 pm to 6:00 am, 7 days/wk.)</td>
<td>Optional Graveyard Shift (10:00 pm to 6:00 am, 7 days/wk.)</td>
<td>Optional Graveyard Shift (10:00 pm to 6:00 am, 7 days/wk.)</td>
<td>Optional Graveyard Shift (10:00 pm to 6:00 am, 7 days/wk.)</td>
</tr>
</tbody>
</table>

ABC will provide equipment and all necessary labor during the time indicated and provide additional security services for special assignments or events as requested. Further, the company will be responsible for maintaining a pool of substitutions and/or reserve of security personnel.

**ABC Security’s personnel are responsible for the following:**

- Ensure main doors are opened and disarmed.
- Maintain log and report of all criminal activity to the appropriate law enforcement agencies.
- Classrooms are opened as needed.
- Provide training as an appropriate response to unsafe conditions, emergency situations and/or criminal activity.
- Provide student and visitor information.
- Secure the building in the event of damage and destruction.
- Patrol buildings and provide escort service to parking lot as needed.
- Provide security services until an administrator/designee arrives to secure property.

The existing pricing structure will remain in place. The purpose of this contract extension is to provide a transition period from one security vendor to another. District staff will ensure that the transition is completed in a timely manner, and that the services (and fees associated with those services) do not overlap.

**Anticipated Completion Date:**

ABC Security Services, Inc. will provide security services through the security services transition period, and no later than December 31, 2019.

**Evaluation and Recommended Action:**

The Vice Chancellor of General Services and Chancellor recommend ratification of Amendment No. 3 to the Agreement for Professional with ABC Security Services, Inc. in an amount not-to-exceed $127,357.49.
Subject: 9.8 Consider Ratification of Change Order No. 1 to the Agreement for Construction Services with Opening Technologies, Inc. to Replace Doors and Finish Hardware at the Laney College Campus in the Amount of $6,307.00.
Presenter: Vice Chancellor Sata

Meeting: Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 9. ACTION ITEMS
Type: Action

Preferred Date: Nov 12, 2019
Absolute Date: Nov 12, 2019
Fiscal Impact: Yes
Dollar Amount: $6,307.00
Budgeted: Yes
Budget Source: Measure A Fund (63)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Opening Technologies, Inc. Agreement for Construction Services in the amount of $160,330.99 was ratified and approved by the District’s Board on October 8, 2019. The scope of services under the agreement included bringing the following doors into compliance with ADA operating standards and proper functionality at Laney College:

- Music Building – G170A, G189A and B, G181A and B, G174,
- Theater – TH106,
- Student Center – Storefront ADA operated doors, 2nd Floor Men’s and Women’s restroom doors.

The Board is now asked to ratify Change Order No. 1.

Change Order No. 1 included the performance of electrical services required to provide power to the new ADA operators for doors G170A, at the Music Building, and TH106 at the Theater.

For clarity, the pending Change Order is listed below with the accompanying Board approval date of the original contract.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$160,330.99</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$6,307.00</td>
<td>Pending</td>
</tr>
<tr>
<td>New Contract Sum</td>
<td>$166,637.99</td>
<td></td>
</tr>
</tbody>
</table>

Opening Technologies, Inc. is located at 2050 Commerce Avenue, Concord, CA 94520. Gary Allen is the Manager for the company. The District currently has three existing contracts with Opening Technologies, Inc. All three contracts are listed in the following table:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney College ADA Door Repair and Review</td>
<td>NTE $14,804.50</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Laney College Door &amp; Hardware Replacement and Finish Hardware ADA Modification Project</td>
<td>$160,330.99</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Amendment No. 1 (this item)</td>
<td>$6,307.00</td>
<td>Pending</td>
</tr>
<tr>
<td>Laney College Door and Finish Hardware Routine Maintenance Services Contract - 3 years</td>
<td>NTE $3,051,384.00</td>
<td>10/8/19</td>
</tr>
</tbody>
</table>
Deliverables and Scope of Work:

Opening Technologies, Inc. provided electrical power to operate the new ADA door operators at G170A, Music Building, TH 106, Theater Building to meet the ADA accessibility requirements.

Anticipated Completion Date:

The electrical services contemplated by this Change Order No. 1 have been completed. The overarching door and finish hardware project will be completed by November 30, 2019.

Evaluation and Recommended Action:

The Vice Chancellor of General Services, recommends ratification of Change Order No. 1 to the Agreement for Construction Services in the amount of $6,307.00, to cover the electrical power for Doors G170A, Music Building, TH 106, Theater Building.

File Attachments
- Construction Change Order Summary of Change Order No.pdf (121 KB)
- Change Order No. 1 (Opening Technologies, Inc.)_3472582_1(DMS).PDF (509 KB)
- Opening Technologies 160K- Door and Hardware ADA Modifications signed agreement.pdf (4,261 KB)


Meeting Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Type Action

Preferred Date Nov 12, 2019

Absolute Date Nov 12, 2019

Fiscal Impact Yes

Dollar Amount $28,152.00

Budgeted Yes

Budget Source Measure A Fund (63)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

An informal Request for Proposal was circulated and three engineering firms submitted proposals for preparing a desired geotechnical report for the District's Merritt College Child Development Project. Specifically, the District received proposals from Kleinfelder, Alan Kropp, and Terraphase Engineering as set forth in the following proposal matrix.

<table>
<thead>
<tr>
<th>Firm</th>
<th>Cost Proposal</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terraphase Eng.</td>
<td>$28,152</td>
<td>Oakland</td>
</tr>
<tr>
<td>Alan Kropp</td>
<td>$45,255</td>
<td>Berkeley</td>
</tr>
<tr>
<td>Kleinfelder</td>
<td>$62,450</td>
<td>Oakland</td>
</tr>
</tbody>
</table>

After District review, Terraphase Engineering’s proposal was selected and the District immediately entered into this Independent Contractor/Consultant Services contract. The investigation and report was needed to immediately address the design requirements of the California Geological Survey Note 48. Accordingly, the agreement was
timely executed and ultimately approved by the Interim Chancellor during the Board of Trustee recess in August of 2019 and this item is now presented as a ratification.

Terraphase previously provided the Merritt College CDC Design Team with an assessments of geological hazards, including seismic and fault hazards that may be impacting the Site and research that included Federal Emergency Management Agency (FEMA) flood maps assessing whether the site is located in a 100-year or 500-year floodplain

Under this agreement Terraphase Engineers also provided the following:
- Reconnoiter the Site to assess surface conditions.
- Installed two borings within the footprint of the proposed building to depths up to 25 feet.
- Forwarded Representative soil samples to a geotechnical laboratory for assessment
- Assessed the stability of the slopes behind the site and addressed through setbacks if necessary.

The total amount of this agreement is $28,152.

Deliverables and Scope of Work:

Terraphase Engineers has completed the requested Geotechnical Investigation and Design Report for $28,152. This cost included 16 hours of principal geotechnical engineer time to address design team comments and any comments from the California Geological Service on the report.

Anticipated Completion Date:

Services were completed by 10/22/19.

Evaluation and Recommended Action:

The Director of Facilities Planning and Development, Vice Chancellor for Department of General Services, and Chancellor recommend the ratification of the Independent Contractor/Consultant Services Contract with Terraphase Engineering for the preparation of a Geotechnical Report for the New Merritt College Child Development Center in an amount not-to-exceed $28,152.00.

File Attachments
Executed Terraphase ICC $28,152.00_3468169_1(DMS).PDF (9,849 KB)
Peralta uses Microsoft Cloud services to provide all faculty, staff and students at the District and Colleges access to Microsoft products -- Office 365, Exchange Online, Windows Desktop & Servers, Active Directory, Sharepoint, and SQL Server. This renewal also enables access to tools such as Microsoft Power BI for District and College Institutional Research teams create analytics and reports in support of enrollment management data for driving decision-making.

In February 2018, the Broad approved the migration of all production enabled applications of the District Datacenter to be migration to the Microsoft Azure Cloud infrastructure to ensure business continuity. Broad approval is required for 2019/2020 to allowed for the continued operation of these critical systems within the Microsoft cloud-based infrastructure and its products.

Pricing for the California Community Colleges is negotiated by the Foundation for California Community Colleges (FCCC). This is the last of the three (3) year extension provided for Peralta Colleges highlighted in the agreement called "2017-2020_FCCC_Microsoft_Campus_Agreement_Extension_Amendment.pdf"

**Deliverables and Scope of Work:**

The agreement provides the following software for the entire district:
1. Microsoft 365 licenses for all students, faculty and staff.
2. Microsoft Power BI Pro licenses for 1000 faculty and administrators.
3. Microsoft Advanced Threat Protection to prevent malware and phishing attacks.
4. Microsoft Windows Server, Microsoft SQL Server and Azure Cosmos database licenses for all PCCD services (i.e. PeopleSoft, SARS, and Program Review)
5. Microsoft Azure cloud hosting for district data center services.

**Anticipated Completion Date:**

Sept 2020

**Evaluation and Recommended Action:**

The District IT team has evaluated the deliverables with Computerland/Microsoft Campus Agreement and found them to be satisfactory.

The Chancellor recommends approval.

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**File Attachments**

2014-2017_FCCC_Microsoft_Campus_Agreement.pdf (427 KB)
2014-2017_FCCC_Microsoft_Campus_Agreement-Executed.pdf (880 KB)
2017-2020_FCCC_Microsoft_Campus_Agreement_Extension_Amendment.pdf (107 KB)
2017-2020_FCCC_Microsoft_Campus_Agreement_Extension_Amendment-Executed.pdf (54 KB)
2019-2020_FCCC_Microsoft_Product_Renewal_162050-6.pdf (73 KB)
Resolution Authorizing Azure software licenses renewal under FCCC Contract - Microsoft - Peralta CCD_3478062_1(DMS).pdf (1,301 KB)

**10. REPORTS**

**Subject**

10.1 Board of Trustees' Reports

**Meeting**

Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

10. REPORTS

**Type**

Information

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**11. ANNOUNCEMENTS**

https://go.boarddocs.com/ca/peralta/Board.nsf/vpublic?open#
### 12. ADJOURNMENT

<table>
<thead>
<tr>
<th>Subject</th>
<th>12.1 Meeting Adjournment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>12. ADJOURNMENT</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/perialta/Board.nsf/vpublic?open#