Tuesday, December 10, 2019
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

<Per CA Government Code 54953(b)(1), Trustee Julina Bonilla will be participating in the meeting via teleconference location from Camino Real, Calle Estancia Real #38, Juana Diaz, PR 00795>

333 East 8th Street
Oakland, CA 94606
Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: https://www.boarddocs.com/ca/peralta/Board.nsf

Link on the Peralta Board Website: http://web.peralta.edu/trustees/
The meeting can also be viewed Live on Peralta College’s YouTube link: https://www.youtube.com/channel/UCTEVyzCQ1p_yqMRafmQFUww

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.1 Public Comment on Closed Session Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>1. CLOSED SESSION</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>1. CLOSED SESSION</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.3 Public Employee Discipline/Dismissal/Release</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td></td>
</tr>
<tr>
<td>Access</td>
<td></td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#
12/5/2019

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 1. CLOSED SESSION

Access Public

Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 1.4 Public Employee Evaluation

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 1. CLOSED SESSION

Access Public

Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 1.5 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 1. CLOSED SESSION

Access Public

Type Information
- Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18909473.
- Conference with Legal Counsel (54956.9(a)), Margoiles v. Peralta Community College District, Alameda County Superior Court Case. RG18905036.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

2. OPEN SESSION

Subject 2.1 Call to Order

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. OPEN SESSION

Access Public

Type

Subject 2.2 Pledge of Allegiance
Meeting  
Category  
Access  
Type  

Subject  
2.3 Roll Call  
Meeting  
Category  
Access  
Type  

Subject  
2.4 Awards  
Meeting  
Category  
Access  
Type  
- Presentation of Awards to President Bonilla and Vice President Weinstein  

Subject  
2.5 Annual Organizational Meeting  
Meeting  
Category  
Access  
Type  
- Election of President of the Board of Trustees, 2020  
- Election of Vice-President of the Board of Trustees, 2020  
- Appointment of Secretary of the Board of Trustees, 2020  

Subject  
2.6 Report of Action Taken in Closed Session  
Meeting  
Category  

Subject: 2.7 Approval of the Agenda
Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 2. OPEN SESSION
Access: Public
Type:
Recommended Action: Approve the December 10, 2019 Board Agenda

Subject: 2.8 Approval of the Minutes
Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 2. OPEN SESSION
Access: Public
Type: Action, Minutes
Preferred Date: Dec 10, 2019
Absolute Date: Dec 10, 2019
Fiscal Impact: No
Budgeted: No
Recommended Action: Motion to approve the November 12, 2019 Board Minutes.
Minutes: View Minutes for Nov 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Subject: 2.9 Associated Student Government Reports
Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 2. OPEN SESSION
Access: Public
Type:
Subject  2.10 Peralta Classified Senate Report
Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  2. OPEN SESSION
Access  Public
Type

Subject  2.11 District Academic Senate Report
Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  2. OPEN SESSION
Access  Public
Type  Information

Subject  2.12 Public Communication
Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  2. OPEN SESSION
Access  Public
Type  Information
At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 5 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject  2.13 Chancellor’s Reports
Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  2. OPEN SESSION
Access  Public
Type  Information
• Enrollment Report

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login# 5/74
### 3. CONSENT CALENDAR - BOARD MATTERS

**Subject**  
3.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400.  
**Presenter:** Chancellor Stanback Stroud

**Meeting**  
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
3. CONSENT CALENDAR - BOARD MATTERS

**Access**  
Public

**Type**  
Action (Consent)

**Preferred Date**  
Dec 10, 2019

**Absolute Date**  
Dec 10, 2019

**Fiscal Impact**  
Yes

**Budgeted**  
Yes

**Recommended Action**  
Approve Out of State Travel pursuant to Board Policy 7400.

**Background/Analysis:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Beam</td>
<td>Nashville, TN - AFCA National Convention</td>
<td>January 12, 2019</td>
</tr>
<tr>
<td>Siri Brown</td>
<td>Washington, DC - 2020 Association of American Colleges and Universities Annual Meeting</td>
<td>January 22, 2020</td>
</tr>
<tr>
<td>Hoi M. Ko</td>
<td>Oklahoma City, OK - Recurrent Designated Mechanic Examiner Seminar (DME)</td>
<td>January 6, 2020</td>
</tr>
<tr>
<td>Carla Pegues</td>
<td>Chicago, IL - OSAP Dental Infection Control Boot Camp</td>
<td>January 26, 2020</td>
</tr>
</tbody>
</table>

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

- [Out of State Travel approval 12-10-19.pdf](Out of State Travel approval 12-10-19.pdf) (969 KB)

---

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*
Subject: 3.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. 
Presenter: Chancellor Stanback Stroud

Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 3. CONSENT CALENDAR - BOARD MATTERS

Access: Public

Type: Action (Consent)

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Budgeted: Yes

Recommended Action: Ratify Out of State Travel pursuant to Board Policy 7400.

Background/Analysis:

<table>
<thead>
<tr>
<th>T</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jiyu He</td>
<td>Reno, NV - FSA Training Conference</td>
</tr>
<tr>
<td></td>
<td>December 2, 2019 - December 6, 2019</td>
</tr>
<tr>
<td>Jamie Redmon</td>
<td>Reno, NV - FSA Training Conference</td>
</tr>
<tr>
<td></td>
<td>December 2, 2019 - December 7, 2019</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

File Attachments
Out of State Travel Ratify 12-10-19.pdf (421 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject: 4.1 Consider Approval of Linden Travel Addendum in the amount of $79,250 for travel and recruitment coordination for several study abroad programs.
Presenter: Vice Chancellor Brown
Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  4. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access  Public
Type  Action (Consent)
Preferred Date  Dec 10, 2019
Absolute Date  Dec 10, 2019
Fiscal Impact  Yes
Dollar Amount  $79,250.00
Budgeted  Yes
Budget Source  Fund 11-Grant Funded

Recommended Action  Approve the Linden Travel Addendum in the amount of $79,250 for travel and recruitment coordination for several study abroad programs.

Background/Analysis:

Linden Travel has been assisting PCCD with travel and recruitment coordination for several study abroad programs. The purpose of this agenda item is to gain approval to engage Linden to coordinate flights, accommodations and meals for six (6) PCCD faculty and six (6) OUSD teachers to South Africa. Funding is the result of the awarding of a Department of Education Fulbright Award to develop curriculum for use in PCCD and OUSD classrooms.

Deliverables and Scope of Work:

Linden Travel will coordinate visitation to some sites, secure all flights to and within South Africa, hotels, meals and ground transportation as needed.

Anticipated Completion Date:

Evaluation and Recommended Action:

The District's Academic Affairs Office has evaluated the deliverables to date for Linden Travel and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments
Linden Add.pdf (1,557 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Nov 20, 2019 4:26 PM :: Submitted by Neshawn Dixon. Routed to Siri Brown for approval.
Nov 20, 2019 5:00 PM :: Approved by Siri Brown. Routed to Adil Ahmed for approval.
Nov 22, 2019 5:22 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Nov 26, 2019 5:16 PM :: Routed back to Siri Brown by Brenda Martinez.
Nov 26, 2019 5:36 PM :: Approved by Siri Brown. Routed to Adil Ahmed for approval.
Nov 26, 2019 5:46 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 7:25 PM :: Approved by Legal Counsel. Routed to Regina Stanback Stroud for approval.
Dec 4, 2019 5:22 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
4.2 Consider Approval of Course and Program Additions, Deactivations and Changes
Presenter: Vice Chancellor Brown

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
No

Budgeted
No

Budget Source
N/A

Recommended Action
Approve Course and Program Additions, Deactivations and Changes that were approved at Nov 4, 2019 CIPD meeting.

Background/Analysis:
The attached PDF entitled "Nov 2019 CIPD Report" and "Nov 2019 Program Proposals" contain course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and The Council for Instruction, Planning and Development (CIPD).

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
The Chancellor recommends approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote.

File Attachments
- Nov 2019 CIPD Report.pdf (277 KB)
- Nov19 Program Proposals.pdf (134 KB)
on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow Nov 20, 2019 5:27 PM :: Submitted by Amany ElMasry. Routed to Siri Brown for approval.
Nov 21, 2019 7:30 PM :: Final approval by Regina Stanback Stroud

5. CONSENT CALENDAR - FACILITIES

Subject 5.1 Consider Approval of Amendment No. 1 to CMAS Purchase Agreement (Head End Replacement Contract) to Add Addendum to Agreement Covering Existing District System-Wide Video Surveillance “Health-Check” Discovery Services in an Amount Not-to-Exceed $4,694.80. Presenter: Vice Chancellor Sata.

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019

Fiscal Impact Yes

Budgeted Yes

Budget Source General Fund (01)

Recommended Action Approve First Amendment to CMAS Purchase Agreement (Head End Replacement Contract) to Add Addendum to Agreement Covering Existing District System-Wide Video Surveillance “Health-Check” Discovery Services in an Amount Not-to-Exceed $4,694.80.

Background/Analysis:

As discussed at the October 22, 2019, Board Meeting, the existing District-wide security camera system is not functioning properly. Many components of the system are outdated and overdue for major repair or replacement.

To address this issue, the District convened meetings and conducted correspondence with key stakeholders to identify the most expeditious manner for restoring full functionality to the existing system. Representatives from the following departments participated in this process:

1. Department of General Services;
2. Information Technology Personnel (District and all four colleges);
3. Business Offices (all four colleges);
4. Peralta Police Department;

This team developed a phased project to restore functionality to the existing system. The first phase of the project will replace the head end of the system. Accordingly, the District entered into a contract with Ojo Technology, Inc. on October 22, 2019, to procure the required equipment, software and associated services to complete the first phase of this project via a CMAS Purchase Agreement under CMAS Contract Pricing and Provisions (“Agreement”).

Prior thereto, the District and Ojo Technology entered into negotiations regarding a contract for the performance of services in connection with a health check of the video surveillance systems district-wide, including a report on the server statuses, cameras offline and online, warning indicators, cameras out of focus of views, and all discoveries providing a fixed price quote for repairs, and troubleshooting in the near future (“Discovery Services”). The negotiated price of these services is an amount not to exceed $4,694.80.

The scope of the Discovery Services and the Head-End Replacement are related. Accordingly, the District desires to enter into a First Amendment to the Agreement with Ojo Technologies to add an Addendum to the Agreement covering the Discovery Services
scope of work.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>NTE $426,014.75</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>First Amendment</td>
<td>NTE $4,694.80</td>
<td>Pending – December 10, 2019</td>
</tr>
<tr>
<td>Project Total</td>
<td>$430,709.55</td>
<td></td>
</tr>
</tbody>
</table>

Ojo Technology, Inc. currently has one other contract with the District. This other contract is associated with the emergency phone ("Blue Phone") system and is summarized below.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract - Base Bid</td>
<td>$1,115,763.30</td>
<td>March 13, 2018</td>
</tr>
<tr>
<td>Original Contract - Contingency</td>
<td>$123,973.70</td>
<td>March 13, 2018</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>$57,075.51</td>
<td>November 13, 2018</td>
</tr>
<tr>
<td>Change Order #2</td>
<td>$658.70</td>
<td>November 13, 2018</td>
</tr>
<tr>
<td>Change Order #3</td>
<td>$17,296.90</td>
<td>November 13, 2018</td>
</tr>
<tr>
<td>Change Order #4</td>
<td>$29,496.50</td>
<td>November 13, 2018</td>
</tr>
<tr>
<td>Change Orders 5-9</td>
<td>$86,343.43</td>
<td>October 8, 2019</td>
</tr>
<tr>
<td>Project Total</td>
<td>$1,440,609.09</td>
<td></td>
</tr>
</tbody>
</table>

OJO Technology, Inc. is an Alameda County based company located at 103 Hammond Ave, Fremont, CA 94539. The President and CEO is Angie Wong.

Deliverables and Scope of Work:

The deliverables under this First Amendment for the discovery services are detailed in Exhibits A and B to the Addendum attached to the First Amendment. A synopsis of the detailed scope of work set forth therein is as follows:

1. A health check of the video surveillance systems district-wide (Laney College, Merritt College, College of Alameda, Berkeley City College, District Office, Aviation, Atlantic)
2. A discovery report on:
   a. the server statuses (accessible or not) of approximately 11 servers;
   b. cameras offline and online (pingable or not);
   c. server warning indicators;
   d. cameras out of focus or not the intended view; and
   e. any other unanticipated discoveries affecting the system.
3. A fixed price quote for repairs, troubleshooting and a punch list.

Anticipated Completion Date:

October 15, 2020 (Head End Scope of Work completion dates remains unchanged)
June 30, 2020 (Discovery Services)

Evaluation and Recommended Action:

The Vice Chancellor of General Services, the Vice Chancellor of IT, and the Chancellor recommend approval of the First Amendment to CMAS Purchase Agreement (Head End Replacement Contract) to Add Addendum to Agreement Covering Existing District System-Wide Video Surveillance “Health-Check” Discovery Services in an Amount Not-to-Exceed $4,694.80.

File Attachments
Amendment 1 Discovery Head.pdf (3,789 KB)
CMAS Agreement - Peraita CCD with Ojo Technology_3459366_2(DMS).PDF (970 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.
Workflow
Workflow
Nov 21, 2019 7:01 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:08 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:34 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 25, 2019 10:56 AM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 26, 2019 5:44 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:37 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
5.2 Consider Approval of Amendment No. 1 to Agreement for Professional Consulting Services with Inspection Services Inc., for the Provision of Material Testing and Special Inspection Services Required to Complete the New Center for Liberal Arts Building at the College of Alameda Campus in an Amount Not-to-Exceed $35,000. Presenter: Vice Chancellor Sata

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$35,000.00

Budgeted
Yes

Budget Source
Measure A (Fund 63)

Recommended Action
Approval Amendment No. 1 to Agreement for Professional Consulting Services with Inspection Services Inc., for the provision of material testing and special inspection services required to complete the New Center for Liberal Arts Building at the College of Alameda campus in an amount not-to-exceed $35,000.

Background/Analysis:

Inspection Services Inc. ("ISI") has an agreement to provide special inspections (ie, welding, compaction testing, fireproofing, etc...) for the College of Alameda New Center for Liberal Arts building. ISI’s original contract was approved on 2/5/2019 in the amount of $250,000.

As a result of schedule impacts and additional scope, the District has requested ISI to perform additional inspections for the remainder of the New Center for Liberal Arts Building Project and DSA close-out including: (1) adhesion/cohesion testing of fireproofing at exterior canopies; (2) glass panel railing testing; (3) testing of intumescent fireproofing; (4) compaction test for sitework; and (5) testing concrete anchors for curtainwall and storefront. Consequently, the Board is asked to approve an Amendment No. 1, in the amount of $35,000, to ISI’s existing agreement to complete the required scope of work.

A summary of the history of ISI’s Agreement follows:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreement for Professional Consulting Services</td>
<td>NTE $250,000</td>
<td>2/5/2019</td>
</tr>
<tr>
<td>Amendment No. 1 to Agreement (this item)</td>
<td>NTE $35,000</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>TOTAL AMOUNT</td>
<td>$285,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:
Inspection Services Inc. will provide additional special inspections for the remainder of the New Center for Liberal Arts Building project including: (1) adhesion/cohesion testing of fireproofing at exterior canopies; (2) glass panel railing testing; (3) testing of intumescent fireproofing; (4) compaction test for sitework; and (5) testing concrete anchors for curtainwall and storefront.

Anticipated Completion Date:

The inspection services will be completed by June 30, 2020.

Evaluation and Recommended Action:

The Vice Chancellor of General Services and Chancellor recommend approval of Amendment No. 1 to Inspection Services Inc.'s Agreement for Professional Consulting Services in an amount not-to-exceed $35,000 to perform additional special testing and Inspections required to complete the New Center for Liberal Arts Building at the College of Alameda campus.

File Attachments

Amendment #1 to Agreement for Professional Consulting Services (ISI)(11.26.19)(Clean)_3485859_1(DMS).pdf (63 KB)
Contract.MTSI Inc 2.ISI.rev 2.to BD.2019 02 01.pdf (66 KB)
ISI RFP Addendum One.pdf (36 KB)
ISI RFP Addendum Two.pdf (89 KB)
ISI RFP Addendum Two, Attachment 2.pdf (489 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Nov 27, 2019 6:46 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 27, 2019 6:52 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 27, 2019 9:25 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Dec 2, 2019 5:32 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject 5.3 Consider Approval of Amendment No. 2 to the Agreement for Architectural Design Services with AE3 Partners, Inc. for the Merritt Childcare Center Project in the amount of $89,520.00. Presenter: Vice Chancellor Sata

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019

Fiscal Impact Yes

Dollar Amount $89,520.00

Budgeted Yes
**Recommended Action**: Approve Amendment #2 to the Agreement for Architectural Design Services with AE3 Partners, Inc. for the Merritt Childcare Center Project in the amount of $89,520.00

**Background/Analysis:**

At the regular Board of Trustees Meeting on January 22, 2019, an Agreement for Architectural Design Services with AE3 Partners was approved to allow for the provision of required design services for the Merritt College Child Care Development Center Project in the amount of $1,159,739.00. Subsequently, the contract was previously amended on November 10, 2019, due to a change in the project location requiring a revision of the program and conceptual design drawings. The fee associated with the additional scope of services in Amendment #1 was $26,589.00 increasing the contract total to $1,186,328.00.

Subsequently, three Additional Service Requests (ASR) have been provided, as detailed on the chart below. ASR #2 (revision 3) includes additional design services for incorporating four ‘smart classrooms’ into the project, for a negotiated amount not to exceed $22,763.00, which is inclusive of a $10,000.00 allowance and $663 of reimbursables.

ASR #3 (revision 2) adjusts for allowances provided in the original contract. Specifically, the allowances for Civil, Structural, MEP, Low Voltage/Data, and Landscape consultants originally totaled $470,208.00, however the proposals secured total $464,075.00, providing a $6,133.00 credit to the District. The allowance included in the original contract for Cost Consultant work was $18,807.00, however the lowest cost proposal obtained was for $46,065.00, which is $27,257.00 more than the original allowance. Accordingly, the total requested ASR fees for these six consultants, including the 3% consultant mark-up, is an amount not to exceed $21,757.00.

ASR #4 (revision 3) provides ASRs for three additional consultants needed for the project: (1) lighting; (2) acoustics, and (3) food services which were determined to be needed following completion of the Programming and Conceptual design phase. The total negotiated fee for this ASR is an amount not to exceed $45,000.00.

At this time, consider the approval of the following Add Service Requests (ASR) that comprise Amendment #2. Greater detail is available for review in the submitted request.

<table>
<thead>
<tr>
<th>ASR</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASR#2</td>
<td>At the Owners request add four (4) smart classroom for preschool for the not to exceed amount of $22,100 with reimbursable of $663.</td>
<td>$22,763</td>
</tr>
<tr>
<td>ASR#3</td>
<td>In original proposal allowances for the following items were made. Changes listed reflect final cost.</td>
<td>$21,757</td>
</tr>
<tr>
<td></td>
<td>• KPFF- Civil Engineering</td>
<td>$38,000</td>
</tr>
<tr>
<td></td>
<td>• KPW Structural Engineering</td>
<td>$110,360</td>
</tr>
<tr>
<td></td>
<td>• Integral MEP</td>
<td>$275,115</td>
</tr>
<tr>
<td></td>
<td>• KM Landscaping</td>
<td>$40,600</td>
</tr>
<tr>
<td></td>
<td>• Cummings Cost Estimating</td>
<td>$46,085</td>
</tr>
<tr>
<td></td>
<td>• Code Consultant</td>
<td>$10,000</td>
</tr>
<tr>
<td></td>
<td>Subtotal</td>
<td>$520,140</td>
</tr>
<tr>
<td></td>
<td>Markup 3%</td>
<td>$15,604</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$535,744</td>
</tr>
<tr>
<td></td>
<td>Proposal Allowance</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Final Change Request</td>
<td>$21,757</td>
</tr>
<tr>
<td>ASR#4</td>
<td>Negotiated fee to include additional owner request for the following services:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Integral – additional lighting requirements for added low voltage</td>
<td>$45,000</td>
</tr>
<tr>
<td></td>
<td>• CMSalter- Acoustical needs not identified in RFP and not included in proposal</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Food Service upgrades requested by the user group.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subtotal for Add Service Request for Amendment #2</td>
<td>$89,520</td>
</tr>
<tr>
<td></td>
<td>Current Contract Amount</td>
<td>$1,186,328</td>
</tr>
<tr>
<td></td>
<td>Amended Contract Total with Amendment #2</td>
<td>$1,275,848</td>
</tr>
</tbody>
</table>

The not-to-exceed amount of this Amendment No.2 is $89,520.00 which results in a total contract price of $1,275,848.00.
<table>
<thead>
<tr>
<th>Contract Summary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$1,159,739</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$25,589</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>$89,520</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,275,848</strong></td>
</tr>
</tbody>
</table>

AE3 PARTNERS, INC.
11 Embarcadero West Suite 205
Oakland, Ca 94607
(510) 539 - 9991

AE3 Partners is a local Oakland based company, with an additional office in San Francisco (275 Battery Street, Suite 1050, San Francisco, CA 94111; 415-233-9991). They qualify as small local and minority owned and have an Internship program that they stated will allow PCCD students to participate. The principal partners are Rick Dumas, and Douglas A. Davis AIA

**Deliverables and Scope of Work:**

The scope of work of the original includes and is not limited to:
- Schematic Design
- Design Development
- Construction Documentation
- Bidding assistance
- Construction administration
- Construction Closeout
- State of CA required forms submission
- DSA plan check and back check edits as required
- Solicitation support for specialty services
- Development of plans and Specifications for Construction
- And other various activities required for project completion

**Anticipated Completion Date:**

Anticipated completion of the project is forecasted for December 2022.

**Evaluation and Recommended Action:**

The Administration has reviewed the current services being provided from this vendor and found them to be satisfactory.

The Director of Facilities, Planning, and Development and Vice Chancellor of General Services recommend approval of Amendment #2 to the Contract for Architectural Services with AE3 Partners, Inc. for the Merritt Childcare Center in the amount of $89,520.00.

**File Attachments**

Agreement for Architectural Design Services_3482539_1(DMS).PDF (1,977 KB)
Amendment No. 1 AE3 Partners- Routing for execution.pdf (126 KB)
Amendment 2 - AE3 Partners_3482912_1(DMS).pdf (824 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Workflow**

https://go.boarddocs.com/ca/perel/Board.nsf/Private?open&login#
Subject: 5.4 Consider Approval of Independent Contractor Agreement for Special Services with A-1 Protective Services, Inc. to Provide Districtwide Security Services in the Amount of $3,399,052.32. Presenter: Vice Chancellor Sata.

Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 5. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Dollar Amount: $3,399,052.32

Budgeted: Yes

Budget Source: General Fund (01)

Recommended Action: Approve Independent Contractor Agreement for Special Services with A-1 Protective Services, Inc. to provide districtwide security services in the amount of $3,399,052.32

Background/Analysis:

On December 12, 2017, the Board approved a contract for the provision of a private security company to support the district’s three-part security structure. The private security company, working with the Alameda County Sheriff’s Office (ACSO) and the student security aide program, provide comprehensive security services to all four campuses and the District Office. This solicitation was issued by the purchasing department as RFP 16-17/21, and the contract term was for one year beginning on January 15, 2018 and continuing through January 15, 2019. The contract amount was $641,762.41. The district included two (2) one year renewals, subject to an annual review by the administration.

On January 8, 2019, the Board executed a contract amendment for the original vendor, extending the term of the contract from January 15, 2019 through June 30, 2019. The contract amendment amount was $387,351.40.

On June 25, 2019, the Board executed a second contract amendment for the original vendor, extending the term of the contract from July 1, 2019 through October 31, 2019. Contract amendment amount was $304,765.94. The amendment was approved with the understanding that a RFP process would be initiated and brought to the board before the end of the contract term.

The Purchasing Department solicited a Statement of Proposal ("RFP") from firms for the provision of private security services via RFP 19-20/03. The RFP was publically advertised and qualifications were received and reviewed by a committee composed of staff from DGS, risk management and a campus facility director. A total of four (4) firms submitted responses to the RFP.

The selection committee evaluated the proposals based on the following criteria (in alphabetical order):

1. Equipment and person-power resources
2. Experience and Qualifications
3. Price
4. References
5. S/LBE and/or SELBE

The committee received proposal from four firms: ABC Security, Allied Universal, American Guard Services and A-1 Protective Services. Based on the selection criteria, the committee is recommending A-1 Protective Services as the new private security.
An Independent Contractor Agreement for Special Services was then presented to the Board at the October 22, 2019 Board meeting. After receiving input from the Governing Board regarding security services at the October 22, 2019 Board meeting, and incorporating revisions that are reflective of the Governing Board's feedback, including but not limited to, constructive dialogue, training, cultural competency training and evaluation of services, the Chancellor recommends approval of this Independent Contractor Agreement for Special Services.

Contact Information:

Paula Jones, a retired San Francisco Police Officer is the owner and operator of A-1 Protective Services. Brahah Norris is Quality Assurance Director and will serve as the main point of contact. A-1 Protective Services main office is located at 5 Thomas Mellon Circle, Suite 156, San Francisco, CA. A-1 Protective Services has a local office at 675 Hegenberger Rd., Suite 205-D, Oakland, CA 94605. The firm was founded in 1995 and is an economically disadvantaged woman-owned enterprise. See website here: http://www.a1prosecurity.com/welcome.html

Deliverables and Scope of Work:

The responsibilities and services of the security firm are set forth in detail in Exhibit "A" to the independent Consultant Agreement for security services. In general, the firm will provide the following services under this contract:

- Ensuring main doors are opened and disarmed;
- Classrooms are opened as needed and access is provided to equipment;
- Provide general information to students and visitors;
- Patrols of each campus as needed and walk/escort service to parking lots;
- Uniforms as provided by the security company;
- Provide logs and report criminal activity to appropriate law enforcement agencies;
- Secure buildings in the event of emergency, and assist district staff as needed; and
- Provide training to staff as needed, in response to unsafe, criminal or emergency activity.

All work will be performed with compliance to required code regulations.

Anticipated Completion Date:

The contract term is from November 1, 2019 through June 30, 2022, a period of two (2) years and eight (8) months. The contract is for the entire term, with the ability of the district to terminate the contract at the end of each fiscal year beginning on June 30, 2020. Assuming the firm is performing the required duties satisfactorily, the contract will continue in FY 2020-21 and again in FY 2021-22. There is a transition period required, allowing time for the new security service vendor to become acquainted and settled with the District. This agreement will complement a separate agreement with the District's existing private security vendor, though every effort will be made to ensure that services do not overlap.

Evaluation and Recommended Action:

The selection committee now requests that the Board of Trustees approve the Independent Consultant Agreement for security services with A-1 Protective Services (A-1).

A-1 is a midsize firm with over 140 active BSIS licensed security guards, large enough to serve the district, but small enough to provide quality service. A-1 currently has contracts with City College of San Francisco, the County of Alameda Department of Probation, the Port of San Francisco, the San Francisco Department of Public Health at Pier 70, and various City and County of San Francisco Administrative Buildings. A-1 has an internal training program and recruits and hires security officers who live in a 5 to 7 mile radius of their assignment. Services available include armed and unarmed security, building safety and fire watch, foot and bicycle patrol, vehicular patrol, CCTV monitoring services, alarm response, special event security and other asset protection.

The Board is now asked to approve an Independent Consultant Agreement for security services with A-1 Protective Services in the amount of $3,399,052.32 for a two (2) year and eight (8) month term, based on the following fee structure: FY 2019-20 $1,073,309.12, FY 2020-21: $1,131,796.64 FY 2021-22: $1,183,946.56. Please note that these fees may change incrementally, depending upon the amount of special services provided. Hourly rates are provided in the proposal and are valid for the length of the contract. The selection committee, Vice Chancellor of General Services and Chancellor recommend approval of this contract.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow
Nov 21, 2019 8:53 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:45 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 6:37 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:33 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
5.5 Consider Approval of Architectural Contract for Noll and Tam, for full architectural and engineering services for the Laney Library and Learning Resource Center at Laney College, in the amount of $5,233,222.

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$5,233,222.00

Budgeted
Yes

Budget Source
State Capital Outlay and Measure A Funding

Recommended Action
Approve the architectural contract for Noll and Tam, for full architectural and engineering services for the Laney Library and Learning Resource Center at Laney College, in the amount of $5,233,222.

Background/Analysis:

A selection committee consisting of Laney College faculty, classified staff and administrators, and joined by Department of General Services (DGS) staff, reviewed ten (10) statement of proposals, selecting the three (3) most qualified vendors for interview. Each of the finalists participated in a one hour interview, and Noll and Tam, in association with Mark Cavagnero and Associates, was selected as the architectural team.

The architects were asked to present projects of similar scope and size, executed for community colleges, preferably in the California Community College system. Experience with State funding mechanisms, DSA, and participatory governance decision making were additional criteria of the selection.

Noll and Tam was deemed the most qualified vendor to perform this work, and their contract is now brought to the Board for approval.

The Laney College Library and Learning Resource Center is a project located on the south-east corner of the campus, consisting of approximately 72,000 gross square feet, with a construction budget (based on the State) of approximately $56.5M, and a total project cost of $62.5M. The project is split approximately evenly between State funding and local bond funds.

Deliverables and Scope of Work:
1. The contract will cover the standard phases for architectural services, including program confirmation, schematic design, design development, construction documentation, bidding assistance, construction administration and project closeout.

2. Deliverables will include renderings, plans, sections, elevations, specifications and other documents required to receive approval from the Department of the State Architect, as well as adequately describing the project for bidding through the public contract bidding process.

Anticipated Completion Date:
Project is anticipated to begin the programming and design process on January 15, 2020, with construction completed by the summer of 2023 (approximately).

Evaluation and Recommended Action:

The College President, Vice-Chancellor of DGS and Chancellor recommend approval of the architectural contract for Noll and Tam, for full architectural and engineering services for the Laney Library and Learning Resource Center at Laney College, in the amount of $5,233,222.

File Attachments
Architect Agreement EXHIBITS BCDEFG (Noll & Tam) LRC (November 2019)(Rev.11.14.19)_3480893_1(DMS)_DRAFTv1.pdf (707 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar Items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow
Nov 22, 2019 8:43 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:44 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 1:04 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 25, 2019 1:45 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 26, 2019 5:45 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
5.6 Consider Approval of Independent Consultant Agreement for Professional Services with Terraphase Engineering, Inc. for the Provision of An Additional Subsurface Investigation Report as Required Pursuant to the Alameda County Health Care Services Agency Directive Regarding Fuel Leak Case No. R00000384 at the Peralta Community College District Site Located at 501 5th Avenue/333 East 6th Street in Oakland In an Amount Not-to-Exceed $200,050.00. Presenter: Vice Chancellor Sata

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes
Dollar Amount $200,050.00
Budgeted Yes
Budget Source Capital Outlay (Fund 61)
Recommended Action Approve the Independent Consultant Agreement for Professional Services with Terraphase Engineering, Inc. for the provision of an additional Subsurface Investigation Report as required pursuant to the Alameda County Health Care Services Agency directive regarding Fuel Leak Case No. R00000384 at the Peralta Community College District site located at 501 5th Avenue/333 East 8th Street in Oakland in an amount not-to-exceed $200,050.00.

Background/Analysis:

Geotechnical engineering work is needed to address an Alameda County Department of Environmental Health (ACDEH) request for an additional Subsurface Investigation Work Plan Report as directed in ACDEH’s correspondence dated May 8, 2019 for the Fuel Leak Case No. R00000384 at the District’s property located at 501 5th Avenue/333 East 8th Street in Oakland.

In response to the ACDEH’s correspondence, the District had ACC Environmental Consultants, Inc. (“ACC”) prepare a Subsurface Investigative Work Plan (Work Plan) dated June 17, 2019. The Work Plan proposes advance 38 borings to collect soil and groundwater samples and install 7 soil gas sampling probes at the site. Three soil samples and a groundwater sample are proposed from each boring. A soil gas sample is proposed from each soil gas well. Samples will be analyzed for total petroleum hydrocarbons in the gasoline range, petroleum hydrocarbons in the diesel range, petroleum hydrocarbons in the motor oil range, benzene, toluene, ethylbenzene, and xylenes, fuel oxygenates and additives, lead, naphthalene, poly aromatic hydrocarbons and dissolved lead.

In a September 30, 2019 letter, the ACDEH approved the proposed Work Plan and also delineated additional conditions required by ACDEH.

Thereafter, pursuant to Government Code section 4526, which authorizes the District to contract with and employ any person(s) for the furnishing of architecture, landscape architecture, environmental, engineering, land surveying, and construction project management services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, District staff requested proposals from three vendors to complete the required services set forth in the Work Plan as well as the additional conditions requested by ACDEH. Two of the three vendors submitted proposals and the third vendor declined to submit a proposal. A summary of the proposals received is noted in the following chart:

<table>
<thead>
<tr>
<th>Firm</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC Environmental</td>
<td>$306,087.00</td>
</tr>
<tr>
<td>Terraphase Engineering, Inc.</td>
<td>$200,050.00</td>
</tr>
<tr>
<td>Unidentified vendor</td>
<td>Decline to submit a proposal.</td>
</tr>
</tbody>
</table>

Terraphase Engineering, Inc. also currently has one other contract in place with the District to provide a geotechnical report for the New Child Care Center at Merritt College. The history of that separate contract is detailed below.

<table>
<thead>
<tr>
<th>Contract History</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
</tr>
<tr>
<td>Independent Contractor /Consultant Services Contract</td>
</tr>
<tr>
<td>ICC (Merritt College Child Care Center)</td>
</tr>
<tr>
<td>Independent Consultant Agreement for Professional Services (This Item)</td>
</tr>
<tr>
<td>Accumulated Contract Amount</td>
</tr>
</tbody>
</table>

Company Location:
Terraphase Engineering, INC,
1404 Franklin Street Suite 600
Oakland, Ca 94612
www.terraphase.com

Deliverables and Scope of Work:
Terraphase Engineering will perform the entire scope of services set forth in ACC’s Work Plan dated June 17, 2019. In addition, Terraphase Engineering will address the technical comments set forth in ACDEH’s September 30, 2019 letter and perform such work.
In conformance with the conditions listed therein.

By way of summary, the scope of work in the Additional Subsurface Investigation Work Plan Report includes, but is not limited to:
- Soil Sampling and Analysis
- Groundwater Sampling
- Soil Gas Sampling and Analysis for VOC's
- Soil Gas Sampling from Boring SP18
- Children's Center Play Area and Yard
- Low threat Closure Policy
- Cumulative Analytical Data Tables
- Maps and Locations of Tables
- ACDEH Site Cleanup Program

Anticipated Completion Date:
It is anticipated that the scope of services under this Agreement will be completed by June 30, 2020.

Evaluation and Recommended Action:

The Administration has reviewed the current services being provided from this vendor and found them to be satisfactory.

The Director of Facilities, Planning, and Development, Vice Chancellor of General Services and Chancellor recommend the approval of the of Independent Consultant Agreement for Professional Services with Terraphase Engineering, Inc. for the provision of an additional Subsurface Investigation Report as required pursuant to the Alameda County Health Care Services Agency Directive Regarding Fuel Leak Case No. RC00000334 at the Peralta Community College District site located at 501 5th Avenue/333 East 8th Street in Oakland in an amount not-to-exceed $200,050.00.

File Attachments
Terraphase Engineering (Word Version of Contract from DGS)(11.27.19)(Final)_3486408_1(DMS).pdf (23,572 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow
Nov 27, 2019 6:35 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 27, 2019 9:25 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 28, 2019 12:03 AM :: Approved by Leigh Sata. Routed to Adli Ahmed for approval.
Dec 2, 2019 6:30 PM :: Approved by Adli Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
5.7 Consider Approval of Measure A Bond Budget Transfer and Appropriations for Program Management (No. 129). Presenter: Vice Chancellor Sata

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019
Fiscal Impact: No  
Budgeted: Yes  
Budget Source: Measure A  
Recommended Action: Approve Measure A Budget Transfer No 129 to reflect updated project costs and overhead distribution.

Background/Analysis:

Staff has embarked upon a recalibration of previously Board approved Bond projects, which has been a regular past practice for the duration of Measure A. This process includes working with the project and construction management teams to update the budgetary forecasts for the projects, communicating with the colleges about the change in status of funds, and updating the program costs and allocating overhead costs for Measure A appropriately. Allowances are projected for market escalation and unforeseen items. This action presents transfers for Laney, Merritt, CoA, BCC, and District-Wide Projects. The transfers recommended in this action prioritize the most urgent health & safety needs, allowing projects to continue forward with an appropriate amount of funding.

The amount of funding transferred in this action is $15,168,576. The action is revenue and expenditure neutral.

Deliverables and Scope of Work:

The transfers will align the various Measure A project budgets to the current project scopes.

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Department of Finance, the Budget Director and the Vice Chancellor of the Department of General Services recommend that the Board approve the Measure A transfer to reflect updated project costs and overhead distribution, as detailed in the attachment entitled “Bond Revision 2 2018-19.pdf.” This action will allow this health and safety related set of projects to move forward.

File Attachments
Bond Revision 2 2018-19.pdf (23 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow Nov 22, 2019 7:52 PM :: Submitted by Andrea Stokes. Routed to Jamille Teer for approval.  
Nov 22, 2019 7:58 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.  
Nov 22, 2019 8:02 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.  
Nov 22, 2019 8:06 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.  
Nov 22, 2019 8:07 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.  
Nov 26, 2019 12:07 PM :: Routed back to Leigh Sata by Brenda Martinez.  
Nov 27, 2019 6:49 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.  
Nov 27, 2019 9:35 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.  
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.
Subject: 5.8 Consider Approval of Change Order No. 2 to the Agreement for Construction Services with Opening Technologies, Inc. to Replace Doors and Finish Hardware at the Laney College Campus, Which Extends the Completion Date by Ninety (90) Days and Increases the Contract Amount by $23,324.82. Presenter: Vice Chancellor Sata

Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 5. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Dollar Amount: $23,324.82

Budgeted: Yes

Budget Source: Measure A Fund (63)

Recommended Action: Approve Change Order No. 2 to the Agreement for Construction Services with Opening Technologies, Inc. to replace doors and finish hardware at the Laney College Campus, which extends the completion date by ninety (90) days and increase the contract amount by $23,324.82.

Background/Analysis:

Opening Technologies, Inc. Agreement for Construction Services in the amount of $160,330.99 was ratified and approved by the District’s Board on October 8, 2019. The scope of services under the agreement included bringing the following doors into compliance with ADA operating standards and proper functionality at Laney College:

- Music Building – G170A, G189A and B, G181A and B, G174,
- Theater – TH108,
- Student Center – Storefront ADA operated doors, 2nd Floor Men’s and Women’s restroom doors.

The Board ratified and approved Change Order No. 1 in the amount of $5,307.00 on November 12, 2019. Change Order No. 1 included the performance of electrical services required to provide power to the new ADA operators for doors G170A, at the Music Building, and TH106 at the Theater. Change Order No. 1 accounted for 3.9% of the base bid which was below the statutory threshold of 10% of the original contract price.

The Board is now asked to approve Change Order No. 2.

Change Order No. 2 includes the provision of ADA operators and other appropriate hardware, as well as electrical services required to provide power to the new ADA operators at the Theater. This additional work was identified after the campus review of the path of travel from a door that was under the original contract. The completion date will be extended for 90 calendar days from November 30, 2019 to February 28, 2020 due to availability of materials that are required to complete this work.

With the addition of Change Order No. 2, the cumulative amount of changes orders as a percentage of the contract amount is now 18.4%. However, the underlying contract was authorized by the Board pursuant to Resolution 18/19-86, adopted by the Board of Trustees on March 14, 2019, which authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the provisions of the Amended Consent Decree issued in the Payne v. Peralta civil action.

Based on the above-mentioned circumstance, the District determined that the work would proceed for the following reasons: (1) the scope of services set forth in the Change Order was supported by documentation submitted by the Contractor; (2) the amount contained in the Change Order was reviewed by District staff and determined to be reasonable; (3) if a new contractor was brought in to perform the work necessitated by the differing conditions it would have resulted in waste and delay which would have come at the expense of the District; (4) if the District had been required to bid the necessary work, the prices of those bids probably have been more than the price of the Change Order because the Contractor was already mobilized on site; and (5) awarding the required
work to another Contractor could have created a potential dispute over the warranty for the original scope of work and the additional work if performed by a separate contractor.

For clarity, the pending Change Order is listed below with the accompanying Board approval date of the original contract and Change Order No. 1.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$160,330.99</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$6,307.00</td>
<td>11/12/19</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$23,324.82</td>
<td>Pending</td>
</tr>
<tr>
<td><strong>New Contract Sum</strong></td>
<td><strong>$189,952.81</strong></td>
<td></td>
</tr>
</tbody>
</table>

Opening Technologies, Inc. is located at 2050 Commerce Avenue, Concord, CA 94520. Gary Allen is the Manager for the company. The District currently has three existing contracts, along with one contract up for ratification at the December 10, 2019 Board meeting, with Opening Technologies, Inc. All four contracts are listed in the following table:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney College ADA Door Repair and Review</td>
<td>NTE $14,804.50</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Laney College Door &amp; Hardware Replacement</td>
<td>$160,330.99</td>
<td>10/8/19</td>
</tr>
<tr>
<td>and Finish Hardware ADA Modification Project</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Change Order No. 1</td>
<td>$6,307.00</td>
<td></td>
</tr>
<tr>
<td>• Change Order No. 2(This Item)</td>
<td>$23,324.82</td>
<td></td>
</tr>
<tr>
<td>Laney College Door and Finish Hardware Routine</td>
<td>NTE $3,051,384.00</td>
<td>10/8/19</td>
</tr>
<tr>
<td>Maintenance Services Contract - 3 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Berkeley City College Assessment and</td>
<td>$4,000.00</td>
<td>Pending</td>
</tr>
<tr>
<td>Modification of a Pair of Front Doors</td>
<td></td>
<td>12/10/19</td>
</tr>
</tbody>
</table>

**TOTAL** $3,260,151.31

**Deliverables and Scope of Work:**

Opening Technologies, Inc. will provide ADA compliant powered door operators along with other ADA required finish hardware, including electrical power to operate the new ADA door operators for door TH106A at the Theater Building to meet the ADA accessibility requirements, therefore making the path of travel from the entrance at TH 106 to the Theater ADA complaint.

**Anticipated Completion Date:**

The project will be completed by March 31, 2020.

**Evaluation and Recommended Action:**

The Vice Chancellor of General Services and Chancellor, recommend approval of Change Order No. 2 to the Agreement for Construction Services in the amount of $23,324.82, to cover the additional electrical power services required for door TH 106 in the Theater Building on the Laney College campus and the completion date by ninety (90) days.

**File Attachments**

- 20205 OT Signed Change Order 2.pdf (553 KB)
- Construction Change Order Summary of Change Order No. 2 (Opening Technologies).pdf (204 KB)
- Door and Hardware ADA Modifications signed.pdf (4,261 KB)
- Change Order No. 1 with summary and backup.pdf (291 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Workflow**

https://go.boarddocs.com/ca/perialta/Board.nsf/Private?openLogin#
6. CONSENT CALENDAR - FINANCE

Subject 6.1 Consider Ratification of the Warrant/Payment Report for the period covering October 1, 2019 through October 31, 2019. Presenter: Budget Director Ahmed

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 6. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019

Fiscal Impact Yes

Budgeted Yes

Budget Source N/A

Recommended Action Ratify the AP, Travel, and Consulting Contract Warrant Register from October 1, 2019 through October 31, 2019. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Background/Analysis:
Consider ratification of the AP, Travel, and Consulting Contract Warrant Registrar from October 1, 2019 through October 31, 2019. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
The Chancellor recommends ratification.

File Attachments
Warrant Report 10312019.pdf (635 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a
Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Nov 5, 2019 8:47 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval.
Nov 7, 2019 6:46 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Nov 7, 2019 9:04 PM :: Final approval by Regina Stanback Stroud

Subject

6.2 Review of Purchase Order Report for the period covering from October 1, 2019 through October 31, 2019. Presenter: Budget Director Ahmed

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Dec 10, 2019

Absolute Date

Dec 10, 2019

Budget Source

N/A

Recommended Action

Review of Purchase Order Report covering the period from October 1, 2019 through October 31, 2019.

Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.”

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund Code</th>
<th>Fund Description</th>
<th>Number of Orders Issued</th>
<th>Total Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Unrestrict Oper</td>
<td>270</td>
<td>$764,133.33</td>
</tr>
<tr>
<td>03</td>
<td>Comm. Service-Fee Based Course</td>
<td>8</td>
<td>$7,946.39</td>
</tr>
<tr>
<td>07</td>
<td>Coll. Fds On Bookstore Comm.</td>
<td>3</td>
<td>$2,629.50</td>
</tr>
<tr>
<td>10</td>
<td>College Designated Funds</td>
<td>21</td>
<td>$15,369.76</td>
</tr>
<tr>
<td>11</td>
<td>General Restricted Fund</td>
<td>851</td>
<td>$857,128.28</td>
</tr>
<tr>
<td>12</td>
<td>Parcel Tax, Measure B</td>
<td>2</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>30</td>
<td>Contract Education</td>
<td>16</td>
<td>$13,974.19</td>
</tr>
<tr>
<td>61</td>
<td>Cap. Out. Proj. Funds-State</td>
<td>28</td>
<td>$33,727.94</td>
</tr>
<tr>
<td>53</td>
<td>Bond Measure A</td>
<td>10</td>
<td>$583,089.72</td>
</tr>
<tr>
<td>68</td>
<td>Child Development Fund</td>
<td>2</td>
<td>$30,674.97</td>
</tr>
<tr>
<td>69</td>
<td>Sp Reserve Fd #2 Redevel &amp; Heal</td>
<td>1</td>
<td>$9,572.00</td>
</tr>
<tr>
<td>71</td>
<td>Trust And Agency Funds</td>
<td>18</td>
<td>$4,692.93</td>
</tr>
<tr>
<td>72</td>
<td>Student Rap Fee Trust</td>
<td>1</td>
<td>$50.00</td>
</tr>
<tr>
<td>81</td>
<td>Student Repres. Fee-Alameda</td>
<td>1</td>
<td>$393.30</td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/perata/Board.nsf/Private?open&login#
Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends review.

File Attachments

Purchase Order Report 10312019.pdf (429 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Nov 5, 2019 8:47 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval.

Nov 7, 2019 6:45 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.

Nov 7, 2019 9:04 PM :: Final approval by Regina Stanback Stroud

Subject

6.3 Consider Approval of Budget Transfer Report for the period covering from October 1, 2019 through October 31, 2019. Presenter: Budget Director Ahmed

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Dec 10, 2019

Absolute Date

Dec 10, 2019

Fiscal Impact

No

Budget Source

N/A

Recommended Action

Approve the Budget Transfer Report covering the period from October 1, 2019 through October 31, 2019.

Background/Analysis:

Consider approval of Budget Transfer Report covering the period from October 1, 2019 through October 31, 2019.

Deliverables and Scope of Work:
Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
Budget Transfer Report 10312019.pdf (503 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow Nov 5, 2019 8:47 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval.
Nov 7, 2019 6:46 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Nov 7, 2019 9:04 PM :: Final approval by Regina Stanback Stroud

Subject
6.4 Community College Financial Statement (CCFS) 320 Apportionment Attendance Report Annual - Recalculated FTES. Presenter: Budget Director Ahmed

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - FINANCE

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Budget Source
N/A

Recommended Action
Approve the District's Community College Financial Statement (CCFS) 320 Apportionment Attendance Report Annual - Recalculated FTES.

Background/Analysis:
Per BP 6300 Fiscal Management and Accounting, the Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5, § 58311.

In compliance with Title 5, § 58003.2, the District Registrar is responsible for the reporting of Full-time Equivalent Students (FTES) during the first reporting period (P1 - between July 1 and December 31), second reporting period (P2 - between July 1 and April 16), and annual reporting period (between July 1 and June 30).

The first reporting period contains actual FTES data for late summer and fall 2018. The second reporting period expands the actual data by including FTES for census-based classes in spring 2019. The P2 report also includes refined projections for spring late start and courses using the actual attendance hours accounting method and early summer courses. The annual report contains actual FTES data for all courses.
The District’s FTES reporting update schedule is designed to keep the Board informed of the District’s progress toward and/or achievement of its state allocated FTES target as evidenced in the three reporting periods. This update reflects the recalculation of the annual report submitted to the California Community Colleges Chancellor’s Office and the District’s current status towards achieving the 2018-2019 target of 16,511 residential FTES.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

---

**File Attachments**


---

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Workflow**

Workflow

Dec 2, 2019 12:01 PM :: Submitted by Richard Ferreira, Routed to Adil Ahmed for approval.
Dec 2, 2019 12:21 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Dec 3, 2019 6:10 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

6.5 Community College Financial Statement (CCFS) 311 Q1 Report. Presenter: Budget Director Ahmed

**Meeting**

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - FINANCE

**Access**

Public

**Type**

Background/Analysis:

The CCSF-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the first quarter of fiscal year 2019-20. This report was completed and submitted on time to the State Chancellor's Office and in accordance with the District's Financial Reporting Calendar.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A
Evaluation and Recommended Action:

Approve the District's fiscal year 2019-20 first quarter CCFS-311Q report. The Chancellor recommends approval.

Workflow

Nov 27, 2019 12:45 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:44 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Nov 29, 2019 3:51 PM :: Final approval by Regina Stanback Stroud

Subject

6.6 Consider Ratification of Contract Renewal with Official Payments Corporation for December 2019 - December 2020 Processing Student Credit Card Payments in an Amount Not to Exceed $400,000. Presenter: Budget Director Ahmed

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - FINANCE

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Dollar Amount
$400,000.00

Budgeted
Yes

Budget Source
Unrestricted General Fund – Fund 01

Recommended Action
Ratify Contract Renewal with Official Payments Corporation in an amount not to exceed $400,000.

Background/Analysis:

The District provides students with a variety of payment options in effort to collect student fees timely (i.e. debit card, electronic check and credit card). The Official Payments Corporation (OPC) currently offers Peralta Community College District electronic check payment and processing transaction services and credit/debit card payment transaction services through an Internet interface over the web, an interactive telephone voice response system, and a point of sale interface. This service includes the validation of student’s bank account routing numbers, ACH eligibility, determination of dollar amount specified by students, and the creation of transaction files that are then forwarded to the Automated Clearing House.

Deliverables and Scope of Work:

The services provided by OPC allows the District to collect student fees owed through Visa, MasterCard, Discover Card, American Express as well as through electronic checks. The fees paid by the District to OPC for these services are 2.5% of the transaction amount. Remittance of fees charged to District.

The Purchasing Department will complete a Request For Proposals by the end of March, 2020 to ensure that the Peralta District is obtaining the best pricing for credit card/debit card services. The contract with Official Payments may be updated or a new vendor selected by the end of 2020. Official Payments must be notified at least 120 days prior to December 6, 2020 to end the contract and ensure continuous services for our four (4) colleges and the District.

Anticipated Completion Date:
Evaluation and Recommended Action:

The District's Finance Department has evaluated the deliverables to date for Official Payments Corporation and found them to be satisfactory. The Budget Director and the Chancellor recommends ratification.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

| Workflow | Dec 2, 2019 12:19 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval. |
|          | Dec 2, 2019 12:20 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval. |
|          | Dec 3, 2019 1:59 PM :: Approved by Legal Counsel. Routed to Regina Stanback Stroud for approval. |
|          | Dec 3, 2019 6:10 PM :: Forced Approval by Brenda Martinez as the document publisher. |

Subject

6.7 Consider Ratification of the contract with Vavrinek Trine Day & Co., LLP (VTD). Presenter: Budget Director Ahmed

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Dec 10, 2019

Absolute Date

Dec 10, 2019

Fiscal Impact

Yes

Dollar Amount

$186,950.00

Budgeted

Yes

Budget Source

Fund - 01 General Fund

Recommended Action


Background/Analysis:

The annual financial and compliance audit, as required by Education Code Section 84040 and Office of Management and Budget (OMB) Circular A-133, is the final examination of the annual financial statements' fairness and reliability. Education Code Section 84040 requires that the District provide for an annual audit of all funds, books, and accounts of the District in accordance with
regulations established by the Board of Governors and Generally Accepted Auditing Standards. The audit is conducted by certified public accountants licensed by the State Board of Accountancy. Vavrinek Trine Day & Co., LLP (VTD) is an auditing firm licensed by the California Board of Accountancy and qualified to perform such services. VTD will audit the financial statements of the business-type activities, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2019.

On December 13, 2016 the Board of Trustees approved the selection of VTD as our independent auditor to perform audits for fiscal years ending in June 30, 2017, June 30, 2018, and June 30, 2019.

The contract with Vavrinek Trine Day & Co., LLP (VTD) to perform the basic financial statements for the fiscal year ending June 30, 2019 was for $164,950. The auditors also need to perform audits for the Parcel Tax and Measure A General Obligation Bonds Financial Audit Report for fiscal years ended June 30, 2019 in the amount of $22,000. The total contracted amount is not to exceed $186,950 (service rendered in FY 2019-20).

Deliverables/Scope of Work:

Audit opinion expressed on the District’s June 30, 2019 financial statements; Parcel Tax and Measure A General Obligation Bonds Financial Audit Reports for June 30, 2019; as well as required state and federal compliance reports.

Anticipated Completion Date:

January 31, 2020

Alternative/Options:

Not applicable

Evaluation/Recommended Action:

The Chancellor recommends ratification.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Dec 2, 2019 3:12 PM :: Submitted by Richard Ferreira. Routed to Adil Ahmed for approval.
Dec 2, 2019 3:13 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 2:01 PM :: Approved by Legal Counsel. Routed to Regina Stanback Stroud for approval.
Dec 3, 2019 6:10 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - HUMAN RESOURCES

Subject 7.1 Recommendation to Approve Requests for Various Classified and Management Positions. Presenter: Vice Chancellor Whittaker.
Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 7. CONSENT CALENDAR - HUMAN RESOURCES

Access: Public

Type: Action (Consent)

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: General Fund and Grants

Recommended Action: Approve requests for various classified and management positions.

Background/Analysis:

The District Administration requests the Board to approve the following positions to be advertised:

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Location</th>
<th>Classification</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President of Student Services</td>
<td>Merritt College</td>
<td>Management</td>
<td>$145,142 - $167,472</td>
</tr>
<tr>
<td>Dean of Math, Science &amp; Applied Technology</td>
<td>Berkeley City College</td>
<td>Management</td>
<td>$122,813 - $145,142</td>
</tr>
<tr>
<td>Staff Assistant/Instruction</td>
<td>Merritt College</td>
<td>Classified (SEIU)</td>
<td>$43,606 - $52,284</td>
</tr>
<tr>
<td>Dean of Counseling</td>
<td>Merritt College</td>
<td>Management</td>
<td>$122,813 - $145,142</td>
</tr>
<tr>
<td>Network Support Services Specialist</td>
<td>Merritt College</td>
<td>Classified (SEIU)</td>
<td>$58,868 - $72,504</td>
</tr>
<tr>
<td>Web Content Developer (.5)</td>
<td>Berkeley City College</td>
<td>Classified (SEIU)</td>
<td>$30,630 - $37,020</td>
</tr>
<tr>
<td>Director, Hispanic Serving Institutions</td>
<td>College of Alameda</td>
<td>Management</td>
<td>$89,318 - $111,647</td>
</tr>
<tr>
<td>Web Content Developer</td>
<td>District</td>
<td>Classified (SEIU)</td>
<td>$59,472 - $74,070</td>
</tr>
<tr>
<td>Vice Chancellor of General Services</td>
<td>District</td>
<td>Management</td>
<td>$167,472-$212,130</td>
</tr>
<tr>
<td>Executive Director for Marketing, Public Relations &amp;Communications</td>
<td>District</td>
<td>Management</td>
<td>$122,813-$145,142</td>
</tr>
<tr>
<td>College President</td>
<td>Berkeley City College</td>
<td>Management</td>
<td>$167,142-$212,130</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

12-10-19 Open Session - Position Requests.pdf (5,530 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote.
Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow Nov 21, 2019 6:20 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.
Nov 21, 2019 10:59 PM :: Approved by Chanelle Whittaker. Routed to Adil Ahmed for approval.
Nov 22, 2019 5:21 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Nov 22, 2019 6:31 PM :: Final approval by Regina Stanback Stroud

Subject 7.2 Consider Approval of Various Personnel Items. Presenter: Vice Chancellor Whittaker

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 7. CONSENT CALENDAR - HUMAN RESOURCES

Access Public

Type Action (Consent)

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019

Recommended Action Approve Various Personnel Items.

Background/Analysis:

Approval of Personnel Items: New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND RE-ASSIGNMENT

(NP = New Position *= New Employee)

**District Office**

Brian Slaughter* Director of Purchasing Services Finance & Administration

New classified administrative assignment effective January 2, 2020, replacing previous employee who left in January 2017.

Chanelle Whittaker Vice Chancellor of Human Resources & Employee Relations Chancellor

Reassignment from the classified administrative position of Interim Vice Chancellor of Human Resources & Employee Relations to permanent Vice Chancellor of Human Resources & Employee Relations effective December 11, 2019, replacing previous employee who retired in July 2018.

Anna Gonzales* Manager of Special Projects, Northern Alameda Adult Education Collective (NAAEC) Academic Affairs

New classified administrative assignment effective December 11, 2019, to replace previous employee who left in August 2019.
Rebecca del Toro  Director of Payroll Services  Finance & Administration

Reclassification to classified administrative position effective October 4, 2019, replacing Frederick O’Yang who left in December 2018.

Chungwal Chum  Interim Director of Business & Administrative Services  College President

Extension of appointment to classified administrative position effective January 1, 2020, replacing previous employee who left in July:

Merritt College

Chriss Foster  Interim Dean of Liberal Arts and Social Sciences  Instructional - VP

Reassignment from faculty into the interim academic/administrative position effective December 16, 2019, replacing former employee who retired in September 2019

B. PUBLIC APPOINTMENT
(NP = New Position * = New Employee)

Laney College

Larena Baldaez*  Public Information Officer  College President

Classified Employment effective November 12, 2019, replacing previous employee who resigned.

Merritt College

Angela Kimble*  Library Technician II

Classified employment effective November 18, 2019.

C. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

Regina Davis  Staff Assistant/Department of General Services  General Services

Retirement effective January 1, 2020.

Rosemary Vasquez  Executive Assistant/General Services  General Services

Retirement effective January 1, 2020.

Gen Lam  Business & Administrative Services

Retirement effective February 1, 2020.

2. Resignation

Natalee Alderman  Financial Aid System Tech Analyst  Student Services
Resignation effective January 1, 2020.

Rowena Tomaneng
Merritt College
College President

Resignation effective January 3, 2020

D. SHORT-TERM HOURLY ASSIGNMENT

Johnson-Malone, Chandra, Instructional Assistant IV/DSPS, Laney College, up to 40 hours per week, not to exceed 184 working days, and 5.5 hours per week, not to exceed 121 working days. The Instructional Assistant will facilitate test proctoring, in-class access accommodations (e.g., note-taking, adjustable furniture), and other procedures in support of DSPS students. The Instructional Assistant may also provide support in applicable Learning Resources centers, writing, and editing new lessons and exercises. These services will ensure compliance of DSPS program requirements and the American with Disabilities Act.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Nov 21, 2019 8:44 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.
Nov 21, 2019 10:58 PM :: Approved by Chanelle Whittaker. Routed to Adil Ahmed for approval.
Nov 22, 2019 5:24 PM :: Approved by Adil Ahmed. Routed to Regina Stanback Stroud for approval.
Nov 22, 2019 6:30 PM :: Final approval by Regina Stanback Stroud

Subject

7.3 Consider Approval to increase Dr. Steven L. Crow's Independent Contract for Fiscal Year 2019-2020 in the amount of $117,000 and a time extension to June 30, 2020. Presenter: Vice Chancellor Whittaker

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Action (Consent)

Preferred Date

Dec 10, 2019
Absolute Date Dec 10, 2019
Fiscal Impact Yes
Dollar Amount $117,000.00
Budgeted Yes
Budget Source General Fund
Recommended Action Approve extending Steven Crow’s contract to June 30, 2020 (from December 2, 2019) and increase the contract amount by $117,000.

Background/Analysis:
District Administration requests authorization to increase the Independent Contractor/Consultant Services Contract #200134540 for Fiscal Year 2019-2020 by $117,000. The original contract amount was for $24,500. The new contract amount for Fiscal Year 2019-2020 will not exceed $141,500. The District also seeks approval to extend Mr. Crow’s contract to June 30, 2020 (Contract ended on December 2, 2019).

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent Contractor/Consultant Services Contract #123220</td>
<td>$24,500.00</td>
<td>N/A (No Board Approval Required)</td>
</tr>
<tr>
<td>Addendum #1 to increase contract amount</td>
<td>$117,000</td>
<td>December 10, 2019</td>
</tr>
<tr>
<td>Total</td>
<td>$141,500</td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:
Dr. Steven Crow shall provide the following professional services as summarized below:

- Prioritize FCMAT financial recommendations to advise the Chancellor and the staff of the office of the Vice Chancellor of Administrative Services
- FCMAT recommendations that are assigned to the VC of Finance to address:
  - Separation of duties and organization in Finance and DGS
  - Provide assistance in recruiting Internal Auditor
  - Access Rights and the use of Financial Systems
  - Purchasing Process, Policies and Procedures
  - Next steps for remaining items assigned to the VC of Finance
- Coordinate ACCJC and CBT recommendations when prioritizing actions
- Provide transition notes for new Vice Chancellor Finance
- Deliver recommendations to the Chancellor on all areas reviewed

Anticipated Completion Date:
June 30, 2020

Evaluation and Recommended Action:
The District’s Human Resources & Employee Relations Office has evaluated the deliverables to date for Steven L. Crow and found them to be satisfactory.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

8. CONSENT CALENDAR - PUBLIC INFORMATION

Subject
8.1 Consider Acceptance of Memorandum of Understanding between City of Oakland, Oakland Unified School District, and Peralta Community College District allowing PCCD to receive up to approximately $240,000 per year for five years to pay for broadcasting and multimedia equipment at Peralta TV. Presenter: Director Johnson

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
8. CONSENT CALENDAR - PUBLIC INFORMATION

Access
Public

Type
Action (Consent)

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$1,200,000.00

Budgeted
Yes

Budget Source
City of Oakland

Recommended Action
Acceptance of the MOU terms that commit up to approximately $240,000 per year over five years for a total of $1.2 million from City of Oakland to PCCD for Peralta TV and broadcasting equipment.

Background/Analysis:
This is a renewal of a Memorandum of Understanding between City of Oakland, Oakland Unified School District, and Peralta Community College District for distribution of Public, Education, and Government (PEG) funds that dates back to 2007-2008. The period of this agreement is from FY 2018-2019 through 2022-2023.
PEG funds can only be used for the capital and infrastructure improvements for PEG Channels operating in the City of Oakland. Since FY2007-08 through FY2017-18, an ongoing annual and equal apportionment of the City of Oakland PEG Funds to all current and then-existing PEG Channel operators KTOP, KDOL and PCTV to reimburse funds expended by the operators for capital expenses, was authorized by City of Oakland Resolutions 82988, 84050 and 84701 which expired on June 30, 2018. This is the sole dedicated source of funding for authorized PEG Channel operators to maintain their technical equipment and capital expenses.

Franchise Holders, Comcast and AT&T have consistently paid 1% of their gross revenues to the PEG Fund at City of Oakland. Contributions continue under the Digital Infrastructure and Video Competition Act (DIVCA).

The projected PEG funds revenues at the City of Oakland are estimated at $722,000 per fiscal year or approximately $3,810,000 total for the next five years through June 2023. Equal apportion of these revenues to the three PEG channel operators will total approximately $240,000 per PEG channel per fiscal year for five years.

Per Public Utilities Code, ARTICLE 4, Video Service Franchises, use of PEG Funds is limited and can only be made to PEG Channels operating within the City of Oakland, currently KTOP, KDOL and PCTV. PEG funds are restricted which can only be used to reimburse funds expended for capital improvements including equipment and upgrades.

Peralta Colleges TV (PCTV), broadcasting 24 hours a day, 7 days a week, 365 days a year via Comcast and AT&T cable systems, is an important cultural, educational, and informational entity for the Peralta and East Bay community.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

June 30, 2023

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments
PEG MOU 2019 CB-Peralta 11.26.19 City & Peralta approved.pdf (138 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar Items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. ACTION ITEMS

Subject 9.1 Consider Ratification of Amendment No. 1 to the Agreement for Contracted Services with Mesa Energy Systems, Inc. to Extend the Contract Term by 184 days to Allow for the Close-Out and Payment of Troubleshooting and Diagnostic Services Performed at the Laney College Campus. Presenter: Vice Chancellor Sata

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Access

Type

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019
Fiscal Impact: Yes

Dollar Amount: $3,884.00

Budgeted: Yes

Budget Source: Scheduled Maintenance Fund

Recommended Action: Ratify Amendment No. 1 to the Agreement for Contracted Services with Mesa Energy Systems, Inc. to extend the contract term by 184 days to allow for the close-out and payment of troubleshooting and diagnostic services rendered under the agreement.

Background/Analysis:

In February of 2019, Mesa Energy Systems, Inc. provided a written proposal to cover the labor and material required to troubleshoot, diagnose and provide a report on findings and repair recommendations on the three (3) existing Carrier chillers and Delta controls system at the Laney College campus. As the proposal amount was under the bid threshold, Mesa Energy Services, Inc. ("Contractor") and the District entered into an Agreement for Contracted Services ("Agreement") in the amount of $3,884.00. Per the Agreement which was executed by the Contractor, Interim Chancellor, VC of Finance and the District's acting General Counsel, the contract was set to terminate on June 30, 2019. Despite this, the Contractor did not complete the contracted Services until July of 2019.

A summary of the original Agreement and Amendment is noted below.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Time Extension</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$3,884.00</td>
<td>N/A – below threshold</td>
<td></td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td></td>
<td>184 days</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>(This Item)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Sum</td>
<td>$3,884.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

Mesa Energy Systems, Inc. completed the contracted troubleshooting and diagnostic services to ensure chillers were operating adequately to cool the Laney College Campus in July of 2019 and this Amendment allows for the an extension of time for the District to close-out the Agreement and pay the Contractor for the Services rendered.

Anticipated Completion Date:

The contract termination date is extended until December 31, 2019.

Evaluation and Recommended Action:

Ratify Amendment No. 1 to the Agreement for Contracted Services with Mesa Energy Systems, Inc. to extend the contract term by 184 days to allow for the close-out and payment of troubleshooting and diagnostic services rendered under the Agreement.

The District's Administrative Center Engineering staff has evaluated the Services and deliverables and found them to be satisfactory. The Vice Chancellor of General Services and the Chancellor recommend the ratification of this Amendment No. 1 to the Agreement for Contracted Services.

File Attachments
Mesa Energy Systems -Exec Agreement - $3,884.pdf (1,017 KB)
Amendment #1 to Agreement for Contracted Services (Emcor)(Mesa Energy Services)_3482268_1(DMS).pdf (10 KB)

Workflow
Workflow

Nov 18, 2019 8:40 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:51 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 25, 2019 2:54 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 26, 2019 5:45 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:47 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

9.2 Consider Ratification of Amendment No. 1 to the Independent Consultant Agreement for Professional Services with FUGRO USA LAND, INC. to Allow for the Provision of Additional Geotechnical Engineering Services for the Laney College Library Learning Resource Center, in an amount not-to-exceed $99,000, and an Accompanying Extension on the Term of the Agreement. Presenter: Vice Chancellor Sata

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. ACTION ITEMS

Access

Type

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$99,000.00

Budgeted
Yes

Budget Source
Measure A Fund (63)

Recommended Action
Ratify Amendment No. 1 to the Independent Consultant Agreement for Professional Services with FUGRO USA LAND, Inc. to allow for the provisions of additional geotechnical engineering services for the Laney College Library Learning Resource Center, in an amount not-to-exceed $99,000, and an accompanying extension on the term of the agreement.

Background/Analysis:
(Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

At the Regular Board Meeting on February 5, 2019, the Board Trustees approved an Independent Consultant Agreement for Professional Services with FUGRO for the provision of services required to produce a Geotechnical Engineering and Geohazard Evaluation Report for the LRC, in the amount not-to-exceed $84,000. The services described under the February 5th agreement were successfully completed but during the course of that work, the District discovered that additional geotechnical engineering work was needed.

The additional services include supplemental field investigations and laboratory testing of retrieved soil samples to evaluate the extent of the potential ground surface lateral spreading area, additional engineering analyses based on supplemental field and laboratory data, providing site-specific seismic design spectra and criteria per California Building Code (CBC 2019/ASCE 7-16) requirements, and updating the project report to provide conclusions and supplemental recommendations. To accommodate the estimated schedule for the provision of the additional services, this Amendment No. 1 will extend the agreement term to June 30, 2020.

The District is now seeking Board approval for FUGRO to further investigate the subsurface soil conditions for the LRC to aid in the siting and alignment of the proposed building, as well as providing additional ground improvement mitigation alternatives and/or structural guidelines for the structural engineering team.

Contact Information:
Deliverables and Scope of Work:

Pursuant to this Amendment No. 1, FUGRO will complete the following tasks.

<table>
<thead>
<tr>
<th>Phase 3 – Geotechnical and Geohazard Evaluation Report ($49,000)</th>
<th>Estimated Task Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Project setup, permitting, and utility clearance;</td>
<td>$4,500</td>
</tr>
<tr>
<td>Task 2: Supplemental field investigation;</td>
<td>$25,000</td>
</tr>
<tr>
<td>Task 3: Liquefaction Testing</td>
<td>$4,900</td>
</tr>
<tr>
<td>Task 4: Updating Analyses of Report</td>
<td>$24,600</td>
</tr>
<tr>
<td>Estimated Total for Phase 3 (T&amp;M)</td>
<td>$59,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase 2 – DSA Submittals and Construction Review ($23,000)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Site – Specific Seismic Hazard Analysis</td>
<td>$4,000</td>
</tr>
<tr>
<td>Task 2: Development of Ground Motion Time Histories</td>
<td>$8,000</td>
</tr>
<tr>
<td>Task 3: Dynamic Free-Field 1-D Site Response Analysis</td>
<td>$23,000</td>
</tr>
<tr>
<td>Task 4: Reporting</td>
<td>$5,000</td>
</tr>
<tr>
<td>Estimated Total for Phase 4 (Lump Sum)</td>
<td>$40,000</td>
</tr>
<tr>
<td>Estimated Total for Phase 3 + 4 (T&amp;M- Lump Sum)</td>
<td>$99,000</td>
</tr>
</tbody>
</table>

The additional CPT and boring locations are depicted on the map attached hereto as Attachment 1.

Anticipated Completion Date:

FUGRO will complete the following tasks in within the following estimated timeframe.

<table>
<thead>
<tr>
<th>Phase 3 - Tasks</th>
<th>Weeks to Complete after Date of NTP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1: Project Setup and Coordination, Permitting, and Utility Clearance</td>
<td>1-4 weeks</td>
</tr>
<tr>
<td>Task 2: Supplemental Field Investigations</td>
<td>4-5 weeks</td>
</tr>
<tr>
<td>Task 3: Laboratory Testing</td>
<td>6-9 weeks</td>
</tr>
<tr>
<td>Task 4: Updated Analyses and Report</td>
<td>5-10 weeks</td>
</tr>
</tbody>
</table>

Phase 4 - Tasks

<table>
<thead>
<tr>
<th>Weeks to Complete after Date of NTP</th>
</tr>
</thead>
<tbody>
<tr>
<td>5-10 weeks</td>
</tr>
</tbody>
</table>

Ultimately, the consultant will complete all services by June 30, 2020.

Evaluation and Recommended Action:

The Director of Design and Planning has reviewed the current services being provided from this vendor and found them to be satisfactory.

The Vice Chancellor of General Services and Chancellor recommend ratification of Amendment No. 1 to the Independent Consultant Agreement with FUGRO for the provision of additional geotechnical engineering services for the Laney College Library Learning Resource Center, in the amount not-to-exceed $99,000, and an accompanying extension on the term of the Agreement.

Workflow:

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#

Subject: 9.3 Consider Ratification of Amendment No. 1 to the Agreement Incorporating Kone's Master Agreement for Facility Repair and Maintenance Contract for Districtwide Elevator Maintenance, Repair and Modernization, Laney Student Center Jack Modernization with Kone, Inc. in an Amount Not-to-Exceed $75,701.75 to Allow for the Modernization of the Power Unit and Additional Drilling for the Jack and Piston Installation. Presenter: Vice Chancellor Sata

Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. ACTION ITEMS

Access: Public

Type: Action

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Dollar Amount: $75,701.75

Budgeted: Yes

Budget Source: Redevelopment Funds (RDA)

Recommended Action: Ratify Amendment No. 1 Agreement Incorporating Kone's Master Agreement for Facility Repair and Maintenance Contract for Districtwide Elevator Maintenance, Repair and Modernization, Laney Student Center Jack Modernization with Kone, Inc. in an amount not-to-exceed $75,701.75 to allow for the modernization of the power unit and additional drilling for the jack and piston installation.

Background/Analysis:

In January 2019, the State of California Department of Industrial Relations Division of Occupational Safety and Health ("State") sent inspectors out to the District to evaluate elevators at the Laney College campus. Thereafter, the State issued a series of Preliminary Orders directing the District to correct the unsafe conditions listed in the State's Inspection reports.

On September 11, the Administration contracted with Kone, Inc. to provide major repairs for the Laney College elevators that were cited by the State. The District is a participating member in the US Communities Governmental Purchasing Alliance and procured the desired repair services via the prices and terms set forth in the Facility Repair and Maintenance Contract the City of Kansas City entered into with Kone on December 1, 2018.

While performing the scope of services set forth in that Agreement, it became apparent that additional work, including the modernization of the power unit and additional drilling for required jack and piston installation was required in order to completely address the State's Preliminary Orders.

Accordingly, the District asked Kone to provide a proposal for the additional scope of services required to completely address the outstanding State Orders at the Laney College Student Center Elevator. The proposals for the additional scope of services sought in Amendment No. 1 are outlined in Table 1.1, along with the original agreement.

As with the September 11, 2019 Agreement with Kone, the District will be relying on Government Code section 6500 et seq, which allows public agencies to enter into joint powers agreements to exercise powers common to them, including the power to procure equipment materials and supplies to amend the existing Agreement.

https://go.boarddocs.com/ca/seralit/Board.nsf/Privnea?openlogin#
Table 1.1

<table>
<thead>
<tr>
<th>Agreement</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$160,959.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Power Unit Modernization</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Additional Drilling for Jack and Piston Installation</td>
<td>$42,816.69 $32,886.06</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td><strong>(This Item)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amendment No. 1 Total</td>
<td>$75,701.75</td>
<td></td>
</tr>
<tr>
<td>New Contract Sum</td>
<td>$236,661.35</td>
<td></td>
</tr>
</tbody>
</table>

As Kone has serviced the District’s existing elevator systems for several years, the vendor is uniquely qualified due to its special knowledge of how the existing system was installed as well as its regular operation.

KONE, Inc., headquarters is based in Illinois. The company’s local regional office is located at 15021 Wicks Blvd, San Leandro, CA 94577. Jose Nunez is the Oakland Area Manager for the company.

At this time, the District has the following contracts with Kone:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney Theater Jack Modernization State Order</td>
<td>$160,959.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney Theater Amendment No. 1</td>
<td>Not-to-Exceed $75,701.75</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Laney Student Center Jack Modernization - State Order</td>
<td>$160,959.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney Student Center Amendment No. 1 - This Item</td>
<td>Not-to-Exceed $75,701.75</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Laney Corrections re State Orders 051535, 051537, 154829, 162178 &amp; 162179</td>
<td>$7,825.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Districtwide Maintenance 3 years</td>
<td>$544,860.00</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney College Theater Wheel Chair Lift Programming to be Keyless</td>
<td>$537.02</td>
<td>Pending</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,026,545.32</strong></td>
<td></td>
</tr>
</tbody>
</table>

The Board is now asked to ratify Amendment No. 1 to allow for the modernization of the power unit and additional drilling for the jack and piston installation at the Laney College Student Center.

**Deliverables and Scope of Work:**

Amendment No. 1 included the power unit modernization and, if required, additional drilling for jack and piston installation.

**Anticipated Completion Date:**

The project is anticipated to be complete by June 30, 2020.

**Evaluation and Recommended Action:**

The Vice Chancellor of General Services and Chancellor recommend ratification of Amendment No. 1 to the Agreement Incorporating Kone’s US Communities’ Master Agreement for Facility Repair and Maintenance to allow for the modernization of the power unit and additional drilling for the jack and piston installation required to completely address the State’s Preliminary Order regarding the Student Center Elevator at the Laney Campus in an amount not-to-exceed $75,701.75.

**File Attachments**

- Amendment 1 to September 10, 2019 Kone Student Center Agreement (11.10.19)(Clean)_3479013_1(DMS).pdf (553 KB)
- executed- KONE Laney Student Center Jack Mondernization $160,959.60.pdf (7,078 KB)

**Workflow**

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login# 44/74
Subject  
9.4 Consider Ratification of Amendment No. 1 to the Agreement Incorporating Kone’s Master Agreement for Facility Repair and Maintenance Contract for Districtwide Elevator Maintenance, Repair and Modernization, Laney Theater Jack Modernization with Kone, Inc. in an Amount Not-to-Exceed $75,701.75 to Allow for the Modernization of the Power Unit and Additional Drilling for the Jack and Piston Installation. Presenter: Vice Chancellor Sata

Meeting  
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  
9. ACTION ITEMS

Access

Type

Preferred Date  
Dec 10, 2019

Absolute Date  
Dec 10, 2019

Fiscal Impact  
Yes

Dollar Amount  
$75,701.75

Budgeted  
Yes

Budget Source  
Redevelopment Funds (RDA)

Recommended Action  
Ratify Amendment No. 1 Agreement Incorporating Kone’s Master Agreement for Facility Repair and Maintenance Contract for Districtwide Elevator Maintenance, Repair and Modernization, Laney Theater Jack Modernization with Kone, Inc. in an amount not-to-exceed $75,701.75 to allow for the modernization of the power unit and additional drilling for the jack and piston installation.

Background/Analysis:

In January of 2019, the State of California Department of Industrial Relations Division of Occupational Safety and Health ("State") sent inspectors out to the District to evaluate elevators at the Laney College campus. Thereafter, the State issued a series of Preliminary Orders directing the District to correct the unsafe conditions listed in the State’s Inspection reports.

On September 11, the Administration contracted with Kone, Inc. to provide major repairs for the Laney College elevators that were cited by the State. The District is a participating member in the US Communities Governmental Purchasing Alliance and procured the desired repair services via the prices and terms set forth in the Facility Repair and Maintenance Contract the City of Kansas City entered into with Kone on December 1, 2018.

While performing the scope of services set forth in that Agreement, it became apparent that additional work, including the modernization of the power unit and additional drilling for required jack and piston installation was required in order to completely address the State’s Preliminary Orders.

Accordingly, the District asked Kone to provide a proposal for the additional scope of services required to completely address the outstanding State Orders at the Laney College Theater Elevator. The proposals for the additional scope of services sought in Amendment No. 1 are outlined in Table 1.1, along with the original agreement.

As with the September 11, 2019 Agreement with Kone, the District will be relying on Government Code section 6500 et seq, which allows public agencies to enter into joint powers agreements to exercise powers common to them, including the power to procure equipment materials and supplies to amend the existing Agreement.

Table 1.1

https://go.boarddocs.com/caperalta/Board.nsf/Private?open&login#
As Kone has serviced the District's existing elevator systems for several years, the vendor is uniquely qualified due to its special knowledge of how the existing system was installed as well as its regular operation.

KONE, Inc., headquarters is based in Illinois. The company's local regional office is located at 15021 Wicks Blvd, San Leandro, CA 94577. Jose Nunez is the Oakland Area Manager for the company.

At this time, the District has the following contracts with Kone:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney Theater Jack Modernization – State Order</td>
<td>$160,959.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney Theater Amendment No. 1 – This Item</td>
<td>Not-to-Exceed $75,701.75</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Laney Student Center Jack Modernization – State Order</td>
<td>$160,959.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney Student Center Amendment No. 1</td>
<td>Not-to-Exceed $75,701.75</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Laney Corrections re State Orders 051535, 051537, 154829, 162178 &amp; 162179</td>
<td>$7,925.60</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Districtwide Maintenance 3 years</td>
<td>$544,860.00</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Laney College Theater Wheel Chair Lift Programming to be Keyless</td>
<td>$537.02</td>
<td>Pending</td>
</tr>
<tr>
<td>Total</td>
<td>$1,026,545.32</td>
<td></td>
</tr>
</tbody>
</table>

The Board is now asked to ratify Amendment No. 1 to allow for the modernization of the power unit and additional drilling for the jack and piston installation at the Laney College Theater.

Deliverables and Scope of Work:

Amendment No. 1 includes the power unit modernization and, if required, additional drilling for jack and piston installation.

Anticipated Completion Date:

The project is anticipated to be complete by June 30, 2020.

Evaluation and Recommended Action:

The Vice Chancellor of General Services and Chancellor recommend ratification of Amendment No. 1 to the Agreement Incorporating Kone's US Communities' Master Agreement for Facility Repair and Maintenance to allow for Elevator Repair and Modernization Work in an amount not-to-exceed $75,701.75 to allow for the modernization of the power unit and additional drilling for the jack and piston installation in order to completely address the State's Preliminary Order regarding the Theater Elevator at the Laney Campus.

File Attachments:
Amendment 1 to September 10, 2019 Kone Laney Theater Agreement (11.10.pdf (489 KB)
executed KONE-Laney Theatre Jack Modernization $160,959.60.pdf (7,050 KB)

Workflow

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#
Nov 21, 2019 10:20 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:08 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:35 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 25, 2019 10:56 AM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 26, 2019 5:44 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
9.5 Consider Approval of Amendment No. 1 to Agreement for Special Services with ABC Security Services, Inc. ("ABC Security"). Including Ratification of Previously Performed Services, for the Provision of Fire Watch Patrol Services at the Laney and Merritt College Campuses in an Amount Not to Exceed $429,097.80. Presenter: Vice Chancellor Sata.

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access
Public

Type
Action

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$429,097.80

Budgeted
Yes

Budget Source
Redevelopment Funds (RDA)

Recommended Action
Approve Amendment No. 1 to Agreement for Special Services with ABC Security Services, Inc. for the provision of Fire Watch Patrol Services mandated by the Oakland Fire Department at the Laney and Merritt College campuses and ratify the services that the vendor has been providing at Merritt College since September 5, 2019 and at Laney College since September 16, 2019 in the not-to-exceed (NTE) amount of $429,097.80

Background/Analysis:

Laney College

On January 10 and 11, 2019 the Oakland Fire Department completed their annual inspection of the Laney College campus, resulting in the Fire Marshall placing the campus on Fire Watch. The District was required to secure separate and distinct Fire Watch Patrol Services to patrol the interior of each building on the campus in accordance with the Fire Marshall’s orders. The Fire Watch Patrol Services protocol requires security personnel to check every building, every hour, of every day that the campus is open. ABC Security is an approved vendor for Fire Watch Patrol Services on the list provided by the Oakland Fire Department. Since January 16, 2019, ABC Security has provided the required Fire Watch Patrol Services, deploying 6 guards to cover Shift 1 (Monday – Friday: 0700 – 1500) and 6 guards to cover Shift 2 (Monday – Friday: 1500 – 2230). The hourly rate for one uniformed security guard is $25.23 per hour.

On September 10, 2019, the Board approved an Agreement for Special Services with ABC Security pursuant to Government Code section 53060, ratifying previously performed services, and providing for continued Fire Watch Patrol Services at Laney College.

Fire Watch Patrol Services are required the Fire Watch order is lifted by the Oakland Fire Department. The end date for the Fire Watch Patrol Services at Laney College is estimated to be no later than March 31, 2020.

Merritt College

On August 5, 2019, the Oakland Fire Department completed an inspection of the Merritt College campus, resulting in the Fire Marshall placing the campus on Fire Watch. The District was required to secure separate and distinct Fire Watch Patrol Services to patrol the interior of each building on the campus in accordance with the Fire Marshall’s orders. The Fire Watch Patrol Services
protocol requires security personnel to check every building, every hour, of every day that the campus is open. ABC Security is an approved vendor for Fire Watch Patrol Services on the list provided by the Oakland Fire Department. Since September 5, 2019, ABC Security has provided the required Fire Watch Patrol Services, deploying 1 guard to cover Shift 1 (Sunday – Monday: 1700 – 2300). The hourly rate for one uniformed security guard is $25.62 per hour.

Fire Watch Patrol Services are required until the Fire Watch order is lifted by the Oakland Fire Department. The end date for the Fire Watch Patrol Services at Merritt College is estimated to be no later than March 31, 2020.

As the Fire Watch orders have not been lifted at Laney College or Merritt College, District staff if requesting that the original agreement with ABC Security approved on September 10, 2019 be amended to extend services at Laney College and add services at Merritt College. The proposals for the additional scope of services sought in Amendment No. 1 are outlined in Table 1.1, along with the original agreement.

Table 1.1

<table>
<thead>
<tr>
<th>Agreement</th>
<th>Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$394,000.00</td>
<td>9/10/19</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Extension of Services at Laney College (9’16/19 – 3/31/20)</td>
<td>$397,050.00</td>
<td></td>
</tr>
<tr>
<td>• Addition of Fire Watch Services for Merritt (9/5/19 – 9/19/19) &amp; (9/20/19 – 3/31/20)</td>
<td>$2,305.80</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Total (This Item)</td>
<td>$429,097.80</td>
<td></td>
</tr>
<tr>
<td>New Contract Sum</td>
<td>$823,097.80</td>
<td></td>
</tr>
</tbody>
</table>

ABC Security also currently has one other contract in place with the District to provide districtwide security guard and patrol services. The history of that separate contract is detailed below.

<table>
<thead>
<tr>
<th>Contract History</th>
<th>Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract (1/15/18 to 1/15/19) – Attachment #1</td>
<td>$641,762.42</td>
<td>12/12/17</td>
</tr>
<tr>
<td>Contract Amendment #1 (1/16/19 to 6/30/19) – Attachment #1</td>
<td>$367,531.40</td>
<td>12/11/16</td>
</tr>
<tr>
<td>Contract Amendment #2 (7/1/19 to 10/31/19) – Attachment #2</td>
<td>$304,765.94</td>
<td>6/25/19</td>
</tr>
<tr>
<td>Contract Amendment #3 (11/1/19 to 12/31/19)</td>
<td>$127,357.49</td>
<td>11/12/19</td>
</tr>
<tr>
<td>Accumulated Contract Amount</td>
<td>$1,441,417.25</td>
<td></td>
</tr>
</tbody>
</table>

Ana Chretien is the president and CEO and Ray Thrower is the general manager of the company.

Company Location:

1840 Embarcadero
Oakland, CA 94606
(510) 436-1869

Deliverables and Scope of Work:

1. Conduct patrols of the interior of each entire building as specified by the fire watch orders for the Laney College and Merritt College campuses.
2. Identify fire, life or property hazards.
3. Immediately report all discovered hazards to PCCD for immediate correction.
4. Maintain Fire Watch log recording hazards, when found, by whom they were reported.
5. Maintain a line of direct communication with the Oakland Fire Department.

Anticipated Completion Date:

The end date for the Fire Watch Patrol Services at both the Laney and Merritt College campuses is estimated to be no later than March 31, 2019.

Evaluation and Recommended Action:
The Vice Chancellor of General Services and Chancellor recommend the approval of this Amendment No. 1 to the Agreement for Special Services with ABC Security for the provision of the required Fire Watch Patrol Services at the Laney and Merritt College campuses, which includes the ratification of the services the vendor has been providing at Merritt College since September 5, 2019 and at Laney College since September 16, 2019.

File Attachments
Merritt Fire Watch orders (2)_3486219_1(DMS).PDF (1,399 KB)
Peralta Signed Contract with ABC Security_3484579_1(DMS).PDF (4,954 KB)
Amendment #1 to Agreement for Special Services (ABC Security)(11,27.pdf (359 KB)

Workflow
Nov 27, 2019 6:04 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 27, 2019 6:04 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 27, 2019 6:05 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:43 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:44 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:38 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
9.6 Consider Ratification of Amendment No. 2 to the Agreement for Contracted Services with Rosendin Electric, Inc. to Allow for the Provision and Installation of Temporary Generators for the Welding Department and Trash Compactor and Increase the Scope of Services to Include the Replacement of 2,400 Feet of Cabling from Electrical Manhole C Located by Building "E" at the Laney College Campus as Detailed in the Attached Summary of Change Order No. 2. This Amendment No. 2 Increases the Contractor's Total Compensation Amount by an Amount Not-to-Exceed $160,122.00. Presenter: Vice Chancellor Sata.

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access
Public

Type
Action

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$160,122.00

Budgeted
Yes

Budget Source
Measure A Fund (63)and RDA Fund (61)

Recommended Action
Ratify Amendment No. 2 to the Agreement for Contracted Services to allow for the provision and installation of temporary generators for the welding department and trash compactor and increase the scope of services to include the replacement of 2,400 feet of cabling from electrical manhole C located by Building "E" at the Laney College campus as detailed in the attached Summary of Change Order No. 2. This Amendment No. 2 Increases the Contractor's total compensation amount by an amount not-to-exceed $160,122.00.

Background/Analysis:
At an emergency Board meeting on April 15, 2019, the Governing Board of Trustees approved an emergency service contract with Rosendin Electric in the amount of $220,108.00 to complete the following scope of work:
1. Replace the 12 kv – 480 v 2500 A distribution switchgear.
2. Provide temporary power and lighting
3. Provide Performance and Payment bonds

At the emergency Board meeting Resolution No. 18/19-59 was approved providing future approval to take all actions required to restore power to the Student Center and Building F. See attached Resolution No. 18/19-59.

At the Board of Trustees meeting on May 14, 2019, Amendment No. 1 was approved. The additional scope of work in Amendment No. 1, as detailed in Change Order No. 1, entailed the replacement of the transformer adjacent to the switchgear. Such transformer was tested as part of the overall due diligence process and found to be damaged. Unfortunately this was not readily apparent when the first scope of work was submitted. The cost to replace the transformer was $104,100.00

Prior to completing the task of restoring power, the integrity of the cables was also tested. At the recommendation from Rosendin Electric and a licensed electrical engineer, the cables deemed to be compromised and in need of replacement. The cost to replace approximately 2,400 feet of copper cable from manhole C near Building E to Substation #1 in the Student Center was $95,268.00. This work was performed on a time and materials basis (in lieu of lump sum) to ensure that reciprocal and equal benefits were received by both parties. One of the District's Construction Management teams provided oversight.

The replacement of the cables are noted below. A reduction in scope from the original Agreement is also incorporated, which "squares up" the cost of the generator. The total cost associated with this Amendment No. 2 is $160,122.00 as shown in the attached Summary of Change Order No. 2 (Attachment "A") and Cost Details Documents (Attachment "B"). A summary of the original contract amount and amendments are noted below:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$220,108.80</td>
<td>April 15, 2019</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$104,109.00</td>
<td>May 14, 2019</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>$160,122.00</td>
<td>Pending 12/10/19</td>
</tr>
<tr>
<td>Total Cost:</td>
<td>$484,330.80</td>
<td></td>
</tr>
</tbody>
</table>

This is the final cost associated with the emergency repairs performed by Rosendin Electric.

**Deliverables and Scope of Work:**

As part of the due diligence of the overall restoration of power to the Student Center and Building F, the cables from the nearest manhole to Substation #1 were tested and replaced. Recommendations were made by Rosendin as well as an electrical engineer aware of the situation. In addition to the cable replacement, Amendment No. 2 also includes the cost for the temporary generator and lighting.

Rosendin's overall scope of work under Change Order No. 2 includes the following:

**Generator Scope of Work**

1. One (1) 800 kw at 480 V temporary standby rental generator with cables, under trailer spill containment and fuel service for on site use for duration of project.
2. Labor for three (3) men for set up and break down of rental equipment.
3. Start-up and shut-down procedure instruction to facilities staff
4. One (1) 56 kw at 480 V standby generator with cables to power (1) 80 A at 480 V 20 HP commercial trash compactor

**Cable Replacement Scope of Work**

1. Cutting and capping existing High Voltage electrical cables in MH-C prior to demo.
2. Demolition of existing cables from MH-C to Substation #1 in Student Center.
3. Pulling and splicing approximately 2,400 feet of copper cable from MH-C to Substation #1.
4. Connecting new copper cables to distribution switchgear.
5. Energizing system

**Anticipated Completion Date:**

Construction completed by August 16, 2019. Project anticipated to be closed out by December 31, 2019.

**Evaluation and Recommended Action:**

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#
The Laney College Director of Facilities, Vice Chancellor of the Department of General Services and the Chancellor, recommend ratification of Amendment No. 2 to the Agreement for Contracted Services in the amount not to exceed $160,122.00 to cover the additional services set forth in the attached Summary of Change Order No. 2 and cost detail documents.

Peralta Letter to Superintendent CCD Emergency Contract 4.15.19_3481042_1(DMS).PDF (590 KB)
Resolution No. 18-19-59_Signed.pdf (53 KB)
Rosendin Electric Executed contract $220,108.80 and $104,100.00 Amendment #1.pdf (1,948 KB)
Amendment 2 for CO 2 REI (11.22).pdf (520 KB)
Rosendin Construction Change Order No. 2 Summary_3481038_1(DMS).PDF (175 KB)
Rosendin CO #2.pdf (188 KB)

**Workflow**

Workflow
Nov 22, 2019 7:27 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 1:03 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 25, 2019 11:59 AM :: Rejected by Leigh Sata
Nov 25, 2019 12:01 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 25, 2019 12:02 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 25, 2019 12:04 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:36 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:40 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:09 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

9.7 Consider Ratification of an Agreement for Contracted Services with Opening Technologies, Inc. to Provide Repair Services, Including the Assessment and Modification of a Pair of Front Doors at the Berkeley City College Campus in an Amount Not-to-Exceed $4,000.00. Presenter: Vice Chancellor Sata

**Meeting**

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. ACTION ITEMS

**Access**

Public

**Type**

Action

**Preferred Date**

Dec 10, 2019

**Absolute Date**

Dec 10, 2019

**Fiscal Impact**

Yes

**Dollar Amount**

$4,000.00

**Budgeted**

Yes

**Budget Source**

General Fund (01)

**Recommended Action**

Ratify an Agreement for Contracted Services with Opening Technologies, Inc. to provide repair services, including the assessment and modification of a pair of front doors at the Berkeley City College Campus to provide appropriate exiting through the emergency doors to the building in an amount not-to-exceed $4,000.00.

**Background/Analysis:**

The existing state of a pair of the front doors at the Berkeley City College campus was such that they were chained shut due to the inability of the doors to operate properly. The inability to properly ingress and egress from the building poses an immediate safety
issue that cannot be left unresolved. Accordingly, immediate action was deemed necessary to provide the appropriate ingress and egress from the building, especially during an emergency.

To address the issue, DGS requested a proposal from Opening Technologies, Inc. for the repair work required to allow for the proper ingress and egress to allow for proper exiting from the building. On October 9, 2019, Opening Technologies provided DGS with a proposal for the required repair work including the assessment and modification of a pair of the front doors at Berkeley City College. The proposal amount and Agreement for Contracted Services is below the current public bid threshold of $15,000 as outlined in the below table.

Opening Technologies, Inc. has serviced and installed doors and finish hardware at the District for several years. As such the vendor possesses valuable institutional knowledge of how the existing doors and finish hardware operate. Opening Technologies, Inc. is located at 2050 Commerce Avenue, Concord, CA 94520. Gary Allen is the Manager, Business Development/Education Market for the company. Opening Technologies has several contracts with the District this current fiscal year and they are listed in the following table:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Ratification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney College ADA Door Repair and Review</td>
<td>NTE $14,804.50</td>
<td>Ratified 10/8/19</td>
</tr>
<tr>
<td>Laney College Door &amp; Hardware Replacement and Finish Hardware ADA Modification Project</td>
<td>$160,330.89</td>
<td>Ratified 10/8/19</td>
</tr>
<tr>
<td>Laney College Door and Finish Hardware Routine Maintenance Services Contract - 3 years</td>
<td>NTE $3,051,384.00</td>
<td>Ratified 10/8/19</td>
</tr>
<tr>
<td>Berkeley City College Assess and Modify Pair of Front Doors (this item)</td>
<td>NTE $4,000.00</td>
<td>Pending Ratification 12/10/19</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,230,519.49</strong></td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

Opening Technologies, Inc. will assess and modify a pair of front doors so that they can be reopened to provide appropriate ingress and egress to and from the building.

Anticipated Completion Date:

The repair work will be completed by June 30, 2020.

Evaluation and Recommended Action:

The Vice Chancellor of General Services and Chancellor recommend ratification of the Opening Technologies, Inc. Agreement for Contracted Services to provide required repair services, including the assessment and modification of a pair of the front doors at the Berkeley City College Campus in an amount not-to-exceed $4,000.00.

Opening Technology $4000 BCC front doors (003)_3480087_1(DMS).PDF (1,489 KB)

Workflow

Workflow

Nov 18, 2019 8:40 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:58 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:40 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:42 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:50 PM :: Forced Approval by Brenda Martinez as the document publisher.
Subject 9.8 Consider Ratification of an Agreement, in support of Compliance with the Amended Consent Decree in the Payne v. Peralta Civil Action, for Contracted Services with Justipher, Inc., dba Fastsigns Oakland, to provide and install ADA Compliant Signage per Project Plans and Specifications prepared by GNU Group, at the Laney College Campus in an Amount of $127,364.00. This Ratification is Authorized by Resolution No. 18/19-66 in Support of Compliance with the Amended Consent Decree in the Payne v. Peralta Civil Action and is Required to Ensure that the District is in Compliance with the Terms of the Amended Consent Decree. Presenter: Vice Chancellor Sata

Meeting  Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  9. ACTION ITEMS

Access  Public

Type  Action

Preferred Date  Dec 10, 2019

Absolute Date  Dec 10, 2019

Fiscal Impact  Yes

Dollar Amount  $127,364.00

Budgeted  Yes

Budget Source  Measure A

Recommended Action  Ratify a Contract with Justipher, Inc., dba Fastsigns Oakland, dated November 1, 2019, to provide ADA compliant campus wide signage per project plans and specifications prepared by GNU Group, dated October 3, 2019, at the Laney College Campus in the amount of $127,364.00. This ratification is authorized by Resolution No. 18/19-66 in Support of Compliance with the Amended Consent Decree in the Payne v. Peralta civil action and is required to ensure that the District is in compliance with the terms of the Amended Consent Decree.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the Individual.)

On May 14, 2019, the Board of Trustees adopted Resolution 18/19-66 which authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the provisions of the consent decree issued in the Payne v. Peralta civil action.

Accordingly, under the direction of Vice Chancellor Sata, an ADA Compliance Strike Team was convened in order to ensure the District performed the remedial measures, and created the administrative procedures, outlined in the Amended Consent Decree in a timely manner.

Several of the remedial measures specified in the Amended Consent Decree relate to providing the appropriate ADA compliant campus wide signage on the Laney College Campus.

Consequently, the ADA Compliance Strike Team solicited a proposal from several contractors, even though this was not a requirement in accordance with Resolution No. 18/19-66. The below table lists who provided a proposal and the dollar amount tendered by the contractors. Justipher Inc., dba Fast Signs Oakland, provided the best value for the work as outlined in accordance with the plans and specifications prepared by GNU Group, dated October 3, 2019. The Contract for ADA compliant signage is necessary to ensure District compliance with ADA requirements and the District’s commitments in the Amended Consent Decree related to the Payne v. Peralta matter.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunny Neon, Inc.</td>
<td>$194,711.04</td>
</tr>
<tr>
<td>Signs Your Way</td>
<td>$145,338.00</td>
</tr>
<tr>
<td>Justipher, Inc., dba Fast Signs Oakland</td>
<td>$127,364.00</td>
</tr>
</tbody>
</table>
Justipher, Inc., dba Fast Signs Oakland, has done work at the District for several years.

Justipher, Inc., dba Fast Signs Oakland, is located at 1901 Franklin Street, Oakland, CA 94612. Michelle Damell is the Senior Account Manager, for the company.

Justipher, Inc., dba Fast Signs Oakland, has two contracts, including this contract, with the District that are listed in the table below. At this Board Meeting, the District requesting ratification of this contract as outlined in this item.

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADA Compliant Signage Theater, Music Building and Student Center at Laney College Campus</td>
<td>$9,906.95</td>
<td>August 15, 2019</td>
</tr>
<tr>
<td>ADA Compliant Signage Overall Laney College Campus, except areas mentioned above, dated November 1, 2019, this Item</td>
<td>$127,364.00</td>
<td>Ratification Pending for 12/10/19</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$137,270.95</td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

Justipher, Inc., dba Fast Signs Oakland, will furnish and install campus wide ADA compliant signage in accordance with the plans and specifications prepared by the GNU Group, dated October 3, 2019.

Anticipated Completion Date:

The term of this contract is one-hundred calendars from the issuance of the notice to proceed, November 15, 2019, with a completion date of February 24, 2020.

Evaluation and Recommended Action:

The Vice Chancellor of General Services and Chancellor recommend ratification of the Justipher, Inc., dba Fast Signs Oakland, - Contract for Overall Signage Project, dated November 1, 2019, per the Plans and Specifications prepared by GNU Group dated October 3, 2019, in an amount of $127,364.00.

File Attachments

Executed Contract Fast Signs Overall Signage_3481750_1(DMS).PDF (1,702 KB)

Workflow

Workflow

Nov 18, 2019 8:38 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 1:01 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:42 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:43 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:05 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

9.9 Consider Ratification of an Agreement for Professional Services with Elite Tree Service, Inc. to Provide Abatement of Seasonal Weeds, Grasses & Brush at the Merritt College Campus, as Required by the Oakland Fire Department, in an Amount of $53,050.00. Presenter: Vice Chancellor Sata

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. ACTION ITEMS

Access

Type
Preferred Date: Dec 10, 2019
Absolute Date: Dec 10, 2019
Fiscal Impact: Yes
Dollar Amount: $53,050.00
Budgeted: Yes
Budget Source: RDA Funds (61)

Recommended Action: Ratify an Agreement for Professional Services with Elite Tree Service, Inc. to provide abatement of seasonal weeds, grasses & brush at the Merritt College Campus, as required by the Oakland Fire Department, in an Amount of $53,050.00

Background/Analysis:
On July 3, 2019 the Merritt College Campus was inspected by the Oakland Fire Department Vegetation Management Unit and found to be non-compliant with the Oakland Fire Code. In response to the notification, the Department of General Services solicited a quote from Elite Tree Service, Inc. for immediate abatement of the campus.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elite Tree Service, Inc.</td>
<td>$53,050.00</td>
</tr>
</tbody>
</table>

The scope of services listed in the proposal was under the Public Contract Code bid-threshold of $92,600. Because of the necessity to have the work completed before re-inspection by the Oakland Fire Department the contract was routed and is now being submitted for ratification by the Board of Trustees.

Elite Tree Services, Inc. has previously completed work at Merritt.

Elite Tree Service, Inc. is a small business based in Walnut Creek, CA. The address is 6 Van Cleave Lane, Walnut Creek 94596. Matt Jensen is the Owner and Manager of the company.

Deliverables and Scope of Work:
1. Remove dead pine tree on hillside behind tennis courts- cut stump close to group; haul all wood chips away.
2. Remove three pines on the south side of the soccer field and two small dead pines on the east side of the soccer field- cut stumps close to the ground and haul debris away.
3. Cut down all grasses, scotch broom, and shrubs around solar panels- cut down all shrubs and grasses within 15 feet of the perimeter of the solar panels (as listed in the work map).
4. Remove four dead oak trees on the hillside west of the solar panels- cut stumps close to the ground; chip up and haul debris away.
5. Remove four dead Monterey pines south of parking lot F- cut stumps close to the ground, chip and haul away debris.
6. Re-cut grass and scotch broom in parking lot D and adjacent lot and remove three dead pines and other shrubs that have regrown from prior cut back.

Anticipated Completion Date:
The contract will expire June 30, 2020.

Evaluation and Recommended Action:
The Vice Chancellor of General Services and Chancellor recommend ratification of the Agreement for Professional Services with Elite Tree Service, Inc. for necessary weed abatement required to address non Oakland Fire Code compliant vegetation at the Merritt College campus in an amount of $53,060.00.

File Attachments
PSDG5 - Elite Tree $53050.00 Agreement for Professional Services (RS approved 11.14.19)_3482362_1(DMS).PDF (1,300 KB)
Workflow
Nov 18, 2019 8:39 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 1:00 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:42 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:43 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:05 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject 9.10 Consider Ratification of an Agreement for Construction Services with Johnson Controls Fire Protection, LP for the Provision of Fire Alarm Services to Accommodate the Elevator Repair Work Required to Address Preliminary Orders from the State’s Elevator Inspector Regarding the Berkeley City College Campus in the Not-to-Exceed Amount of $4,400.00. Presenter: Vice Chancellor Sata.

Meeting Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. ACTION ITEMS

Access

Type

Preferred Date Dec 10, 2019
Absolute Date Dec 10, 2019

Fiscal Impact Yes

Dollar Amount $4,400.00
Budgeted Yes
Budget Source RDA Funds

Recommended Action Ratify Agreement for Construction Services with Johnson Controls Fire Protection, LP for the provision of fire alarm services to accommodate the elevator repair work required to address preliminary orders from the State’s elevator inspector regarding the Berkeley City College campus in the not-to-exceed amount of $4,400.00.

Background/Analysis:
The State of California Department of Industrial Relations (“DIR”) Division of Occupational Safety and Health (“State”) conducts periodic elevator inspections. Each of the District’s colleges is normally inspected separately, approximately once per year.

The inspector may issue a variety of correction notices, which may or may not allow the owner of the elevator to keep the elevator in service while corrections are being completed by the deadline indicated on the notice. A “Preliminary Order” allows the elevator to remain in service, but if the correction is not completed timely, the State may require the elevator to be taken out of service until the State has verified that the correction has been completed.

Corrections typically require action by both the elevator service company and by the fire alarm service company, and sometimes also by other vendors, and/or the owner directly.

In August 2018, the State sent inspectors out to the District to evaluate elevators at the Berkeley City College campus. Thereafter, the State issued a series of Preliminary Orders directing the District to correct the unsafe conditions listed in the orders. The District has contracted with Kone to perform the necessary repairs to the elevators. In order to accommodate Kone’s work, the District must also procure the services of a vendor to assist with the required elevator testing. This testing involves a tie-in between the District’s elevator system and its fire alarm systems.

The Simplex fire alarm system installed throughout the District is a proprietary system. In the past, Johnson Controls was a separate company from Simplex, but was approved by Simplex to provide a limited amount of service on Simplex fire alarm systems. However, Johnson Controls recently acquired the company that had acquired Simplex (a.k.a. “Simplex-Grinnell”, and “Tyco-Grinnell”, etc.). Currently, there are no other vendors approved to provide service on the Simplex system.
Johnson Controls provided the below proposal for the scope of services required at the Berkeley City College campus. The proposal is below the current public bid threshold of $15,000 and is outlined in Table 1.

### Table 1

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berkeley City College – Elevator Testing – State Orders</td>
<td>$4,400</td>
<td>Pending 12/20/10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,400</strong></td>
<td></td>
</tr>
</tbody>
</table>

At this time, the District has the following contracts with Johnson Controls:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Contract District-wide Fire System Testing, Inspection, Repair, and Maintenance</td>
<td>$410,361.00</td>
<td>January 21, 2014</td>
</tr>
<tr>
<td>Amendment #1</td>
<td>$120,000.00</td>
<td>March 11, 2015</td>
</tr>
<tr>
<td>Amendment #2</td>
<td>$2,246.00</td>
<td>September 14, 2018</td>
</tr>
<tr>
<td>Amendment #3</td>
<td>$891.19</td>
<td>December 19, 2016</td>
</tr>
<tr>
<td>Amendment #4</td>
<td>$383,933.50</td>
<td>June 27, 2017</td>
</tr>
<tr>
<td>Amendment #5</td>
<td>$111,010.71</td>
<td>June 25, 2019</td>
</tr>
<tr>
<td>Laney Elevator Testing – State Orders</td>
<td>$8,288</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Merritt Elevator Testing – State Orders</td>
<td>$4,144</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Districtwide Network Repairs – Fire Watch</td>
<td>$233,000</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Districtwide ER Panel Repairs – Fire Watch</td>
<td>$214,003</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Laney Building F Horn/Strobe Wire Run</td>
<td>$21,334.00</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>Laney Art Center Open Circuit</td>
<td>$13,994.00</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>COA Preliminary Orders</td>
<td>$8,288.00</td>
<td>Pending December 10, 2019</td>
</tr>
<tr>
<td><strong>BCC Preliminary Orders (this item)</strong></td>
<td><strong>$4,400.00</strong></td>
<td><strong>Pending approval December 10, 2019</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,535,930.40</strong></td>
<td></td>
</tr>
</tbody>
</table>

Johnson Controls Fire Protection LP is located at 6852 Preston Avenue in Livermore, CA, 94551.

### Deliverables and Scope of Work:

Assist with elevator testing, fully coordinated with the work of the elevator service company, performed on a time and materials basis, not to exceed $4,400.00.

### Anticipated Completion Date:

**June 30, 2020.**

### Evaluation and Recommended Action:

The Vice Chancellor of General Services and the Chancellor recommend ratification of the Agreement for Construction Services with Johnson Controls Fire Protection, LP to provide fire alarm services to accommodate the elevator repair work required to address preliminary orders from the State’s elevator inspector regarding Berkeley City College, in the not-to-exceed amount of $4,400.00.

---

**Agreement for Construction Services-Small Projects - (Short-Form) (Berkeley City College - State Preliminary Orders ) (Johnson Controls)(Clean)_3486921_1(DMS).pdf (464 KB)**

---

**Workflow**

**Workflow**

Nov 27, 2019 7:12 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 27, 2019 7:12 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 27, 2019 9:25 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 28, 2019 12:08 AM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Dec 2, 2019 5:31 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:10 PM :: Forced Approval by Brenda Martinez as the document publisher.
Subject: 9.11 Consider Ratification of Agreement for Construction Services with Johnson Controls Fire Protection, LP for the Provision of Fire Alarm Services to Accommodate the Elevator Repair Work Required to Address Preliminary Orders from the State's Elevator Inspector Regarding College of Alameda in the Not-to-Exceed Amount of $8,288.00. Presenter: Vice Chancellor Sato.

Meeting: 
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 
9. ACTION ITEMS

Access: 
Public

Type: 
Action

Preferred Date: 
Dec 10, 2019

Absolute Date: 
Dec 10, 2019

Fiscal Impact: 
Yes

Dollar Amount: 
$8,288.00

Budgeted: 
Yes

Budget Source: 
RDA Funds

Recommended Action: Ratify Agreement for Construction Services with Johnson Controls Fire Protection, LP for the provision of fire alarm services to accommodate the elevator repair work required to address preliminary orders from the State's elevator inspector regarding College of Alameda in the not-to-exceed amount of $8,288.00.

Background/Analysis:

The State of California Department of Industrial Relations ("DIR") Division of Occupational Safety and Health ("State") conducts periodic elevator inspections. Each of the District's colleges is normally inspected separately, approximately once per year.

The inspector may issue a variety of correction notices, which may or may not allow the owner of the elevator to keep the elevator in service while corrections are being completed by the deadline indicated on the notice. A "Preliminary Order" allows the elevator to remain in service, but if the correction is not completed timely, the State may require the elevator to be taken out of service until the State has verified that the correction has been completed.

Corrections typically require action by both the elevator service company and by the fire alarm service company, and sometimes also by other vendors, and/or the owner directly.

In August 2019, the State sent inspectors out to the District to evaluate elevators at the College of Alameda campus. Thereafter, the State issued a series of Preliminary Orders directing the District to correct the unsafe conditions listed in the orders. The District has contracted with Kone to perform the necessary repairs to the elevators. In order to accommodate Kone's work, the District must also procure the services of a vendor to assist with the required elevator testing. This testing involves a tie-in between the District's elevator system and its fire alarm systems.

The Simplex fire alarm system installed throughout the District is a proprietary system. In the past, Johnson Controls was a separate company from Simplex, but was approved by Simplex to provide a limited amount of service on Simplex fire alarm systems. However, Johnson Controls recently acquired the company that had acquired Simplex (a.k.a. "Simplex-Grinnell", and "Tyco-Grinnell", etc.). Currently, there are no other vendors approved to provide service on the Simplex system.

Johnson Controls provided the below proposal for the scope of services required at the College of Alameda. The proposal is below the current public bid threshold of $15,000 and is outlined in Table 1.

Table 1.

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Alameda – Elevator Testing – State Orders</td>
<td>$8,288</td>
<td>Pending 12/20/10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,288</strong></td>
<td><strong>Pending 12/20/10</strong></td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/peralta/Board.net/Private?open&login#
At this time, the District has the following contracts with Johnson Controls:

<table>
<thead>
<tr>
<th>Description of Contract</th>
<th>Amount</th>
<th>Date of Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Contract District-wide Fire System Testing, Inspection, Repair, and Maintenance</td>
<td>$410,391.00</td>
<td>January 21, 2014</td>
</tr>
<tr>
<td>Amendment #1</td>
<td>$120,000.00</td>
<td>March 11, 2015</td>
</tr>
<tr>
<td>Amendment #2</td>
<td>$2,246.00</td>
<td>September 14, 2016</td>
</tr>
<tr>
<td>Amendment #3</td>
<td>$901.19</td>
<td>December 19, 2016</td>
</tr>
<tr>
<td>Amendment #4</td>
<td>$383,933.50</td>
<td>June 27, 2017</td>
</tr>
<tr>
<td>Amendment #5</td>
<td>$111,010.71</td>
<td>June 25, 2019</td>
</tr>
<tr>
<td>Laney Elevator Testing – State Orders</td>
<td>$8,288.00</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Merritt Elevator Testing – State Orders</td>
<td>$4,144.00</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Districtwide Network Repairs – Fire Watch</td>
<td>$233,000.00</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Districtwide ER Panel Repairs – Fire Watch</td>
<td>$214,000.00</td>
<td>September 10, 2019</td>
</tr>
<tr>
<td>Laney Building F Horn/Strobe Wire Run</td>
<td>$21,334.00</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>Laney Art Center Open Circuit</td>
<td>$13,894.00</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>COA Preliminary Orders (this Item)</td>
<td>$8,288.00</td>
<td>Pending approval December 10, 2019</td>
</tr>
<tr>
<td>Total</td>
<td>$1,531,530.40</td>
<td></td>
</tr>
</tbody>
</table>

Johnson Controls Fire Protection LP is located at 6952 Preston Avenue in Livermore, CA, 94551.

**Deliverables and Scope of Work:**

Assist with elevator testing, fully coordinated with the work of the elevator service company, performed on a time and materials basis, not to exceed $8,288.00.

**Anticipated Completion Date:**

**June 30, 2020.**

**Evaluation and Recommended Action:**

The Vice Chancellor of General Services and the Chancellor recommend ratification of the Agreement for Construction Services with Johnson Controls Fire Protection, LP to provide fire alarm services to accommodate the elevator repair work required to address preliminary orders from the State's elevator inspector regarding College of Alameda, in the not-to-exceed amount of $8,288.00.

**Workflow**

Workflow:  
- Nov 27, 2019 6:57 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
- Nov 27, 2019 9:23 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
- Nov 28, 2019 12:08 AM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
- Dec 2, 2019 5:31 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
- Dec 3, 2019 6:10 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

9.12 Consider Ratification of HVAC Repairs Performed by City Mechanical on January 31, 2019 at the College of Alameda Campus in the amount of $590.43.  
Presenter: Vice Chancellor Sata

**Meeting**

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. ACTION ITEMS

**Access**

Public
Type: Action
Preferred Date: Dec 10, 2019
Absolute Date: Dec 10, 2019
Fiscal Impact: Yes
Dollar Amount: $590.43
Budgeted: Yes
Budget Source: General Fund (01)
Recommended Action: Ratify approval of HVAC repairs performed by City Mechanical on January 31, 2019 at the College of Alameda campus.

Background/Analysis:

City Mechanical was called to repair various items related to the HVAC system located at the College of Alameda on January 31, 2019. The services included the repair of two chillers and a hole in the condenser coil. The invoice outlining the HVAC services performed was below the current public bid threshold of $15,000 and is listed in Table 1.

Table 1- Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Item Addressed</th>
<th>Invoice #</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/16/2019</td>
<td>Services Performed on 1/31/19 Labor and misc. electrical part. Repair to Boston Chillers 1 &amp; 2 and hole in the condenser coil.</td>
<td>54432</td>
<td>College of Alameda</td>
<td>$590.43</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

City Mechanical performed the necessary repairs to address the unforeseen conditions which resulted in operating problems for the HVAC system located on the College of Alameda campus.

Anticipated Completion Date:

The work described in the invoice has been completed.

Evaluation and Recommended Action:

The invoice was reviewed and approved by the Department of General Services engineering staff. The Vice Chancellor of General Services and the Chancellor recommend approval of the ratification of the invoice for HVAC repairs performed by City Mechanical on January 31, 2019 in the amount of $590.43.

Workflow

Workflow

Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:58 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:37 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:42 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:47 PM :: Forced Approval by Brenda Martinez as the document publisher.

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#
Subject: 9.13 Consider Ratification of Construction Administration Services for the Childcare Center Improvement Project Performed by Gelfand Partners Architects During January 2018 at Merritt College in the amount of $640.00. Presenter: Vice Chancellor Sata

Meeting: Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. ACTION ITEMS

Access: 

Type:

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: Yes

Dollar Amount: $640.00

Budgeted: Yes

Budget Source: Child Development Fund (68)

Recommended Action: Ratify approval of construction administration services for the childcare center improvement project performed by Gelfand Partners Architects during January 2018 at Merritt College in the amount of $640.00.

Background/Analysis:

Gelfand Partners Architects performed construction administration services in January 2018 to ensure the proper management of construction during the Merritt College Childcare Center Improvement Project.

The invoice is outlined in Table 1.

Table 1 - Invoice

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/8/2018</td>
<td>Construction Administration</td>
<td>5</td>
<td>$640.00</td>
</tr>
</tbody>
</table>

Total Outstanding Invoice $640.00

Deliverables and Scope of Work:

Gelfand Partners Architects performed the necessary construction administration work to ensure the proper management of construction during the Merritt College Childcare Center Improvement Project.

Anticipated Completion Date:

All construction administration work was performed and the District has already been invoiced for the required work.

Evaluation and Recommended Action:

The invoice was reviewed and approved by District Administrative Center Project Management Staff. The Vice Chancellor of General Services and Administration and the Chancellor recommend ratification of the services performed by Gelfand Partners Architects and payment of the above-referenced invoice.

File Attachments:

Gelfand Partners Architects.pdf (2 KB)
Workflow

Nov 19, 2019 1:06 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:58 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:37 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:42 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:48 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

9.14 Consider Ratification of Air Conditioning System Troubleshooting and Repair Services Performed by American Air Conditioning, Plumbing & Heating Between June 2019 and August 2019 at the District Administrative Center in an amount of $3,139.45. Presenter: Vice Chancellor Sata

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. ACTION ITEMS

Access

Public

Type

Action

Preferred Date

Dec 10, 2019

Absolute Date

Dec 10, 2019

Fiscal Impact

Yes

Dollar Amount

$3,139.45

Budgeted

Yes

Budget Source

General Fund (01)

Recommended Action

Ratify approval of air conditioning system troubleshooting and repair services performed by American Air Conditioning, Plumbing & Heating between June 2019 and August 2019 at the District Administrative Center in an amount of $3,139.45.

Background/Analysis:

The District contacted American Air Conditioning, Plumbing & Heating to perform air conditioning troubleshooting and repair services on various dates between June 2019 and August 2019 to ensure the proper functioning of air conditioning units at the District Administrative Center.

All of the invoices were below the current public bid threshold of $15,000 as outlined below in Table 1.

Table 1- Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/20/2019</td>
<td>Troubleshoot IT Department unit, replace condenser fan motor</td>
<td>W122962</td>
<td>$2,089.45</td>
</tr>
<tr>
<td>8/29/2019</td>
<td>Troubleshoot units and quote repairs</td>
<td>W123279</td>
<td>$1,050.00</td>
</tr>
<tr>
<td></td>
<td>Total Outstanding Invoice</td>
<td></td>
<td>$3,139.45</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

American Air Conditioning, Plumbing & Heating performed the necessary service work to ensure the proper functioning of air conditioning units at the District Administrative Center.

Anticipated Completion Date:
All services are completed and the District has already been invoiced for the required repairs.

**Evaluation and Recommended Action:**

The invoices were reviewed and approved by District Engineers. The Vice Chancellor of General Services and the Chancellor recommend ratification of the services performed by American Air Conditioning, Plumbing & Heating and payment of the above-referenced invoices.

---

**Workflow**

- **Workflow**:
  - Nov 20, 2019 8:24 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
  - Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
  - Nov 23, 2019 12:58 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
  - Nov 27, 2019 7:39 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
  - Nov 27, 2019 9:42 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
  - Dec 3, 2019 5:48 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

9.15 Consider Ratification of Purchase of Materials for Carpet Replacement by Linoleum Sales dba Anderson Commercial Flooring in March 2019 at the District Administrative Center in the amount of $6,500.00. Presenter: Vice Chancellor Sata

**Meeting**

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. ACTION ITEMS

**Access**

**Type**

- Preferred Date: Dec 10, 2019
- Absolute Date: Dec 10, 2019
- Fiscal Impact: Yes
- Dollar Amount: $6,500.00
- Budgeted: Yes
- Budget Source: State Funds (61)
- Recommended Action: Ratify approval of purchase of materials for carpet replacement by Linoleum Sales dba Anderson Commercial Flooring in March 2019 at the District Administrative Center in the amount of $6,500.00.

**Background/Analysis:**

Linoleum Sales dba Anderson Commercial Flooring was called out to perform carpet replacement. The vendor purchased materials in March 2019 to replace the carpet at the District Administrative Center. The purchase amount of the material was under the Public Contract Code bid threshold of $92,600 as indicated in the invoice outlined in Table 1.

**Table 1 - Invoice**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/6/2019</td>
<td>Carpet Replacement</td>
<td>481709-364</td>
<td>$6,500.00</td>
</tr>
</tbody>
</table>

**Total Outstanding Invoice**: $6,500.00

https://go.boarddocs.com/ca/paraiso/Board NS/Private?open&login#
Deliverables and Scope of Work:
Linoleum Sales dba Anderson Commercial Flooring purchased carpeting for carpet replacement at the District Administrative Center.

Anticipated Completion Date:
Carpeting and materials were purchased for carpet replacement and the District has already been invoiced for the required purchase.

Evaluation and Recommended Action:
The invoice was reviewed and approved by District Administrative Center Engineering Staff. The Vice Chancellor of General Services and the Chancellor recommend ratification of the purchase by Linoleum Sales dba Anderson Commercial Flooring and payment of the above-referenced invoice.

File Attachments
Anderson Carpet Inv,481709-364 2018-2019.pdf (92 KB)

Workflow
Workflow
Nov 19, 2019 1:18 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:59 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:41 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:43 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:50 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
9.16 Consider Ratification of Security Camera System Maintenance Services Performed District Wide by Ojo Technology Between November 2018 and December 2018 in the Amount of $24,999.00. Presenter: Vice Chancellor Sata

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access
Public

Type
Action

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$24,999.00

Budgeted
Yes

Budget Source
State/ RDA Funds (61)

Recommended Action
Ratify approval of security camera system maintenance services performed district wide by Ojo Technology between November 2018 and December 2018 in the amount of $24,999.00.

Background/Analysis:
Ojo Technology performed routine security camera system maintenance services on various dates between November 2018 and December 2018 to ensure the proper functioning of cameras district wide. The invoices are all below the Public Contract Code bid threshold of $92,600 and are outlined below in Table 1.
Table 1- Invoices

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/3/2018</td>
<td>Camera System Custom Service Package (Maintenance Services) – Monthly fee for November</td>
<td>5880</td>
<td>$12,498.50</td>
</tr>
<tr>
<td>12/31/2018</td>
<td>Camera System Custom Service Package (Maintenance Services) – Monthly fee for December</td>
<td>6955</td>
<td>$12,498.50</td>
</tr>
</tbody>
</table>

Total Outstanding Invoices $24,997.00

Deliverables and Scope of Work:

Ojo Technology performed the necessary maintenance service work to ensure the proper functioning of cameras district wide.

Anticipated Completion Date:

All service calls were issued and the District has already been invoiced for the required maintenance services.

Evaluation and Recommended Action:

The invoices were reviewed and approved by District's Administrative Center Project Managers. The Vice Chancellor of General Services and the Chancellor recommend ratification of the maintenance services performed by Ojo Technology and payment of the above-referenced invoices.

Workflow

Workflow Nov 20, 2019 2:04 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:10 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:59 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:41 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:43 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 5:51 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject


Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. ACTION ITEMS

Access

Type

Preferred Date Dec 10, 2019

Absolute Date Dec 10, 2019

Fiscal Impact Yes
Dollar Amount $80,000.00
Budgeted Yes
Budget Source Scheduled Maintenance Funds

Recommended Action Approve Ratification of Emergency Repair Work to Malfunctioning Parking Lot Lighting at Laney College.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

On November 14, 2019, Laney College ("Laney Campus") experienced a sudden, surge of power in the lighting control wiring causing the failure of the circuit breaker within the transformer room located adjacent to the physical plant in Building E, and ultimately resulting in the malfunctioning of the lighting in the parking lot and impairing visibility when dark at the Laney Campus ("Emergency Loss of Lighting").

At first, District staff attempted to reset the main circuit breaker, but it would not reset. District staff also tried to reset the local parking lot lighting circuit breakers, but were unsuccessful, and individual breakers began arcing causing a dangerous situation to the crew. As darkness was quickly approaching, there was an immediate need to provide lighting in the parking lot for students and staff on a temporary basis until the issue could be resolved. Emergency action was initiated to acquire and place gas-operated lighting in the parking lot. Regarding the permanent repairs the first course of action was to provide and install a replacement 150 amp breaker; secondly, the parking lot lighting wiring damaged from the electrical surges was removed and replaced with new; and finally the overall parking lot lighting system was investigated, repaired as needed, and ensured to be working properly in order to protect against the danger and risks posed by impaired visibility when dark ("Emergency Repairs").

Emergency Repairs at the Laney Campus were required to avoid an increased risk to the safety of students, staff, and members of the public due to the impaired visibility in the parking lot. Under Board item 9.12 of this same meeting, the Board is asked to approve Resolution 19/20-15, allowing the Chancellor to authorize work to mitigate this condition. All items will be brought to the Board for ratification at a future meeting. This request is to ratify the contract.

Deliverables and Scope of Work:
1. Provide and place six (6) temporary light poles within parking lot. Refuel the gas operated poles as needed until the parking lot lighting issue is resolved.
2. Provide and install a new 150 amp circuit breaker in transformer room E135 on a Sunday as to minimize the impact to the campus; power needs to be shutdown, which impacted Buildings D and E.
3. De-terminate existing wire conductors from existing breakers; demo and dispose of damaged conductors; swab existing conduit from Panel PL located in enclosure of cooling tower to Christie box in parking lot (approximately 480 ft); and furnish and install new wire conductors from Panel PL to christie box in parking lot.
4. Replace 20 amp circuit breakers in Panel PL in enclosure of cooling tower with new.
5. Replace panel with reconditioned panel and ensure weathertight.
6. Troubleshoot parking lot lighting and ensure lights are working properly.

Anticipated Completion Date:

Project is anticipated to be complete by December 13, 2019.

Evaluation and Recommended Action:

The College President and Chancellor recommend ratification of the contract for Rosendin Electric to perform the Emergency Repair Work to the Malfunctioning Parking Lot Lighting at Laney College.

File Attachments
Agreement for Construction Services-Small Projects (CCD) - Emergency Light Poles_3487872_1(DMS).pdf (140 KB)

Workflow
Workflow
Dec 3, 2019 6:41 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Dec 3, 2019 6:44 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Dec 3, 2019 6:52 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Dec 4, 2019 7:12 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 5, 2019 11:57 AM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
9.18 Consider Ratification of Additional Service Request No. 3 for Noll and Tam Architects, to explore housing options on the 2118 Milvia site for Berkeley City College. Presenter: Vice Chancellor Sata.

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access

Type

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$13,600.00

Yes

Budget Source
Measure A

Recommended Action
Ratify Additional Service Request #3 for Noll and Tam Architects, to explore the concept of adding student and/or faculty housing to the 2118 Milvia project site, for Berkeley City College.

Background/Analysis:

The programming and design phase for a site adjacent to Berkeley City College (BCC) commenced in early 2016, with Noll and Tam appointed as the site programmer and architect. The project program included various configurations of classroom and lab space. Intended to increase the capacity of BCC to accommodate future programs and projected growth. At one of the early programming meetings, attended by the previous Executive Staff and the Interim BCC President, the idea of adding housing to the project was presented. Noll and Tam was asked to prepare a series of options to address this request.

Noll and Tam and their cost estimator subsequently prepared eight (8) options for District review and consideration. None of the housing options were executed, but the cost estimates helped to establish a realistic scope and budget when they were prepared.

Noll and Tam prepared work at the request of the District, and the District received value for the deliverables.

Deliverables and Scope of Work:

1. A cost estimate summary of eight (8) schemes, including detailed quantity take-offs, costs per square foot, and construction durations.

2. Informal approvals to commence the cost estimates were provided by District staff, and meeting minutes indicate that the previous Executive Team, including the former Interim BCC President, former Chancellor and former Vice Chancellor of DGS, were included in the meetings.

Anticipated Completion Date:

The work was completed and the cost estimate was delivered to the District.

Evaluation and Recommended Action:
The Vice Chancellor of DGS and the Chancellor recommend approval of the Additional Service Request #3, for Noil and Tam Architects, for the work needed to explore housing options at 2118 Milvia Street, Berkeley, for the BCC campus.

File Attachments
2019 1001 PCCD 2118 Milvia Residential.pdf (942 KB)

Workflow
Workflow
Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:57 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:20 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:39 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:05 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access
n/a

Type
n/a

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
Yes

Dollar Amount
$23,879.51

Budgeted
Yes

Budget Source
General Fund (01)

Recommended Action
Ratify approval of programming fees and reimbursable expenses incurred as Steinberg Hart Architects performed professional services for the District between July 2018 and September 2018 in the amount of $23,879.51.

Background/Analysis:
Steinberg Hart Architects performed programming and expended reimbursable fees related to the District's Facilities and Technology Master Plan on various dates between July 2018 and September 2018 to ensure timely submission of the Master Plan to the State Chancellor's Office.

All of the invoices are outlined in Table 1.

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Service</th>
<th>Invoice #</th>
<th>Amt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/23/2018</td>
<td>Reimbursable expenses for blueprinting and reproduction work related to professional services July 1, 2018 to July 31, 2018</td>
<td>0036933</td>
<td>$11,805.07</td>
</tr>
<tr>
<td>8/23/2018</td>
<td>ASA 4 - Onuma/INSITE programming fees July 1, 2018 to July 31, 2018</td>
<td>0036935</td>
<td>$6,340.00</td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/beralta/Board.nsf/Private?open&login#
Reimbursable expenses for duplication of the Master Plan and associated materials printed for the Board Agenda Retreat related to professional services September 1, 2018 to September 30, 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/18</td>
<td>Reimbursable expenses for duplication of the Master Plan and associated</td>
<td>$5,734.44</td>
</tr>
<tr>
<td></td>
<td>materials printed for the Board Agenda Retreat related to professional</td>
<td></td>
</tr>
<tr>
<td></td>
<td>services September 1, 2018 to September 30, 2018</td>
<td></td>
</tr>
</tbody>
</table>

**Total Outstanding Invoice**: $23,879.51

**Deliverables and Scope of Work:**

Steinberg Hart Architects performed the necessary service work to ensure timely submission of the District's Facilities and Technology Master Plan to the State Chancellor's Office.

**Anticipated Completion Date:**

All professional service work has already been completed and the associated programming fees and reimbursable fees noted above have been incurred and invoiced to the District.

**Evaluation and Recommended Action:**

The Invoices were reviewed and approved by the Director of Planning and Development. The Vice Chancellor of General Services and the Chancellor recommend ratification of the programming fees and reimbursable expenses incurred as Steinberg Hart Architects performed the desired professional services, and payment of the above-referenced invoices.

**File Attachments**

*Invoice 0036935_3479981_1(DMS).PDF (258 KB)*

**Workflow**

- **Nov 27, 2019 6:08 PM**: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
- **Nov 27, 2019 6:09 PM**: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
- **Nov 27, 2019 6:36 PM**: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
- **Nov 27, 2019 9:45 PM**: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
- **Dec 3, 2019 6:10 PM**: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

9.20 Consider Approval of Resolution No. 19/20-15 to Determine that an Emergency Exists Regarding Malfunctioning Parking Lot Lighting and Repair at Laney College. Presenter: Chancellor Stanback Stroud and College President Dr. Tammell Glikerson.

**Meeting**

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. ACTION ITEMS

**Access**

**Type**

**Preferred Date**

Dec 10, 2019

**Absolute Date**

Dec 10, 2019

**Fiscal Impact**

Yes

**Dollar Amount**

$120,000.00

**Budgeted**

Yes
Recommended Action

Approve Resolution No. 19/20-15 to Determine that an Emergency Exists Regarding Malfunctioning Parking Lot Lighting and Authorizing Repair Work at Laney College

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

On or about November 16, 2019, Laney College ("Laney Campus") experienced a sudden surge of power in the lighting control wiring, causing the failure of the circuit breaker within the transformer room located adjacent to the physical plant in Building E, and ultimately resulting in the malfunctioning of the lighting in the parking lot and impairing visibility when dark at the Laney Campus ("Emergency Loss of Lighting").

District staff attempted to reset the circuit breaker but it would not reset. Due to the loss of lighting, District staff was forced to take emergency action to acquire and set up gas-operated temporary lighting in the parking lot. The District needs to acquire and install a replacement 150 amp breaker for purposes of repairing the Laney Campus parking lot lighting, and needs to have a contractor repair, replace or otherwise correct the parking lot lighting at Laney Campus to protect against the danger and risks posed by impaired visibility when dark ("Emergency Repairs"). This work may require the replacement of wiring within existing conduit, and other measures as they are discovered.

Emergency Repairs at the Laney Campus are required to avoid an increased risk to the safety of students, staff, and members of the public due to the impaired visibility in the parking lot.

Deliverables and Scope of Work:

1. Board finding that the Emergency Repairs must commence immediately and therefore will not permit the delays which would result from a competitive bidding process, and that the approval of this Resolution is necessary to respond to the emergency.

2. Board authorization to delegate the authority to the Chancellor, or designee, to seek approval of the Superintendent of Schools of Alameda County.

Anticipated Completion Date:

Project is anticipated to be complete by December 30, 2019.

Evaluation and Recommended Action:

The College President and Chancellor recommend approval of the Resolution to allow for the emergency electrical repairs required to restore lighting to the parking lot at Laney College.


Workflow

Workflow

Nov 20, 2019 2:17 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.
Nov 23, 2019 12:57 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.
Nov 27, 2019 7:16 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.
Nov 27, 2019 9:38 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.
Dec 3, 2019 6:05 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

9.21 Consider Approval of Resolution No. 19/20-14 Exempting District from Zoning Ordinances and Regulations of the City of Oakland (Proposed New Merritt Community College Child Care Development Center Project). Presenter: Vice Chancellor Sata

Meeting

Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. ACTION ITEMS
Access

Type

Preferred Date: Dec 10, 2019

Absolute Date: Dec 10, 2019

Fiscal Impact: No

Budget Source: N/A

Recommended Action: Consider approval and adoption of Resolution No. 19/20-14 (Resolution Exempting District from Zoning Ordinances and Regulations of the City of Oakland)

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The California Legislature has recognized the state function of public school and community college district construction projects and related land use activities by establishing that such activities fall within the jurisdiction of the California Department of General Services, Division of the State Architect ("DSA"). In support of this function, the Legislature established a method through which districts can exempt themselves from local zoning and planning regulations, thereby expressly divesting jurisdiction over school construction from local agencies.

Because school and college construction projects and related land use activities fall within the jurisdiction of the DSA, California Government Code section 63084 authorizes the district, by a vote of two-thirds of the members of its Board of Trustees, to adopt a resolution rendering local zoning ordinances inapplicable to a project and/or school site when used for educational purposes. The District’s proposed new Child Care Development Center project at the Merritt College Campus is an educational facility that would be used directly for or related to educational purposes (“Project”). Adoption of Resolution No. 19/20-14 would exempt the Project from the City of Oakland’s zoning ordinances and regulations, including the City’s General Plan, Municipal Code, and related ordinances and regulations which otherwise would be applicable to the Project and site. If adopted, the District is required to notify the City of Oakland as proscribed by statute.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

If the Board adopts the Resolution, the District must notify the City of Oakland of the District’s action exempting itself within 10 days. The District must provide the City with a copy of the Resolution.

Evaluation and Recommended Action:

District staff and Vice Chancellor of General Services recommends that the Board adopt Resolution 19/20-14, exempting the District and the Project from zoning ordinances and regulations of the City of Oakland.

Resolution 19 20-14 re Local Zoning Exemption (Merritt College CCDC)_3479607_1(DMS).pdf (127 KB)

Workflow

Workflow

Nov 18, 2019 8:41 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Nov 22, 2019 8:09 PM :: Approved by Jamille Teer. Routed to Andrea Stokes for approval.

Nov 23, 2019 12:57 PM :: Approved by Andrea Stokes. Routed to Leigh Sata for approval.

Nov 27, 2019 7:10 PM :: Approved by Leigh Sata. Routed to Adil Ahmed for approval.

Nov 27, 2019 9:36 PM :: Approved by Adil Ahmed. Routed to Legal Counsel for approval.

Dec 3, 2019 6:05 PM :: Forced Approval by Brenda Martinez as the document publisher.
Proposition 30. The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raises the sales and use tax to provide continuing funding for local school districts and community colleges. The funding is set aside by the State in the Education Protection Account as part of the State’s General Fund. Each local district has sole authority to determine how the monies received from the EPA are spent providing that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the expenditures of the fund must be part of the district’s annual independent audit. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

It is estimated that Peralta CCD will receive $15,922,131 of Education Protection Account proceeds. The Vice Chancellor is recommending that these funds be used for non-administrative Instructional Activities. It is recommended that the Board consider and approve the attached EPA Resolution and EPA Expenditure Report.

The current auditors have performed services for more than the last three (3) years and the Purchasing Department will complete a Request For Proposal (RFP) by the end of February, 2020 to select a new auditor for the Peralta District. The District will reach out to prospective public accounting and auditing firms to respond to RFP and following standard procurement and bidding procedures a new auditor may be selected by March, 2020.

The contract with Vavrinek, Trine, Day & Co. (VTD also now known as Eide Bailey) will end by June of 2020. VTD must be notified at least 90 days prior to June 30, 2020 to end the contract.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

It is recommended that the Board of Trustees approve the use of the estimated $15,922,131 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.
9.23 Consider Appointment of Member to the Parcel Tax Measure Oversight Committee. Presenter: Director Johnson

Meeting
Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. ACTION ITEMS

Access
Public

Type
Action

Preferred Date
Dec 10, 2019

Absolute Date
Dec 10, 2019

Fiscal Impact
No

Recommended Action
Approve appointment of member to the Parcel Tax Measures Oversight Committee.

Background/Analysis:

In 2008 and 2012, District voters adopted Measure A (bond measure) and Measure B (parcel tax measure). In 2018, District voters adopted Measure G (bond measure) and Measure E (parcel tax measure.) All of these measures required establishment of oversight committees. Previously, the Board adopted “Resolution 18/19-42 Regarding Constitution, Membership, and Duties of Measure Oversight Committees.” Resolution 18/19-42 created a Bond Measures Oversight Committee and a Parcel Tax Measures Oversight Committee.

On September 24, 2019, the Board of Trustees appointed five members to the Parcel Tax Measures Oversight Committee and opened up the application period to accept additional applications for the committee until the committee membership bylaws are met.

The District has received one new application, from Monica Henestroza, for appointment to the Committee. The application of this Individual is attached. The District recommends acceptance of this applicant as member of the Committee, with initial term expiring on February 28, 2021.

The Parcel Tax Measures Oversight Committee Bylaws indicate that the Committee is to consist of at least seven members. Recruitment continues and remains open per the Board of Trustees vote to re-open the application period on September 24, 2019.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends appointment of this applicant as a member of the Parcel Tax Measures Oversight Committee.

File Attachments

Monica Henestroza Parcel Tax Application.pdf (326 KB)
<table>
<thead>
<tr>
<th>Subject</th>
<th>10.1 Board of Trustees' Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>10. REPORTS</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
</tbody>
</table>

### 11. ANNOUNCEMENTS

### 12. ADJOURNMENT

<table>
<thead>
<tr>
<th>Subject</th>
<th>12.1 Meeting Adjournment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Dec 10, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>12. ADJOURNMENT</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>