

**ADMINISTRATIVE PROCEDURE**  
**7800 EMERITUS STATUS**

Per Board Policy 7800, the Chancellor of the Peralta Community College District (Berkeley City College, College of Alameda, Laney College, and Merritt College) may confer the title of Emeritus upon any retiring or retired faculty, classified staff, confidential staff, administrators, or trustees who have given honorable service to their College or the District.

**A. Process and Procedure for granting Emeritus Status:**

- (1) Once a year, before June 1, the Office of Human Resources will provide a list of faculty (full-time and part-time), classified staff, confidential staff, and administrators who have retired and have provided 10 consecutive years of service in the Peralta Community College District. The list will be provided to a committee consisting of two faculty members (one appointed by the PFT and one appointed by the DAS), two classified staff members (one appointed by SEIU 1021 and one appointed by the District Classified Senate), and two administrators (appointed by the Chancellor).
- (2) A Chancellor/President to be granted Emeritus Status will have served 3 years
- (3) A trustee to be granted Emeritus Status will have served two terms on the Board of Trustees.
- (4) The Board of Trustees shall agendize and endorse those recommended for Emeritus Status.
- (5) A formal celebration will be held to honor those who have attained Emeritus Status.

**B. Emeritus Benefits**

- (1) A parking sticker that is placed on the car front window and provides free parking at the College of Alameda, Laney College, Merritt College, and the District Office. This does not allow for parking at Berkeley City College where parking is limited and costly at this time.
- (2) A Peralta ID card
- (3) Full access to library facilities, including access to computer resources in the library.
- (4) Faculty, staff, administrators or trustees discounts to all College events per College or District Office.
- (5) Continued access and use of Peralta e-mail set up for retirees.

**References:**

Approved by the Chancellor: May 8, 2018

Revised and approved by the Chancellor: May 14, 2021